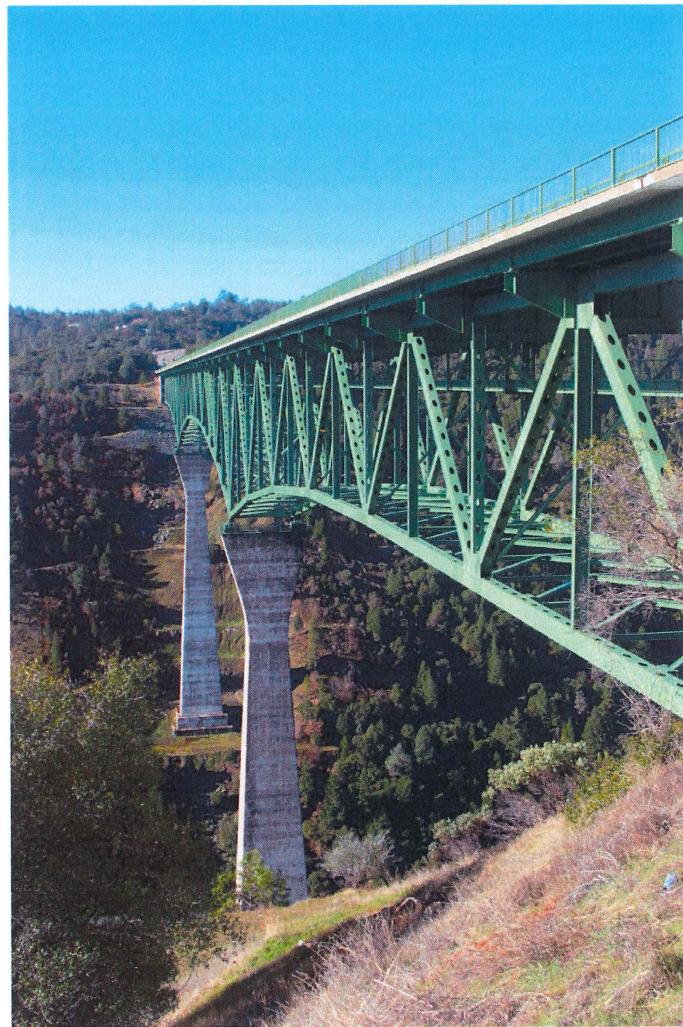


City of Auburn



2019 - 2020
Adopted Operating Budget

City Council

Cheryl Maki – Mayor

Bill Kirby – Vice Mayor

Daniel Berlant – Council Member

Sandy Amara – Council Member

Matt Spokely – Council Member

City Staff

Robert Richardson – City Manager

Andy Heath – Finance / Administrative Services Director

Donna Silva – City Treasurer (*elected*)

Bernie Schroeder – Public Works and Planning Director

Ryan Kinnan – Police Chief

David Spencer – Fire Chief

Mora Rowe – Economic Development Director

**City of Auburn
Adopted Operating Budget
Fiscal Year 2019-20**

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City of Auburn

1225 Lincoln Way, Auburn, CA 95603 • (530)823-4211 • FAX (530)885-5508
www.auburn.ca.gov

June 24, 2019

Honorable Mayor and Councilmembers
City of Auburn

RE: Fiscal Year 2019-20 Operating Budget

Mayor Maki and Councilmembers:

We are pleased to present to you the operating budget for the City of Auburn for the 2019-20 Fiscal Year. The budget format addresses revenues and expenditures for all budgeted fund types citywide, while providing an expanded, comprehensive budgetary analysis of the City's General Fund – the City's main operating fund. This document was developed to be a "user-friendly" document, allowing prospective users to seamlessly navigate the City's financial plan.

In developing the operating budget, the City Manager and Finance Director worked closely with city department heads and presented budget-related information at three separate council meetings / workshops prior to adopting the final budget. Each department's ongoing and one-time annual expenditures; and capital outlay and projects requests were reviewed and considered for inclusion with the operating budget consistent with goals and objectives identified by the City Council and the effective and efficient delivery of City services and programs. Recommended funding of priorities were determined based on revenue generation, cost efficiency, health and safety, critical staffing needs, cost recovery, project delivery and improved public service and efficiency.

The operating budget identifies citywide revenues sources of \$29.2 million and citywide expenditures of \$32.7 million. Taken as a whole, the operating budget anticipates spending approximately \$3.5 million more than will be collected in revenues, resulting in a reduction in fund balances, primarily for the City's Enterprise Funds and certain Special Revenue Funds. Accounting for the majority of the \$3.5 million use of fund balances are expansive capital improvement projects in City's Airport, Sewer, Transportation, Special Fire and Gas Tax funds.

The operating budget details expected General Fund revenues and expenditures totaling approximately \$12.4 million. General Fund revenues are expected to be 3.1% lower than those

"Endurance Capital of the World"

anticipated to be received in FY 2018-19, primarily as a result of conservative increases projected for property and sales tax collections offset by a reduction in anticipated development-related fees and a one-time adjustment related to a new sales tax payment schedule implemented by the California Department of Tax and Fee Administration (CDTFA). General Fund expenditures are expected to decrease 6.2% over those anticipated for FY 2018-19 primarily due to reductions in direct capital spending from the General Fund offset by programmed salary and related benefit increases.

Seven new limited-term staff positions have been added to the operating budget – 1.0 FTE Battalion Chief; 3.0 FTE Fire Captains; and 3.0 FTE Fire Engineers – all funded using fund balances and anticipated state reimbursements to be received in the Special Fire Fund.

Accounting for the balance of the operating budget are the City's Enterprise, Special Revenue, and Trust and Agency funds as shown in the table below:

BUDGETS BY FUND

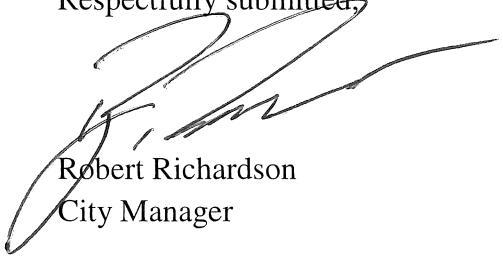
Fund(s)	FY 2018-19 Estimated			FY 2019-20 Proposed Budget			Percent Change	Percent Change
	Revenues	Expenditures	Revenues	Percent Change	Expenditures			
General Fund	\$ 12,774,957	\$ 13,199,951	\$ 12,384,140	-3.1%	\$ 12,378,627		-6.2%	
Airport Enterprise Fund	1,244,496	918,659	1,685,500	35.4%	2,010,350		118.8%	
Sewer Enterprise Fund	10,839,765	6,432,871	6,695,000	-38.2%	8,572,998		33.3%	
Special Revenue Funds	3,357,087	2,691,627	8,088,122	140.9%	9,382,014		248.6%	
Trust and Agency Funds	252,378	322,727	355,156	40.7%	322,656		0.0%	
Subtotal - Operating Funds	\$ 28,468,683	\$ 23,565,835	\$ 29,207,918	2.6%	\$ 32,666,645		38.6%	
<i>CDBG / HOME Loan Funds (Spcl. Rev.)</i>	<i>\$ 27,364</i>	<i>\$ 9,100</i>	<i>\$ 27,339</i>	<i>N/A</i>	<i>\$ 9,100</i>		<i>N/A</i>	
Total Operating & CDBG / Home Funds	\$ 28,496,047	\$ 23,574,935	\$ 29,235,257				\$ 32,675,745	

The operating budget has been prepared using conservative estimates and assumptions, given an environment of economic uncertainty moving forward. Although most discretionary revenue sources are projected to increase, staff is cognizant of the future challenges surrounding potential economic stagnation and, most importantly, coming significant increases in costs related to CalPERS pension obligations. Included as integral part of preparing this budget is the development and continued refinement of a long-term financial forecast for the City's General Fund.

Given the foresight of the City Council and the ongoing commitment of departments to deliver the most cost effective services, the City of Auburn is fiscally prepared to move forward

providing quality, sustainable and responsive services while investing in economic development and stabilizing impacts of future known cost driver increases.

