

**AUBURN POLICE DEPARTMENT  
NOTICE OF PARKING VIOLATION REVIEW**

Section 40215 of the California Vehicle Code sets forth the procedure by which parking citations, those citations issued to parked or standing vehicles, are to be contested and reviewed. The first level of appeal is with the department having jurisdiction where the citation was issued. If this level does not provide you with the remedy you thought was appropriate, you may appeal your citation to the Placer County Law Enforcement Agencies (PLEA) Parking Citation Administrative Adjudication Hearing Officer.

In order to appeal your citation you must first complete this form. Your appeal will be reviewed by the Operations Division Commander. The Operations Division Commander's decision regarding the appeal will be mailed to you within five business days.

NAME: \_\_\_\_\_ CITATION # \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

*Please state specific facts as to why you feel this citation should not have been issued. You may submit a written statement, pictures, diagrams or other documents in support of your appeal.*

**I hereby request a review of the above citation for the following reason(s):**

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FOR DEPARTMENT USE ONLY

Appeal Form Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_

Operations Division Commander Review By: \_\_\_\_\_ Date: \_\_\_\_\_

**DECISION RENDERED:**

- Citation Upheld; lack of reason to consider citation not valid.
- Citation Upheld; fee waived extenuating circumstances / in the interest of justice.
- Citation Upheld; fee reduced to \$10 pending correction of violation
- Citation Dismissed; extenuating circumstances / in the interest of justice.

Forward to PLEA Adjudication Hearing Officer By: \_\_\_\_\_ Date: \_\_\_\_\_

Notified by: \_\_\_\_\_ phone- date \_\_\_\_\_ time \_\_\_\_\_, Notification mailed- date \_\_\_\_\_