AUBURN
City
FIRE
Since 1852

VOLUNTEER FIREFIGHTING INFORMATION/APPLICATION PACKAGE

2013

AUBURN CITY FIRE DEPARTMENT
VOLUNTEER FIREFIGHTING PROGRAM

The Auburn City Fire Department utilizes full time staffing and volunteer firefighting personnel to deliver a high level of professional service to the communities served.

The Mission Statement of the Auburn City Fire Department:

> ***The Auburn Fire Department, with dedication and tradition for over 150 years, continues to strive professionally and efficiently to respond to emergencies and calls of need, to provide public education, promote prevention, and protect the lives and property of all those we serve with pride and honor.***

If you are an individual with interest in serving your community in this essential service, you will be challenged, provided with exciting opportunities, and gain knowledge and experience that are the pride and tradition of the Fire Service.

Becoming a volunteer firefighter for the Auburn City Fire Department will require a commitment on your part in time and effort, but you will be rewarded with training opportunities, knowledge, and experiences you will never forget.

This is not only an opportunity for you to experience the possibilities of a career in the fire service, but an excellent way to be involved in your community in providing such a service on a volunteer level.

The Auburn City Fire Department Volunteer Firefighting program has something for everyone in the many functions and roles the Fire Department performs.

Because the Volunteer Firefighting program requires physical abilities and at times arduous performance, you are encouraged to check with your personal physician to see if this is an appropriate program for you.

You are welcome to attend and observe any Fire Department training event with prior approval. We encourage you to attend a training session and talk with our full time staff members and volunteers and ask them about the pride and tradition the Auburn City Fire Department has held for over 150 years.

For more information, contact:

Auburn City Fire Department
1225 Lincoln Way
Auburn, CA 95603
(530) 823-4211

REQUIREMENTS OF VOLUNTEER FIREFIGHTERS

THE POSITION

Under general supervision, may engage in fire suppression and fire prevention activities in protecting life and property; may respond to emergency medical calls; may assist in the operation and maintenance of fire apparatus and equipment; will attend and participate in fire training and study firefighting techniques.

EXAMPLE OF DUTIES

Respond to all types of emergency calls including; fire, medical, rescue. and hazardous materials related incidents. Also responds to non-emergency public service calls.

SPECIAL REQUIREMENTS

18 years of age or older, possess a valid California Driver's license with the ability to upgrade classification. First Responder First Aid, Advanced First Aid, or other First Aid course and CPR must be obtained within one year of appointment. Must have the physical ability to perform the essentials of the job requirements. Applicants will be required to complete a background check, Live Scan (fingerprinting) and medical evaluation prior to appointment. All personnel are required to attend regular scheduled drills which are held on Tuesdays of each month, usually from 1830 hours to 2130 hours. Additional training events occur at various times of which volunteer firefighting personnel have the ability to attend. Have the ability and willingness to commit time in training and to Fire Department related activities. Must complete a basic course in firefighting, provided through the Fire Department within a one (1) year period. Individuals with FF 1 certification, completion of a Fire Academy and or EMT certification exceed minimum requirements.

FIRST YEAR

The first year will serve as a probationary period for all new Volunteer Firefighters. All personnel will be required to attend all scheduled drills, complete basic firefighting course(s), and obtain required First Aid and CPR training, if required. New Volunteer Firefighters will not be allowed to respond to emergency incidents until completion of an orientation and completion of basic firefighting courses. Volunteer Firefighters may be subject to evaluations to assist in abilities and training needs. During the first year there may be limitations placed on probationary Firefighters such as; limited response to emergency incidents based on training and experience, no driving of emergency apparatus to or at an emergency scene, and may be limited to City calls only.

END OF PROBATION

At the end of one (1) year, all probationary Firefighters will be evaluated on performance and aptitude. A satisfactory evaluation will mean appointment to Volunteer Firefighter, not on probation.