Respectfully submitted,



Robert Richardson
City Manager



Andy Heath
Finance Director

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ABOUT THE CITY OF AUBURN

COMMUNITY PROFILE

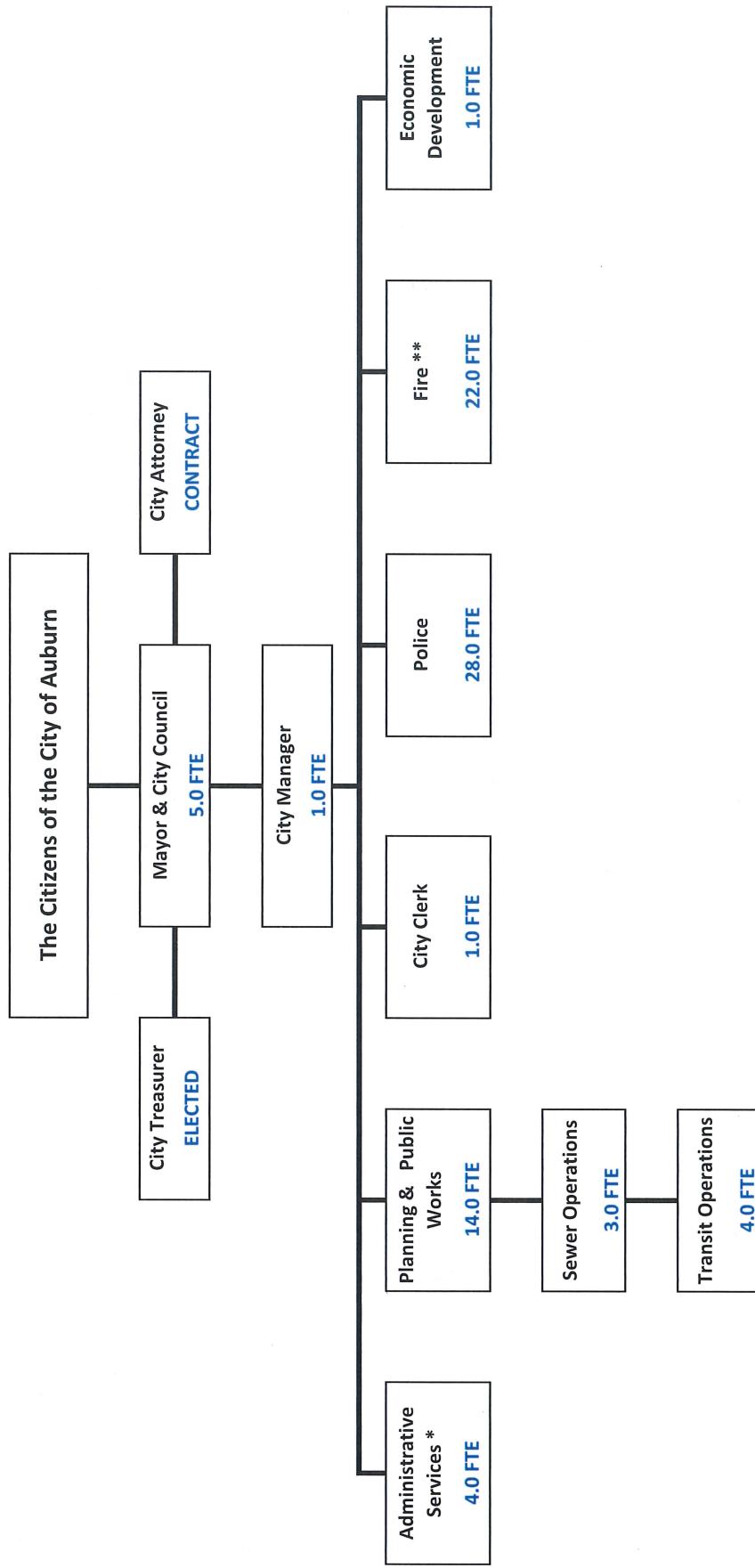
The City of Auburn, California, is the capital of Placer County. Auburn is geographically located Northeast of Sacramento and Southwest of Lake Tahoe along the I-80 corridor. The city is nestled in the foothills of the Sierra Nevada Mountain Range at a comfortable 1,300 feet elevation. Auburn is situated on the edge of the Auburn State Recreation Area and overlooks the beautiful American River Canyon which offers an abundance of outdoor recreational activities. With majestic views of the American River Canyon, vistas of the Sierra Nevada Mountains, wooded hills and ravines, and streams winding through small valleys characterize the site of the city. From its early origins in the 1850's as one of the first gold rush communities in California, Auburn is a community of strong historic character, yet serves as a growing economic center. Today, the city comprises approximately 7.5 square miles with a population of 14,611. Throughout the years, the City of Auburn and surrounding foothill environs have grown steadily, and continue to grow. The unincorporated areas to the north and east of Auburn have also continued to urbanize, resulting in an Auburn urban area population of approximately 30,000.

The City of Auburn and surrounding Auburn areas continue to attract large retailers and new businesses. The City continues to emerge as a destination point for those enjoying the variety of activities available in the area from whitewater rafting, horseback riding, and hiking to the historic ambiance of the Old Town and Downtown areas providing unique shopping and dining experiences. In combination with growth, the City continues to preserve its unique character and its sense of history.

In 2003, the Auburn City Council passed an official measure proclaiming Auburn as the "Endurance Capital of the World." Auburn is home to some of the most challenging and historic endurance events on the planet, including the Auburn International Triathlon, the Tevis Cup Ride, and the Western States 100.



The Citizens of the City of Auburn



Total Full Time Equivalent Positions Authorized - FY 2018-19: 83.0

* Contracted Positions / Functions - Administrative Services:

- Finance Director
- Information Technology Operations

** Contracted Functions - Fire:

- Dispatching Services



CITY OF AUBURN COMMITTEES, COMMISSIONS & BOARDS

TECHNOLOGY COMMISSION (not active)

Vacant	1/17
Vacant	1/18
Glenn Tonkin	1/19
Richard Owens	1/21
Roy Vernes	6/21
Roger Luebkeman	6/18

ARTS COMMISSION

Brian Fries (At-large)	10/1/19
Lee Buckingham (Past chair-Architect)	9/1/2019
Tony LeVeaux (at large)	9/2022
April Maynard (Chair/Member of Arts Org.)	10/2021
Vacant	10/2021
Rich Krieger (Prof. Artist)	4/2021
Susan Dupre (at-large)	01/2023
Ryan Goodpastor (at-large)	3/2021
Katy Fries (at-large)	3/2023
Doreen Drake (at-large)	9/2022
Kristiina Grumley (at-large)	4/2021
Bill Kirby	1/2020

ECONOMIC DEVELOPMENT COMMISSION

Albert Lombardo (At-large)	09/2019
Andy Ruff (Business)	10/2020
William Wharton(At-Large)	10/2019
April Maynard (DBA)	5/2021
Mike Carson (Business)	5/2020
Sandy Amara (Council Member- Alt)	1/2020
Matt Spokely (Council Member)	1/2020
Margery Cook (Airport Business)	10/2019
Dan Shields (49 Business)	10/2019
Jill Sayre (Chamber)	9/2019
Sam Hales (OTBA)	4/2020

TRAFFIC COMMITTEE

Chief Ryan Kinnan
Council Member Daniel Berlant
Public Works Director Bernie Schroeder
Planning Commissioner Fred Vitas
Ken Anderson, on-call Traffic Engineer

Historian

April Loomis-McDonald (Historian) 1/1/2023

GAAFSC

Bob Snyder; Kevin Hanley	9/1/2019
Daniel Berlant, Jeff Mikles	4/1/2020

ENDURANCE CAPITAL COMMITTEE

CynCi Calvin (c)	1/2021
Robert Miller (b)	1/2023
Philip Sayre (c)	4/2022
Larry Grilli (b)	1/2021
Gloria Takagishi (b)	1/2020
Lori Stewart (c)	2/2023
Daniel Berlant	

PLANNING COMMISSION

Nick Willick (Kirby)	11/20
Steve Galyardt (Maki)	11/20
Bridget Powers (Amara)	11/22
Fred Vitas (Berlant)	11/22
Alice Dowdin-Calvillo (Spokely)	11/22

HISTORIC DESIGN AND REVIEW

Kathryn Yue	7/20
Vacant (DBA)	1/21
Jennifer Costa	2/21
Cindy Combs	5/20
All Planning Commissioners	

SHAAC

Bill Kirby
Sandy Amara- Alternate
Daniel Berlant
Cynthia Haynes
Lee Buckingham
April McDonald-Loomis
Chris Packard
Brenda Roper
Randall Fee
Bridget Powers

SCHEDULE OF CITY FEES

FEE OR TAX	LEVIED	RATE OR BASIS FOR LEVY
Property Tax	Annual	1% of assessed value (City share 15-24%)
Business License Tax	Annual	Varying percentages of gross receipts
Sales Tax	Transaction	1.00% of taxable sales (total rate is 7.25%)
Real Property Transfer Tax	Transaction	\$0.55 per \$500 sales price less encumbrances
Transient Occupancy Tax	Transaction	8% of lodging
Sewer Service Charge	Monthly	\$78.62 / per month / per EDU, as of 7/1/18
Sewer Connection Fee	Building Permit	\$8,615.00 per Residential unit
Inspection Fee - P.W.	Transaction	5% of Public Improvement Value
Transportation Permit	Transaction	\$16.00 Single trip / \$58.00 Annual
Encroachment Permit	Transaction	5% of Project Cost or \$37.00 minimum
Building Permit	Building Permit	1% of Project Cost
Plan Check Fee-Building	Building Permit	65% of building permit
Parks Fee	Building Permit	\$3,016.00 - \$5,108.00 per dwelling unit
Electrical Permit	Building Permit	1% of Project Cost - \$46.50 minimum
Mechanical Permit	Building Permit	1% of Project Cost - \$46.50 minimum
Plumbing Permit	Building Permit	1% of Project Cost - \$46.50 minimum
FEP Fee	Building Permit	\$2,750/residence, \$0.85 SF Commercial, \$0.57 @ Airport
State SB1473 Fee	Building Permit	\$1.00 per \$25,000 of valuation
State SMIP Fee	Building Permit	\$.50 min, \$.00013 over \$5000 Residential, \$.00028 over \$2381 Commercial
Vehicle Release Fee (APD)	Per Occurrence	\$51.00

RATES IN EFFECT AS OF July 1, 2019, unless otherwise noted

City of Auburn
Budgeted Revenues / Expenditures / Fund Balance
Fiscal Year 2019-20

