Action Item

Agenda Item No. 5

City Manager's Approval

Report to the Auburn City Council

To: Mayor and City Council Members

From: Robert Richardson, City Manager
Prepared by: Amy M. Lind, Deputy City Clerk

Date: January 9, 2012
Subject: Cancellation of a City Council Meeting

The Issue

Shall the Auburn City Council cancel a regular scheduled meeting due to a holiday?

Conclusion and Recommendation

By **MOTION** approve the cancellation of the regular City Council meeting on February 13th, 2012.

Background

Chapter 4 of the Brown Act mandates that legislative bodies must set the time and place for regular meetings by ordinance, resolution, bylaws or similar formal rule for conducting business. The City of Auburn Municipal Code 30.01 states "the Council shall hold regular meetings on the second and fourth Mondays of each month at the hour of 6:00 p.m. at the Council Chambers of the City Hall." The second Monday in February of 2012 falls on Lincoln's Birthday, therefore a cancellation is requested.

CITY OF AUBURN
2012 OBSERVED HOLIDAY SCHEDULE

JANUARY
Monday, January 2- New Year's Day (Observed)
Monday, January 16- Martin Luther King Jr. B day (Observed)

FEBRUARY
Monday, Feb 13- Lincoln's B day (Observed)
Monday, Feb 20- Washington's B day (Observed)

MARCH
Spring

APRIL
Tax Time

MAY
Monday, May 28- Memorial Day (Observed)

JUNE
Summertime!!

JULY
Wednesday, July 4- Independence Day (Observed)

AUGUST
End of Summer

SEPTEMBER
Monday, September 3- Labor Day (Observed)

OCTOBER
Trick or Treat!

NOVEMBER
Monday, November 12- Veteran's Day (Observed)
Thursday, November 22- Thanksgiving (Observed)
Friday, November 23- Day After Thanksgiving (Observed)

DECEMBER
Monday, December 24- Christmas Eve (Observed)
Tuesday, December 25- Christmas (Observed)
Monday, December 31- New Years Eve (Observed)
Tuesday, January 1- New Years Day 2013(Observed)

4 hours Floating Holiday to be utilized within the calendar year (any unused hours will not be carried over to the subsequent year)