VOLUNTEER HIRING PROCESS

An individual interested in becoming a Volunteer Firefighter with the Auburn City Fire Department must complete written application.

Volunteer and Staff personnel review applications and periodically conduct interviews when vacancies exist.

When an application has been accepted the candidate will be interviewed by members of the department. Periodic interviews occur throughout the year based on the needs to fill volunteer positions within the department. After the interview applicants will be required to complete a background check, Live Scan (fingerprinting through the State Department of Justice) and medical examination all coordinated by the City of Auburn. Upon completion of this process the candidate will meet with a Fire Department Officer for orientation, direction, issued safety gear and begin the training program.

A basic skills course has been established for probationary Volunteer Firefighting personnel that will provide a basis of safety and skills to build upon in their role of Volunteer Firefighter.
A probationary period of one (1) year has been established for all new Volunteer Firefighters. Within this time period the probationary Volunteer Firefighter must; complete basic training, obtain the required First Aid and CPR Training, and attend the minimum requirements of the training program. The probationary Volunteer Firefighter may have limitations and restrictions placed upon them during the probation period.

During the probation period at different intervals, Probationary Volunteer Firefighters will be evaluated. This includes but is not limited to both oral and manipulative evaluations based on the skills and training provided during the basic skills course and the fire department training program.

The intent of training programs is to ensure safety procedures and practices when applying this knowledge and skill to real situations.

The Auburn City Fire Department is serious about the safety of all members and promotes safety awareness and practice at all times, no mater what the event. Violations of safety are a serious offense.

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COMPLETING THE APPLICATION

The Application

The attached application must be completely filled out and returned with the required documentation.

- Remember to sign and date your application.

Required attachments

With your application please attach the following documents:

- Current (within 60 days) copy of Department Of Motor Vehicle printout (this can be obtained from the DMV office)
- Copy of your driver's license.
- Current copy of verification of auto insurance (this can be obtained from your auto insurance carrier).

YOUR APPLICATION WILL BE CONSIDERED INCOMPLETE WITHOUT THE REQUIRED ATTACHMENTS

You may submit your completed application package at either of the following locations:

Auburn Fire Department, Administrative Office
City Hall
1225 Lincoln Way
Auburn, CA 95603

Gietzen Fire Station
226 Sacramento St.
Auburn, CA 95603

AUBURN FIRE DEPARTMENT
1225 LINCOLN WAY
AUBURN, CA 95603

Position : **VOLUNTEER FIREFIGHTER**

PLEASE PRINT OR TYPE

NAME:_____

Last First M.I.

ADDRESS:_____

Number/Street City ST. Zip

PHONE HM:(____)_____ **PHONE WK:(____)**_____

SOCIAL SECURITY NUMBER:_____-_____-_____

EDUCATION & TRAINING

Do You Have a High School Diploma/GED/or CA.High School Proficiency Certificate?
Yes [ ] No [ ]

SCHOOLS/INSTITUTES ATTENDED	DATES	UNITS

PROFESSIONAL LICENSE OR CERTIFICATES

DRIVER LICENSE #: **CLASS:**

COMPLETE NEXT PAGE

EMPLOYMENT HISTORY
CURRENT EMPLOYER:
DUTIES:
LENGTH OF EMPLOYMENT:
PAST EMPLOYER(S):
DUTIES:
LENGTH OF EMPLOYMENT:
PAST EMPLOYER(S):
DUTIES:
LENGTH OF EMPLOYMENT:
May we contact your present Employer? YES [ ] NO [ ]
May we contact past Employer(s)? YES [ ] NO [ ]
ANY ADDITIONAL INFORMATION/SPECIAL SKILLS

I certify that all statements made in this application are true, and I agree and understand misstatements or omissions of material facts herein may forfeit my rights to any employment, including Volunteer service, with the Fire Department.

SIGNATURE:_____ **DATE:**_____

For Department Use Only: Received_____ By_____ Forwarded to:_____

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