	<u>BEGINNING FUND BALANCE</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>ENDING FUND BALANCE (INCLUDES RESERVES)</u>	<u>Capital Plan / Outlay</u>	<u>Excess / (Deficit) of Revenues over Expenses</u>
General Fund	\$ 5,223,916	\$ 12,384,140	\$ 12,378,627	\$ 5,229,429	\$ 695,250	\$ 5,513
Enterprise Funds						
Airport	\$ 1,665,429	\$ 1,685,500	\$ 2,010,350	\$ 1,340,579	\$ 1,673,500	\$ (324,850)
Sewer Service	\$ 13,703,216	\$ 6,695,000	\$ 8,572,998	\$ 11,825,218	\$ 4,224,500	\$ (1,877,998)
<i>Total Enterprise Funds</i>	<u>\$ 15,368,645</u>	<u>\$ 8,380,500</u>	<u>\$ 10,583,348</u>	<u>\$ 13,165,797</u>	<u>\$ 5,808,000</u>	<u>\$ (2,202,848)</u>
Special Revenue Funds						
Gas Tax	\$ 302,063	\$ 631,071	\$ 900,000	\$ 33,134	\$ 600,000	\$ (268,929)
Transportation	\$ 599,651	\$ 5,588,325	\$ 6,167,000	\$ 976	\$ 4,980,000	\$ (598,675)
Transit	\$ 83,328	\$ 1,116,476	\$ 1,197,519	\$ 2,285	\$ 569,249	\$ (81,043)
Property Seizure	\$ 51,038	\$ 50,000	\$ 93,000	\$ 8,038	\$ 93,000	\$ (43,000)
Fire Department Equipment	\$ 252,039	\$ 382,000	\$ 629,156	\$ 4,883	\$ -	\$ (247,156)
HOME / First Time Homebuyers Grant	\$ 8,235	\$ 1,600	\$ 5,600	\$ 4,235	\$ -	\$ (4,000)
Community Development Block Grant	\$ 412,934	\$ 25,739	\$ 3,500	\$ 435,173	\$ -	\$ 22,239
Recycle Grant Program Fund	\$ 339	\$ 5,000	\$ 5,339	\$ -	\$ -	\$ (339)
Solid Waste Management Fund	\$ 22,072	\$ 160,250	\$ 180,000	\$ 2,322	\$ -	\$ (19,750)
State Law Enforcement Personnel	\$ -	\$ 140,000	\$ 140,000	\$ -	\$ -	\$ -
Project / Impact Fee Fund	\$ 706,928	\$ 7,500	\$ -	\$ 714,428	\$ -	\$ 7,500
Facilities & Equipment	\$ 215,368	\$ 27,500	\$ 70,000	\$ 172,868	\$ 70,000	\$ (42,500)
<i>Total Special Revenue Funds</i>	<u>\$ 2,653,995</u>	<u>\$ 8,115,461</u>	<u>\$ 9,391,114</u>	<u>\$ 1,378,342</u>	<u>\$ 6,312,249</u>	<u>\$ (1,275,653)</u>
Redevelopment Property Tax Trust Funds						
Property Tax Trust	\$ 129,109	\$ 355,156	\$ 322,656	\$ 161,609	\$ -	\$ 32,500
<i>Total RDA Property Tax Trust</i>	<u>\$ 129,109</u>	<u>\$ 355,156</u>	<u>\$ 322,656</u>	<u>\$ 161,609</u>	<u>\$ -</u>	<u>\$ 32,500</u>
<i>Total Citywide</i>	<u>\$ 23,375,665</u>	<u>\$ 29,235,257</u>	<u>\$ 32,675,745</u>	<u>\$ 19,935,177</u>	<u>\$ 12,905,499</u>	<u>\$ (3,440,488)</u>

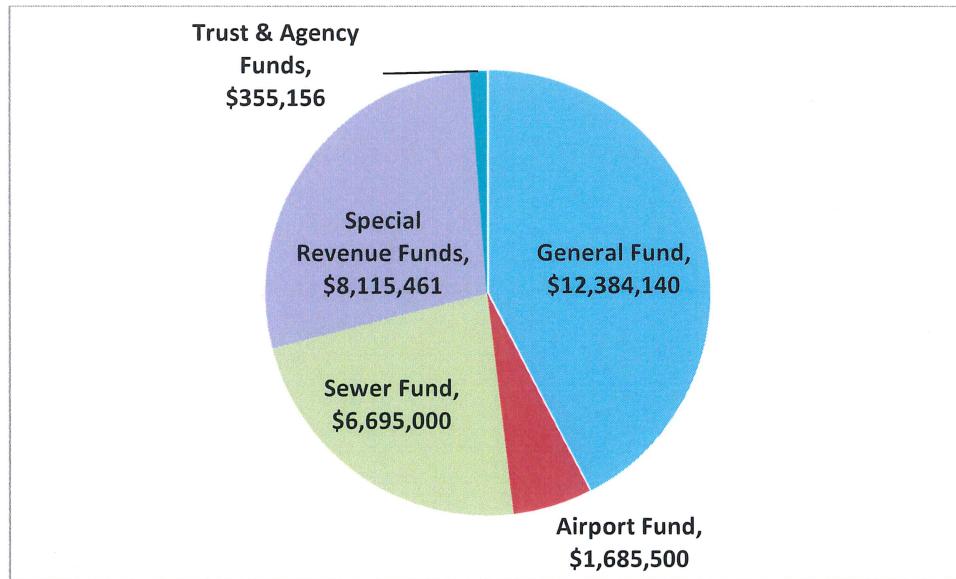
CITY OF AUBURN FISCAL YEAR 2019-20 Budget Overview

Following is a summary of the Fiscal Year 2019-20 Operating Budget, including a comparison with prior year estimated actuals and a discussion of any recommended changes. Combined operating budget estimated revenues for the 2019-20 fiscal year are \$29.2 million, compared to an adjusted \$28.5 million expected for FY 2018-19. Total planned spending for the 2019-20 fiscal year is \$32.7 million, compared to an adjusted \$23.6 million anticipated in FY 2018-19.

Citywide Revenues

Total estimated revenues for FY 2019-20 increase by approximately \$708,000 from the FY 2018-19 estimated actuals. This increase in expected revenues can be largely attributed to increased funding sources for proposed capital projects including intergovernmental and grant proceeds received for the Nevada Street Sidewalk and Airport Improvement Plan projects. In addition, nominal increases of 3% and 2% for property-related and sales taxes (offset by a one-time adjustment related to State of California payment cycles), respectively, are included with the FY 2019-20 estimates. Budgeted revenues by fund type are shown below:

Fiscal Year 2019-20 Budgeted Revenues **Total Revenues = \$29,235,257**

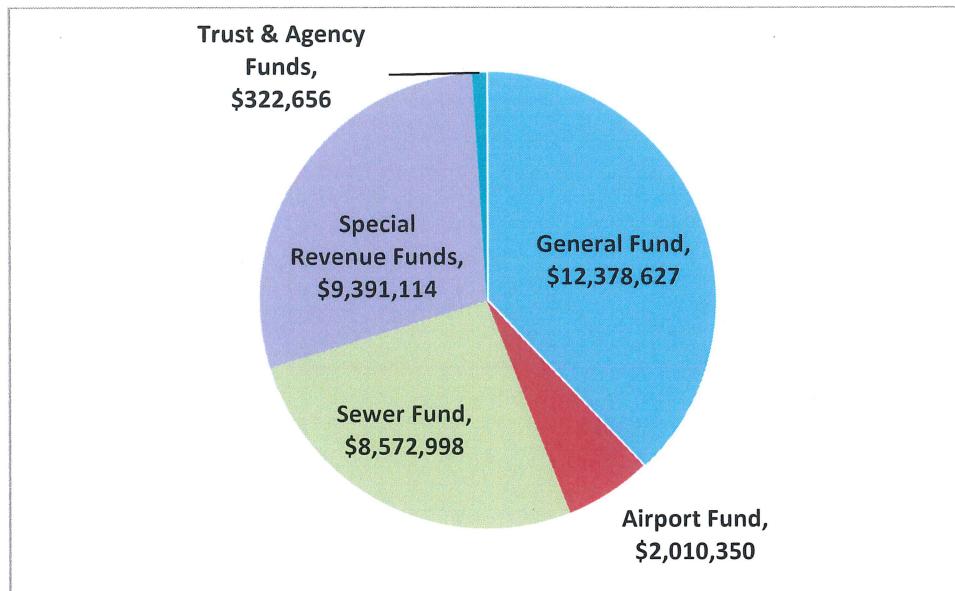


Citywide Expenditures

Anticipated expenditures for FY 2019-20 are \$32.7 million, an increase of approximately \$9.1 million from the \$23.6 million anticipated for FY 2018-19. The majority of the increase in expenditures can be attributed to the \$12.9 million budgeted for citywide capital projects – many of which are carried over from previous years and funded by non-discretionary funding sources.

This, coupled with the programmed increases related to staffing augmentation in the Fire Department; and payroll, employee benefits and materials and supplies costs, account for the increase in anticipated expenditures. Budgeted expenditures by fund type are show below:

Fiscal Year 2019-20 Budgeted Expenditures
Total Expenditures = \$32,675,745



Taken as a whole, the citywide budget for FY 2019-20 estimates indicate the City will be spending approximately \$3.5 million more than it will collect in revenue during the coming fiscal year, resulting in uses of fund balance earmarked primarily for capital projects in certain funds.

The budget presented herein reviews citywide operations as accounted for in their respective funds, and lays out respective financial plans for the 2019-20 fiscal year consistent with strategies and directives set forth by the City Council.

A brief overview of the City's major operating funds are presented below:

General Fund

FY 2019-20 General Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$12,774,957	\$13,199,951
FY 2019-20 Operating Budget	\$12,384,140	\$12,378,627

The FY 2019-20 General Fund Operating Budget reflects revenues of \$12,384,140 and expenditures of \$12,378,627, leading to an anticipated net surplus of \$5,513 for FY 2019-20.

FY 2019-20 budgeted revenues of \$12,384,140 reflects a 3.1% decrease from FY 2018-19 estimated revenues of \$12,774,957 primarily due to:

- Anticipated 3% increase in property taxes consistent with current housing market activity;
- A 2% increase in sales tax after accounting for a one-time adjustment related to new sales tax payment schedules implemented by the California Department of Tax and Fee Administration (CDTFA); offset by
- A reduction in building permit revenues taking into account the higher-than-typical increase in development activity over the last three years;
- A reduction in law enforcement / fire protection grants (note: these grants are budgeted as they are received); and
- Reductions in other one-time revenue sources including Arts Commission revenues received for reimbursement of program expenditures and miscellaneous revenues (these sources are budgeted as they are received).

FY 2018-19 budgeted expenditures of \$12,378,627 reflects a 6.2% decrease from FY 2018-19 estimated expenditures of \$13,199,951 primarily due to:

- Anticipated increases of approximately \$170,000 in Personal Services costs related to bargained salary adjustments, increased CalPERS retirement costs, and increased health benefit contributions; offset by reduced public safety overtime and citywide leave balance payouts;
- Anticipated decreases of approximately \$233,000 in Non-Personal Services (Services and Supplies) costs related to removal of one-time expenditures from FY 2018-19, lowering of planning and building contracted services (will be budgeted commensurate with increased planning and building fee collections), lower anticipated legal costs; offset by increased workers compensation and general liability insurance costs;
- Anticipated decreases of approximately \$779,000 in direct capital outlay primarily related to reduction of prior year, one-time carryover allocation of an additional \$500,000 towards the Street Overlay Project, completion of the City Hall Storm Damage / Window Project; lower amount of General Fund sources anticipated for the Police Department CAD upgrade and; and reduction of expenditures associated with public safety grants received (will be budgeted as they are awarded) ; and
- Anticipated increases of \$20,000 in pension obligation debt service costs (note: a portion of this debt is funded by the Sewer and Transit funds).

As in the past, a General Fund contribution of \$500,000 is provided towards the annual overlay project(s).

Taking into account the above recommended surplus of \$5,513, total General Fund reserves are anticipated to be approximately \$5.23 million at the end of FY 2019-20. Projected reserve levels as of June 30, 2020 are expected to include:

\$ 2,700,000	Reserve for Economic Uncertainty
2,200,000	Unfunded Liability Reserve
252,191	Pre-Paid Self Insurance Reserve
<u>77,238</u>	Unassigned Reserves
<u>\$ 5,229,429</u>	Total General Fund Reserves

Airport Fund

FY 2019-20 Airport Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$1,244,496	\$ 918,659
FY 2019-20 Operating Budget	\$1,685,500	\$2,010,350

FY 2019-20 Airport Fund revenues are currently projected to be \$441,000 higher than prior year estimated amounts. Increased amounts anticipated to be received from the Federal Aviation Administration (FAA) and State of California matching funds for eligible capital projects account for the majority of the increase. FY 2019-20 Airport Fund expenditures are recommended to be approximately \$1.09 million higher than those estimated for the prior year primarily due to the carryover of capital projects not completed / started in FY 2018-19 and new capital projects slated for FY 2019-20. Noted capital projects include the Helicopter Parking Area (\$800,000), Pavement Management Program (\$50,000), Runway Rehabilitation (\$60,000), On-Call Aviation Engineering Services (\$45,000), and extension of a water line in the East End Hangar Project Area (\$350,000).

It is anticipated that the Airport Fund will have approximately \$1.34 million in Fund Balance at the end of FY 2019-20. The net operating margin for the Airport Fund during FY 2019-20 is expected to be \$468,150, which typically goes towards funding for the non-reimbursable portions of future capital maintenance and projects.

Sewer Fund

FY 2019-20 Sewer Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$10,839,765	\$ 6,432,871
FY 2019-20 Operating Budget	\$ 6,695,000	\$ 8,572,998

FY 2019-20 Sewer Fund revenues are currently projected to be significantly lower than revenues received in the prior year, primarily due to the continued receipt of debt / grant proceeds in FY 2018-19 related to the Oxidation Ditch Project. Anticipated revenue of \$6,432,871 only includes funding provided by rate payers (no rate increase is assumed for FY 2019-20), a minimal amount of connection fees and interest earnings. FY 2019-20 Sewer Fund expenditures are recommended to be approximately \$2.1 million higher than those estimated for the prior year primarily due to new and carryover capital expenditures. It should be noted that expenditures for debt service are set to increase by \$307,000 as the SRF loan debt service for the Oxidation Ditch project begins; and transfers out increase to account for the Sewer Fund's remaining anticipated share of the Nevada Street Sidewalk Project costs. Noted capital projects in the Sewer Fund include the Vista del Val Lift Station, Diamond Ridge Lift Station, Pond 1B Lift Station, and Wastewater Treatment Plant Sludge Dewatering.

It is anticipated that the Sewer Fund will have approximately \$11.83 million in Fund Balance at the end of FY 2019-20, \$1.19 million of which is reserved for specific purposes. The net operating margin for the Sewer Fund during FY 2019-20 is expected to be \$2.43 million, which typically goes towards funding for the non-reimbursable portions of future capital maintenance and projects.

Gas Tax Fund

FY 2019-20 Gas Tax Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$549,554	\$300,500
FY 2019-20 Operating Budget	\$631,071	\$900,000

FY 2019-20 Gas Tax Fund revenues are currently projected to be \$81,000 higher than revenues anticipated to be received in the prior year, primarily due to increased SB-1 Road Maintenance and Rehabilitation and Gas Tax funding from the State. SB-1 funding is projected to increase by \$9,000 while Section 2103 Gas Tax Funding is slated to increase by \$72,000 consistent with the 5.6 cents-per-gallon increase that goes into effect July 1, 2019. FY 2019-20 Gas Tax Fund expenditures are recommended to be \$600,000 higher than those estimated in the prior year primarily due to an increased allocation of funding toward the Annual Overlay Program directly related to increased SB-1 revenues. The total Gas Tax Fund contribution towards the Annual Overlay Program is \$600,000 in FY 2019-20. It should be noted that the Gas Tax Fund also supports annual streetlight utility costs and a portion of street maintenance staff and related costs.

It is anticipated that the Gas Tax Fund will have approximately \$33,000 in Fund Balance at the end of FY 2019-20.

Transportation Fund

FY 2019-20 Transportation Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$1,495,660	\$779,500
FY 2019-20 Operating Budget	\$5,568,325	\$6,167,000

FY 2019-20 Transportation Fund revenues are currently projected to be \$4.1 million higher than revenues anticipated to be received in the prior year, primarily due to the carryover of sources anticipated to fund the Nevada Street Sidewalk Project and a \$170,000 increase in the Local Transportation Funding (LTF/TDA) allocation. FY 2019-20 Transportation Fund expenditures are recommended to be \$5.4 million higher than those estimated for the prior year primarily due to the carryover of the Nevada Street Sidewalk Project. It should be mentioned that funding sources allocated to the Roadway Overlay Program in FY 2018-19 (prior year) have been earmarked towards the Nevada Street Project. To the extent any or all of these funds are not needed for this project, they will be recommended for reallocation back to the Roadway Overlay Project. The total amount of new citywide funding provided for the Roadway Overlay Project in FY 2019-20 is \$1.1 million (transfers from the General Fund and Gas Tax Fund).

It is anticipated that the Transportation Fund will have approximately \$1,000 in fund balance at the end of FY 2019-20. These funds may be used for any TDA-related transportation purpose.

Transit Fund

FY 2019-20 Transit Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$710,875	\$637,648
FY 2019-20 Operating Budget	\$1,116,476	\$1,197,519

FY 2019-20 Transit Fund revenues are currently projected to be \$406,000 higher than revenues anticipated to be received in the prior year, primarily due to programmed grant revenues related to the purchase of two new buses and an increased share of State Transit Assistance Funding, offset by a decrease allocation of Local Transportation Funding (LTF/TDA). FY 2019-20 Transit Fund expenditures are recommended to be \$560,000 higher than those estimated in the prior year primarily due to the anticipated purchase of two new buses and the installation of a Transit EV Charging Station.

It is anticipated that the Transit Fund will have approximately \$2,000 in Fund Balance at the end of FY 2019-20, all of which must be used towards Transit Program expenditures.

Property Seizure Fund

FY 2019-20 Property Seizure Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$170,000	\$149,915
FY 2019-20 Operating Budget	\$ 50,000	\$ 93,000

FY 2019-20 Property Seizure Fund revenues are currently projected to be \$120,000 lower than revenues anticipated to be received in the prior year, primarily due to the uncertainty of receiving future amounts above a conservative base revenue forecast. FY 2019-20 Property Seizure Fund expenditures are recommended to be \$57,000 lower than those estimated for the prior year primarily due to use of fund balances available in FY 2018-19 towards police department equipment and building upgrades.

It is anticipated that the Property Seizure Fund will have approximately \$8,000 in Fund Balance at the end of FY 2019-20, all of which will be used for future expenditures allowable under the Asset Forfeiture Program.

Special Fire Fund

FY 2019-20 Special Fire Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$ 64,736	\$ 9,100
FY 2019-20 Operating Budget	\$382,000	\$629,156

FY 2019-20 Special Fire Fund revenues are projected to be approximately \$317,000 greater than revenues projected for FY 2018-19. Anticipated augmented revenues are based on increased reimbursements related to “Strike Team” and State of California Pre-Positioning participation; and recognition of fuels reduction grant funding typically accounted for the City’s General Fund (to offset related costs). These revenues, in addition to FY 2018-19 anticipated carryover fund balance of \$252,000 are recommended to be appropriated towards the augmentation of 7.0 FTE Limited-Term Fire Department staff and related costs. The 7.0 positions (1.0 FTE Battalion Chief; 3.0 FTE Fire Captain; 3.0 FTE Fire Engineer) are proposed as part of the Fire Wildland Urban Interface Strategic Plan implementation (presented to the City Council on June 10, 2019) at a total annual cost of \$629,000.

It is anticipated that the Special Fire Fund will have approximately \$4,900 in Fund Balance at the end of FY 2019-20, all of which may be used for future Fire Department purposes.

Project (Impact Fee) Fund

FY 2019-20 Project (Impact Fee) Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$20,425	\$ 750
FY 2019-20 Operating Budget	\$ 7,500	\$ -

The Project (Impact Fee) Fund accounts for all impact fees related to development and received by the City for specific purposes. At the present time, there are eighteen impact fees with aggregate balances of approximately \$707,000 estimated at the beginning of FY 2019-20. These funds are typically not budgeted until an appropriate use for a certain impact fee is identified. Anticipated revenues for the coming fiscal year represent interest earnings only, while estimated revenue amounts for FY 2018-19 represent what has been collected in fees and interest for said fiscal year. A full list of impact fee balances is included within the budget schedules developed for FY 2019-20.

Facilities and Equipment Replacement (FEP) Fund

FY 2019-20 FEP Fund Operating Budget:

	Revenues	Expenditures
FY 2018-19 Estimated	\$43,165	\$230,004
FY 2019-20 Operating Budget	\$27,500	\$ 70,000

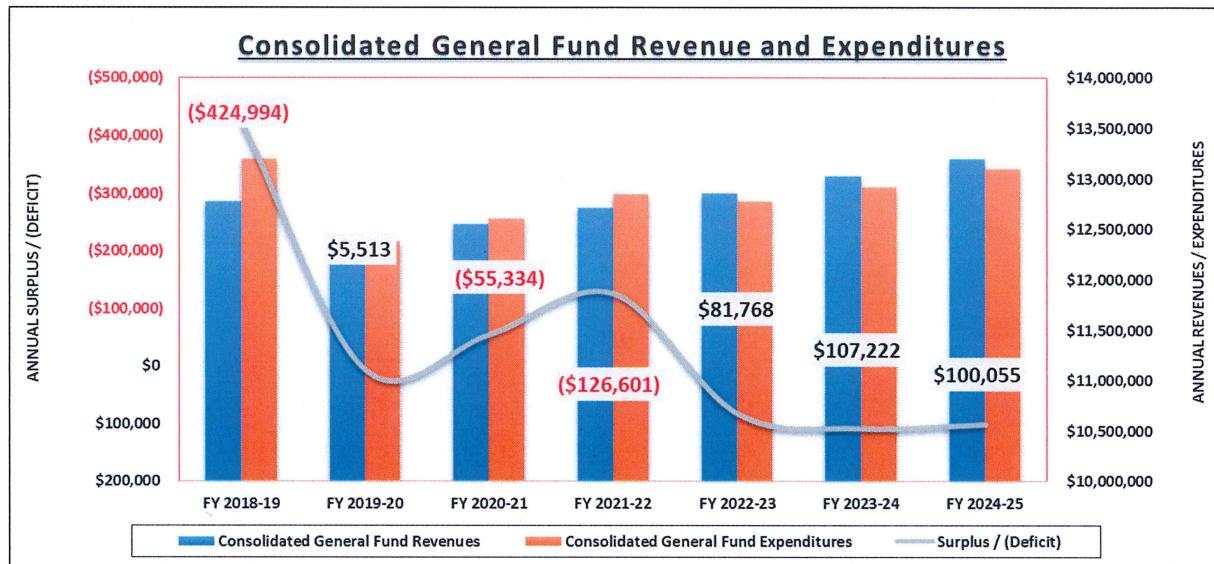
FY 2019-20 FEP Fund revenues are projected to be \$16,000 lower than those anticipated to be collected in FY 2018-19. Anticipated revenues are based on fees collected related to new residential and commercial development during the coming fiscal year. FY 2019-20 FEP Fund expenditures are recommended at \$70,000, which includes start-up costs for the Police Department's CAD/RMS transition and a share of the lease costs related to the purchase of a new dump truck and water truck.

It is anticipated that the FEP Fund will have approximately \$173,000 in Fund Balance at the end of FY 2019-20, all of which may be used for future City building repairs and maintenance and other capital outlay.

General Fund Financial Forecast

As a means to gauge the future ability to provide a consistent level of citywide services and programs, a Multi-Year Forecast has been developed for the City's General Fund – the fund where the vast majority of non-enterprise services are accounted for.

The Multi-year forecast is meant to serve as only one tool to measure fiscal sustainability into the future. The model below incorporates known cost drivers, including negotiated salary increases, CalPERS retirement cost increases (for both the unfunded liability amortization and the anticipated increases due the lowering of the discount rate), annual appropriations for capital projects and recurring capital maintenance, and a conservative increase in all other operating expenditures. The model also assumes conservative growth in discretionary revenue sources, including property tax, sales tax, transient occupancy tax and franchise fees. The model is developed to demonstrate the ability to sustain the existing levels of service provided citywide.



As indicated in the model above, baseline expenditures are anticipated to be slightly higher than baseline revenues forecasted for the next two fiscal years. Beginning in FY 2022-23, baseline revenues are anticipated to be slightly higher than baseline expenditures as the impacts from a reduction in the amount of debt service paid for the towards the City's Pension Obligation Bonds are realized (the bond will be fully paid off in 2028). Although the forecast for the next five years is relatively stable, staff continues to monitor economic forces and unforeseen volatility in personnel-related cost drivers which could significantly impact forecasts for future years.

City of Auburn
Fiscal Year 2019-20 Operating Budget

Citywide Staffing – Full Time Positions

Citywide Staffing - Full Time Positions	
Department	FTE
City Council	5.00
City Manager	1.00
Economic Development	1.00
Planning	2.00
Building	2.00
City Clerk	1.00
Finance / Administrative Services	4.00
Police	28.00
Fire <i>(includes 7.00 new FTE for 11 months)</i>	22.00
Public Works	10.00
Sewer Operations	3.00
Transit Operations	4.00
<hr/>	
Citywide Full Time Equivalents (FTE) :	83.00

City of Auburn
Fiscal Year 2019-20 Operating Budget

Citywide Fund Reserve Levels – Estimated as of June 30, 2020

Fund	<i>--Reserve Levels--</i>	
	Designated	Undesignated
General Fund	\$ 5,152,191	77,238
Airport Fund	\$ -	1,340,579
Sewer Fund	1,189,120	10,636,098
Gas Tas Fund	\$ -	33,134
Transportation Fund	-	976
Transit Fund	-	2,285
Property Seizure Fund	-	8,038
Fire Dept. Equipment Fund	-	4,883
HOME FTHB Fund	-	4,235
CDBG Fund	-	435,173
Recycle Grant Program Fund	-	-
Solid Waste Mgmt Fund	-	2,322
State Law Enforcement Fund	-	-
Project / Impact Fee Fund	714,428	-
FEP Fund	-	172,868
AUDA RPTTF Trust Fund	-	161,609

City of Auburn
Fiscal Year 2019-20 Budget
Reconciliation of Capital Outlay / Projects

GENERAL FUND

City Clerk's Office

Laser Fisch / Doc Archive project	\$ 2,500	\$ 2,500
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Administrative Services Department

Business License Systems Use	\$ 6,250	\$ 6,250
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Information Technology

Computer replacement	\$ 25,000	
Business License System	<u>37,000</u>	\$ 62,000

Police

Machinery & Equipment	\$ 5,000	
Computer Equipment	5,000	
Furniture	<u>2,500</u>	\$ 12,500

Fire

Machinery & Equipment	\$ 2,500	
Furniture	<u>2,500</u>	\$ 5,000

Building Maintenance

Building projects	\$ 15,000	
Machinery & Equipment	2,000	
Back Flow Preventer Device	3,000	
Carnegie Library ADA Improvements	<u>20,000</u>	\$ 40,000

Public Works Admin/Engineering

Roadway Overlay Project	\$ 500,000	
Machinery & Equipment	<u>2,000</u>	\$ 502,000

Construction Maintenance

Dump Truck / Watering Truck	\$ 30,000	
Machinery & Equipment	<u>5,000</u>	\$ 35,000

Corp Yard - Mechanics

Machinery & Equipment	<u>4,000</u>	\$ 4,000
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Stormwater

Map Updates / MS-4 Compliance	<u>26,000</u>	\$ 26,000
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Total General Fund Capital

\$ 695,250

City of Auburn
Fiscal Year 2019-20 Budget
Reconciliation of Capital Outlay / Projects

AIRPORT FUND

Machinery & Equipment	\$ 5,000
Computer Equipment	2,500
Demolition of Old Hangar Structures	25,000
East End Hangar Project	350,000
Building & Facility Improvements	5,000
Runway Light Rehabilitation	20,000
Pavement Management / Apron Rehab	37,000
Pollution Abatement Facility	4,000
Airport Master Plan	15,000
Airport Parking Lot Improvements	60,000
Airport Entrance Sign	40,000
Bill Clark Hangar	75,000
CLUP Update	80,000
Helicopter Parking Area	800,000
Pavement Management Program	50,000
Runway Rehabilitation	60,000
On-Call Aviation Engineering Services	<u>45,000</u>
<i>Total Airport Fund Capital</i>	<i>\$ 1,673,500</i>

SEWER FUND

WWTP Truck	\$ 40,000
Generator for UV Push Camera	120,000
Computer Equipment	3,000
Trailer for Air Compressor	50,000
Public Outreach	5,000
Auburn Ravine Sampling	5,000
Lift Station Repairs	240,000
Emergency Sewer Repairs	650,000
Sewer Map Updates	20,000
WWTP - Repairs / Projects	60,000
Gunite Ditch	10,000
NPDES Permit Renewal	30,000
SSMP Upgrades	10,000
Vista Del Val Lift Station	950,000
Back Flow Preventer Device	1,500
Collection System Software	100,000
Diamond Ridge Lift Station	900,000
Pond 1B Lift Station	240,000
WWTP Sludge Dewatering	<u>790,000</u>
<i>Total Sewer Fund Capital</i>	<i>\$ 4,224,500</i>

City of Auburn
Fiscal Year 2019-20 Budget
Reconciliation of Capital Outlay / Projects

GAS TAX FUND

Roadway Overlay Project	\$ 600,000
<i>Total Gas Tax Fund Capital</i>	\$ 600,000

TRANSIT FUND

Transit Buses (2)	\$ 465,248
Bus Stop Facility Improvements	15,000
Transit Guide	5,000
Transit EV Charging Station	64,560
Passenger Connect Card	<u>19,441</u>
<i>Total Transit Fund Capital</i>	\$ 569,249

TRANSPORTATION FUND

Paving Projects - Public Works Dept	\$ 50,000
Sidewalk Repairs - Commercial	25,000
Nevada Street Sidewalk Project	4,800,000
Emergency Repairs - Storm Drain	25,000
Sidewalk Repairs - Residential	15,000
City Pavement Marking Project	10,000
Storm Drain Channel - Downtown	25,000
ADA Transition Plan Phase II	15,000
Wayfinding Project	<u>15,000</u>
<i>Total Transportation Fund Capital</i>	\$ 4,980,000

PROPERTY SEIZURE FUND

Police Vehicle Leases	<u>\$ 93,000</u>
<i>Total Property Seizure Fund Capital</i>	\$ 93,000

FACILITIES & EQUIPMENT PLAN FUND

Dump Truck / Watering Truck	\$ 45,000
CAD Upgrade - Startup Costs	25,000
<i>Total FEP Fund Capital</i>	\$ 70,000

TOTAL CITYWIDE CAPITAL **\$ 12,905,499**

Note: Capital Projects noted in this schedule are listed by funding source.

City of Auburn
Fiscal Year 2019-20 Budget

Reconciliation of Transfers-In / Transfers-Out

Fund	Scheduled Transfers-In	Scheduled Transfers-Out
Fund 02 - Airport Fund	\$ -	\$ 12,500 (1)
Fund 11 - Sewer Fund	-	31,691 (2)
Fund 27 - Transit Fund	-	23,768 (2)
Fund 45 - General Fund	195,459	-
Fund 77 - State Law Enforcement Grant	-	140,000 (3)
Total General Fund Transfers:	\$ 195,459	195,459

(1) - Public safety support for Airport Operations
 (2) - Operating fund portion of pension obligation bond debt service
 (3) - State law enforcement grant received

Reconciliation of Staff Cost Allocations from General Fund

Department	Estimated Staff Allocation To Fund	Allocated Amount
Administrative Services	02 - Airport 11 - Sewer 27 - Transit 35 - RPTTF (RDA)	45,051.00 67,576.00 22,525.00 13,515.00
Building Inspections	11 - Sewer	33,886.00
City Clerk's Office	02 - Airport 11 - Sewer	11,673.00 17,509.00
City Manager's Office	02 - Airport 11 - Sewer 35 - RPTTF (RDA)	37,359.00 37,359.00 7,471.00
Public Works - Admin/Engineering	02 - Airport 11 - Sewer 27 - Transit	40,884.00 40,884.00 40,884.00
Public Works - Construction & Maintenance	21 - Gas Tax	65,000.00
Total General Fund Budgetary Staff Cost Allocations:		481,576.00

Reconciliation of Staff Cost Allocations to Capital Projects / Maintenance

Fund	Estimated Staff Allocation To Fund	Allocated Amount
Public Works	Admin/Engineering Construction & Maintenance Yard & Shop	27,257.00 15,000.00 15,000.00
Total Staff Cost Allocations to Capital / Maintenance:		57,257.00

City of Auburn

Performance Report



Fiscal Year 2019/20

This performance report is provided to the City Council for the City of Auburn, California during the annual budget process. Each operating department prepares annual performance data which reflect the goals and objectives as determined by the Governing Body.

City of Auburn, California

Executive Summary

The City of Auburn determined to utilize performance measurement to guide the City's local government budgeting process. In 2014, the City of Auburn directed staff to define a "performance-based budget" and recommend a new budget methodology to influence decision-making. Under this methodology, resource allocation decisions would be based on key priorities. These performance measures do not provide all-inclusive performance data, but rather enough data to guide decision-makers during the annual budget process. This tool can also provide residents, taxpayers, businesses, tourists and even City employees with transparent access to their government. Other tools are also utilized by staff, Council and the public to make decisions about local government spending including the Comprehensive Annual Financial Report (CAFR), the Annual Overlay Report, and Actuarial Valuation Reports provided by the California Public Employee Retirement System (CalPERS).

CITYWIDE / ADMINISTRATIVE PERFORMANCE CRITERIA

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	Estimated FY 2018/19	Projected FY 2019/20
General Fund Balance as a % of Total Expenditures	46%	47%	40%	42%
Overall Tax Revenues as a Percentage of Total General Fund Revenues	78%	76%	80%	81%
Annual Appropriations Limit As a Percentage of Statutory Spending Limit (Gann Limit)	59.0%	62.3%	59.8%	55.4%
Total Number of Business Licenses Issued (<i>calendar year beginning</i>)	1,841	1,885	1,938	2,000
Checks Issued (Payroll / Accounts Payable)	2,823	2,589	2,153	2,250
New Worker's Compensation Claims	13	20	12	<= 10
Employee Turnover Rate Excluding Retirements	13.7%	19.9%	14.5%	<= 10.0%
City Council Agenda Items Prepared (Staff Reports)	239	181	175	175
City Council Resolutions / Ordinances Approved	153	114	105	105

POLICE

The police operations include Patrol, Investigations, Evidence and Animal Control, School Resource Officer, Dispatch, Records and a robust Volunteer program. There are 20 sworn law enforcement personnel.

The department works collaboratively with other agencies on a variety of projects including the Special Investigations Unit, a regional task force which reduces crime, narcotics and other illegal activities within Placer County. Also, the department maintains a presence within the local school districts to enhance public safety.

WORKLOAD INDICATORS	2016	2017	2018	Projected 2019
Overall Crime Total Number / Rate (UCR)	373	329	263	< 300
Violent Crime Total Number (UCR) – Murder, Rape, Robbery, Aggravated Assault	43	68	55	< 45
Property Crime Total Number (UCR) – Burglary, Motor Vehicle Theft, Auto Burglary, Larceny, Arson	305	274	191	< 260
Total collisions	179	182	166	< 175
Total DUI – related collisions	13	11	14	< 15
Total calls responded to	22,186	22,717	21,115	< 22,000
Total reports written	4,447	7,321	3,270	< 3,200
Total officer self-initiated incidents (traffic stops / foot patrols / etc.)	6,767	6,967	6,451	< 6,570
Nuisance-Type calls for Services (Department's Homeless / Transient efforts measurement and matrix)	N/A	N/A	N/A	950
Total calls received by dispatch	23,015	37,978	34,629	< 35,000
Total 911 calls received by dispatch	5,016	4,836	4,733	< 4,800
Percentage of 911 calls answered within 10 seconds	78.9%	81.2%	82.3%	> 84.0%
Total number of priority one calls	N/A	N/A	N/A	Unknown
Total number of priority two calls	N/A	N/A	N/A	Unknown
Total number of reports processed	4,443	4,038	3,269	< 3,500
Total volunteer hours	2,428	3,153	2,786	> 4,000
Number of community events attended	N/A	N/A	N/A	Unknown
Number of social media posts	N/A	N/A	N/A	Unknown

FIRE

Fire operations include training & education, Fire Prevention and emergency fire response operations. The City maintains three fire stations and twenty-two (22) full-time firefighters (seven positions being added during FY 2019-20) and intern firefighter programs which provided additional support to the operation. The City of Auburn continues to collaborate with CalFire and neighboring agencies through mutual aid agreements and state firefighting assistance programs.

The Auburn Fire Department has long history and tradition, with over 150 years of dedication to the community. Most paramount to the department is its ability to protect life and property from fire, hazardous materials and other types of emergencies. The department also provides community education services, medical assistance, extrication, rescue, hazardous situation mitigation, and general assistance to the public.

Wildfire prevention and fuel reduction programs play a significant part in protection of life, property, the economy, resource conservation and recreation.

Workload indicators related to the Fire Department are noted below. It should be mentioned that starting in FY 2019-20, the Auburn City Fire Department will initiate a new value-added program – Home Structure Ignition Evaluation.

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Respond to Fire/Medical/Rescue Calls In Five Minutes Or Less	90.8%	94.0%	93.2%	94.0%
Defensible Space Inspections	25	30	760	805
Total Acres Treated	52	50	89.3	135
Shaded Fuel Break Acres Treated	52	50	50	75
Parcel Acres Treated within the City	0	0	39.3	60
Home Structure Ignition Evaluation	No Data	No Data	No Data	30
Number of Inspections	43	50	67	85
Training Hours Per Employee	353.25	375	430	575
Total calls responded to per year	2,070	2,136	2,058	2,100
Total Number of Fire Calls	91	90	57	60
Inside Auburn City Limits	31	34	46	54
Outside Auburn City Limits	60	56	11	6
Total Number of EMS Calls	1,417	1,466	1,412	1,500

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Inside Auburn City Limits	1,301	1,364	1,364	1,364
Outside Auburn City Limits	116	102	48	136
Total Number of Structural Fires	32	46	57	60
Inside Auburn City Limits	9	11	34	60
Outside Auburn City Limits	23	35	23	30
Total Number of Community Fire Prevention Programs	12	12	22	40
Total Number of Mutual Aid Calls	469	378	448	450
Total Number of False Alarms	71	107	176	160
Total Number of Community Contacts related to Fire Prevention Programs	404	432	1,902	2,000

DEPARTMENT OF PLANNING & PUBLIC WORKS

In 2014, the Community Development and Public Works departments were consolidated into a single department: the Department of Planning & Public Works. The largest operation of the City of Auburn, this department is responsible for a variety of programs and services including: Planning, Building Inspections, Code Enforcement, Affordable Housing & Special Projects, Streets, Storm Sewers, Wastewater, Airport, Transit and Transportation. The Department is also largely responsible for the design, management and maintenance of the City's capital assets including streets, sidewalks, sanitary sewers, airport, traffic signals, fleet, buildings, and transit operations.

AIRPORT

The Auburn Municipal Airport and Industrial Park serves Auburn and the surrounding area. The facility is owned by the City of Auburn and totals approximately 285 acres, with 80 acres within the industrial park complex. Existing uses include an airport, airport related businesses, and an assortment of light manufacturing businesses. The Airport Division is responsible for the overall management and maintenance of the airport including ground maintenance, equipment support, and all capital improvement projects which may include runway investment, technology replacement, fueling, and airport land leases. The division is responsible for all regulatory responsibilities including storm water, underground storage tank and fuel island permitting.

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018-19 Estimated	FY 2018/19 Projected
Gallons of Fuel Sold	206,940	242,275	148,958	250,000
Total Capital Projects	6	6	6	4

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018-19 Estimated	FY 2018/19 Projected
Grant Funds Managed	\$ 476,000	\$ 476,000	\$886,000	\$1,050,000
Total Number of Tie Downs	1214	121	121	121
Total Number of Aircraft Based	210	213	215	221

PUBLIC WORKS ACTIVITY

The Administration Program is responsible for department-wide management including budget oversight, general administration, capital improvement program coordination and performance, coordination and review of private land development, manage street pavement/maintenance program, management of solid waste contract and closed landfill, management and implementation of the NPDES Phase II Stormwater Permit, administration of traffic signal maintenance, conduct engineering speed surveys, traffic counts and support to all the division in the Public Works Department.

The City is responsible for maintaining the city's streets, storm drains, buildings, public landscaping areas and pocket parks throughout the City as well as maintaining the City's fleet of vehicles including police, fire and transit.

The City of Auburn has developed a storm water management program to maintain compliance with state and federal regulations. As part of the program, the City educates and involves the community in storm water pollution prevention, regulate storm water run-off from construction sites, investigate non-storm water discharges and reduce non-storm water run-off from municipal operations. The Solid Waste Division is currently handled by Recology Auburn Placer as the City of Auburn's franchised refuse collection hauler for residential and commercial customers.

Public Works Maintenance

WORK LOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Total number of square feet of roadway surface treatment (paving, slurry and crack fill)	778,000 sq/ft	0 sq/ft	212,500 sq/ft*	362,500 sq/ft
Number in fleet and preventative maintenance operations	86	86	89	90
Street signage replacements and additions	807 hours	45 signs 553 hours	52 signs 541 hours	50 signs 633 hours
Public / community event participation	31 evens 62 hours	31 events 62 hours	35 events 70 hours	38 events 76 hours
Weed abatement acreage	81 acres	79 acres	82 acres	83 acres
Total number of pocket parks	11	11	11	11
Total hours devoted to Landscaping	4,001	3,657	3,473	3,710

WORK LOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Total number of hours devoted to weed abatement	667	610	578	618

Public Works Engineering/Administration

WORK LOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Total Grant Funds Managed	\$ 1,100,000	\$ 2,130,000	\$ 3,568,000	\$ 3,585,000
Number of Capital Projects (Does not include Airport or Sewer projects)	2	2	2	2
Encroachment Permits	162	153	236	205
Grading Permits	10	23	18	15
Subdivision Map Review and Processing	7	6	6	5
Improvement Plan and Building Permit Reviews	242	240	262	240
Lot Line Adjustments	5	7	3	4

PLANNING

The Planning Division provides technical assistance and professional guidance to the City Council, Planning Commission, Historic Design Review Commission and the public regarding policies and plans that guide the physical development of the City. The Division is responsible for updating and maintaining the City's General Plan, Specific Plans, Zoning Ordinance and development related ordinances. It is also responsible for processing various zoning, subdivision, annexation, design, sign and tree permit applications through required City review and public hearings.

The Planning Department will continue to efficiently facilitate development requests and coordinate efforts between City departments, developers, and local agencies. The department will lead efforts for a potential general plan update and will assist as needed with special project, including the City new business assistance portal.

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Staff Report prepared for PC and HDRC	29	43	47	51
DRC Pre-Development Applications	7	9	8	9

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Tree Permits	5	5	5	5
Ordinance Amendment	0	1	3	7
Business License Reviews	203	200	205	210
Administrative Permits (including Short Term Rentals)	7	8	8	12
Sign Permits	19	38	35	40

BUILDING/INSPECTION DIVISION

The Building/Inspection Division provides building permit processing, plan checking, building inspections, and building code compliance. The goal of the division is to provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location, and maintenance of all buildings and structures, including certain equipment specifically regulated within this jurisdiction.

The Building/Inspection Division will explore innovate ways to expedite the permitting process in order to serve our community better. Outreach during the permit application process includes encouraging a pre-application review, meeting with applicants on site prior to application, establishing on-going communication with applicants, and providing support, guidance and education throughout the permit process.

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
New Single Family Dwelling	32	29	9	20
New Multi-Family Dwelling	9	4	0	40
New Commercial Buildings	1	8	0	1
Dwelling Permits- Alterations	185	220	181	195
Commercial Permits - Alterations	31	36	54	35
Carports, Garages, Fences	12	4	5	8
Swimming Pools	13	10	9	10
Mechanical, Electrical & Plumbing	308	433	397	325
Plan Checks	240	262	219	220
Business License Reviews	141	140	145	142
Total Applications	612	751	656	610
Total Inspections	1212	1250	1800	2100
Total Value	\$38,683,582	\$31,754,328	\$21,008,116	\$29,000,000

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Total Permit Fees Excluding Sewer & Mitigations	456,936	394,048	312,869	325,000
Penalties	3	8	5	10

CODE ENFORCEMENT

The Code Enforcement Officer works with the Police Department, Fire Department, Building Department and Community Development Department to investigate reported violations of laws relating to nuisances and zoning, which typically includes illegal home occupations, illegal second units, dangerous structures, fence violations, illegal signs, graffiti, debris, as well as inoperable and illegal vehicles.

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY 2019/20 Projected
Business Licensing	7	2	2	2
Debris, Vegetation, No Garbage Service	23	14	10	12
Animal Related	4	3	2	2
Misc Encroachments, Civil, Agency Assist	1	2	2	2
Noise	0	0	1	1
Signs	0	2	2	2
Sub-Standard, Vacant Structures, Pools	16	14	12	10
Transient - Posting Property	25	32	20	20
Unfounded Complaints	0	6	2	2
Abandoned Vehicles	11	9	4	3
Zoning	3	2	4	2
Citations	33	21	10	10
Total Citations Amounts	\$ 7,760	\$ 9,260	\$ 2,500	\$2 ,500
Abatement/Warrants	1	0	0	0
Abatement/Removal	3	2	4	4
Notice and Order	4	4	1	1
Tows	0	0	0	0

SEWER

The City owns and operates a wastewater treatment plant located west of the City in the Ophir area. The plant is permitted to discharge its treated effluent into Auburn Ravine Creek to a maximum flow of 1.65 million gallons per day. The effluent is treated to what is commonly referred to as tertiary treatment, which is the highest level of treatment required by the State of California.

The city also maintains over 85 miles of wastewater collection lines and over 1,500 manholes throughout the city. This network of pipes collects sewage from residences and businesses within the city and transports it to the treatment plant. The City also maintains 11 sewer lift stations

The treatment plant and collection system are operated by a private contractor, CH2M Hill-OMI.

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY2019/20 Projected
Sewer EDU Rate	\$ 72.56	\$ 75.49	\$ 78.62	\$ 78.62
Total Number of Sanitary Sewer Overflows	4	2	2	2
Total Gallons Treated (in Millions)	494	434	475	467
Total Number of Capital Projects	20	1	1	6
Total Cost of Capital Projects Managed	\$4,324,459	\$11,207,000	\$11,147,713	\$3,300,000
Total Number of New Sewer Connections	41	39	12	20
Total Number of State Penalties	0	0	0	0

TRANSIT

The Auburn Transit Program operates within the City limits, Bowman area, North Auburn and Auburn Airport via Placer county Transportation. The Transit Program is a deviated, fixed-route which operates Monday-Friday from 6:00am to 6:30pm. A Saturday route is also available. The Transit Program maintains a fleet of buses and equipment, shelters and a Multi-Modal Station. Transit staff participates with the Placer County Transportation Planning Agency (PCPTA) and the Sacramento Area Council of Governments (SACOG) in planning, outreach, funding and coordination of regional services.

WORKLOAD INDICATORS	FY 2016/17	FY 2017/18	FY 2018/19 Estimated	FY2019/20 Projected
Total Number of Riders	46,237	37,459	40,000	42000
Fare Rate	\$1.00	\$1.00	\$1.00	\$1.50
Total Number of Service Hours	3,778	4,440	4,400	4,000
Total Number of Service Miles	51,584	61,000	61,000	58,000
Annual Cost of Operations	\$611,953	\$760,341	\$694,893	\$695,000

ECONOMIC DEVELOPMENT

The mission of the Economic Development Department is to strengthen the City's business community through business development/recruitment strategy and creative marketing. We strive to enhance the environment, quality of life, and economic vitality responsive to our community and consistent with our history, culture, and unique character through research, strategy, branding and place-making.

CURRENT EFFORTS	2018/2019
Social Media: <ul style="list-style-type: none">• Instagram Followers• Facebook Followers• Twitter Followers• Tumblr Followers• Total Overall Impressions	5,510 2,607 175 49 9 million+
Public Relations Efforts: <ul style="list-style-type: none">• Media Outlets• Photo Shoots• Increased Photo Assets	8 7 1,500+
Business Recruitment / Retention: <ul style="list-style-type: none">• Businesses Assisted• Properties	22 19
Programs: <ul style="list-style-type: none">• Box Set Promotion• Amtrak / Capital Corridor Videos• Visit California International Journalists• Auburn Co-Op• Sunday Public Market & Supper• American Trail Runners Association• Tin Type Project• San Jose Mercury News• East Bay Times• Bon Traveler (Venue Report + California Weekend)	

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City of Auburn
Fiscal Year 2019-20 Adopted Budget
General Fund Revenue and Expenditure Detail

	ACTUAL FY 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
REVENUES				
Taxes	9,077,393	10,156,345	10,279,187	10,069,862
Franchises	601,496	600,000	604,938	611,900
Licenses & Permits	596,675	442,550	443,550	419,539
Fines & Forfeitures	138,663	116,100	181,280	176,600
Interest Income	31,561	30,000	30,000	30,000
Property Rents & Leases	318,206	309,000	329,000	329,000
Other Government Agencies	692,025	347,419	480,538	362,605
Service Charges	215,122	198,960	206,250	166,675
Other Revenues	40,742	20,000	30,000	10,000
Transfers-In	192,416	183,242	190,214	207,959
Total Revenues	11,904,299	12,403,616	12,774,957	12,384,140
EXPENDITURES				
City Council	66,440	75,691	75,691	77,538
Police	4,679,064	4,228,960	4,246,546	4,277,354
Fire	2,429,502	2,177,251	2,258,824	2,131,522
Community Development	339,778	231,027	319,027	202,567
Economic Development	157,175	200,674	200,674	202,937
Building Inspections	157,361	173,103	173,103	208,123
Information Technology	256,153	232,260	232,260	239,000
Public Works	1,550,953	2,452,896	2,487,794	1,807,680
City Manager	205,621	213,989	206,489	216,386
Support for Community Projects	81,121	126,405	120,630	119,005
City Clerk	107,874	117,561	117,561	110,645
Administrative Services - Finance and Personnel	564,850	468,507	468,507	436,309
City Attorney	382,989	325,000	460,000	230,000
Insurance Program	665,116	511,102	511,102	583,857
Transfers-Out to Other Funds	-	-	-	-
Debt Service - CalPERS Bonds / Fire Truck Lease	489,396	507,538	507,538	528,184
Non-Departmental - CalPERS UAAL Payments	-	814,205	814,205	1,007,520
Total Expenditures	12,133,393	12,856,169	13,199,951	12,378,627
Excess / (Deficit) of Revenues over Expenditures	(229,094)	(452,553)	(424,994)	5,513
Beginning Fund Balance	5,878,004	5,648,910	5,648,910	5,223,916
Ending Fund Balance	5,648,910	5,196,357	5,223,916	5,229,429
<i>Less - Fund Balance Assigned for:</i>				
Economic Uncertainties	2,700,000	2,700,000	2,700,000	2,700,000
Unfunded Liability	2,200,000	2,200,000	2,200,000	2,200,000
Prepaid costs	252,191	252,191	252,191	252,191
Unassigned Fund Balance	496,719	44,166	71,725	77,238

City of Auburn
FY 2019-20 Adopted Budget
General Fund Revenue Detail

<u>Description</u>	<u>ACTUAL FY 2017-18</u>	<u>ADJUSTED BUDGET FY 2018-19</u>	<u>ESTIMATED FY 2018-19</u>	<u>ADOPTED BUDGET FY 2019-20</u>
Property Taxes	\$ 2,719,475	\$ 2,815,000	\$ 2,840,000	\$ 2,925,200
Property Tax in Lieu of Vehicle License Fee	1,044,769	1,106,345	1,106,345	1,139,535
RPTTF RDA Residual Payments	91,586	95,000	112,842	116,227
Sales Taxes	4,811,629	5,700,000	5,775,000	5,435,000
Transient Occupancy Taxes	323,551	370,000	375,000	382,500
Real Property Transfer Tax	86,383	70,000	70,000	71,400
TOTAL TAXES	9,077,393	10,156,345	10,279,187	10,069,862
Franchise - Gas & Electric	147,268	147,000	144,938	145,000
Franchise - Solid Waste	328,376	328,000	335,000	340,025
Franchise - Cable TV	125,852	125,000	125,000	126,875
TOTAL FRANCHISES	601,496	600,000	604,938	611,900
Business Licenses	260,999	198,900	198,900	200,889
Dog Licenses	2,182	1,600	1,600	1,600
TOTAL LICENSES	263,181	200,500	200,500	202,489
Other Permits	4,548	3,000	4,000	3,000
Home Occupancy Permits	583	750	750	750
Building Permits	323,270	235,000	235,000	210,000
SMIP Fees	650	1,300	1,300	1,300
SB1473 Fees	272	500	500	500
SB1186 Fees	4,171	1,500	1,500	1,500
TOTAL PERMITS	333,494	242,050	243,050	217,050
Traffic Fines	50,104	40,000	67,000	67,000
Civil Fines	69,437	60,000	97,000	97,000
Other Fines	40	100	230	100
Parking Tickets	(258)	-	-	-
Parking Lot / Space Permits	2,110	2,000	3,300	2,500
Administrative Citations	9,457	6,500	10,250	6,500
Alarm Activations	7,773	7,500	3,500	3,500
TOTAL FINES & FORFIETURES	138,663	116,100	181,280	176,600
Building Rents and Leases	318,206	309,000	329,000	329,000
Interest Earnings	31,561	30,000	30,000	30,000
TOTAL INTEREST & RENTALS	349,767	339,000	359,000	359,000

City of Auburn
FY 2019-20 Adopted Budget
General Fund Revenue Detail

<u>Description</u>	<u>ACTUAL FY 2017-18</u>	<u>ADJUSTED BUDGET FY 2018-19</u>	<u>ESTIMATED FY 2018-19</u>	<u>ADOPTED BUDGET FY 2019-20</u>
Public Safety - Proposition 172	235,041	240,000	240,000	255,186
Gas Tax (2107.5)	-	-	-	-
Motor Vehicle In-Lieu	7,420	7,419	7,419	7,419
Law Enforcement & Fire Protection Grants	75,567	-	124,519	-
Equipment Grants	-	-	-	-
AB109 SIU Funding	100,000	100,000	100,000	100,000
SAFER AFD Staffing Grant	272,165	-	-	-
APCD Grant	-	-	-	-
POST Training Reimbursement	1,832	-	8,600	-
TOTAL FROM OTHER AGENCIES	692,025	347,419	480,538	362,605
Engineering Costs Recovered	59,573	45,000	45,000	45,675
Plan Check Fees	124,902	120,000	90,000	90,000
Planning & Zoning Fees	10,434	10,000	13,000	12,500
Improvement Plan Review	1,856	1,200	4,250	1,500
Arts Commission Revenues	-	-	37,000	-
E.I.R. Fees	528	500	500	500
Fingerprint Processing Fees	8,825	9,000	9,000	9,000
Planning & Engineering Services	9,004	13,260	7,500	7,500
TOTAL SERVICE CHARGES	215,122	198,960	206,250	166,675
TOTAL OTHER REVENUES	40,742	20,000	30,000	10,000
TOTAL TRANSFERS IN	192,416	183,242	190,214	207,959
TOTAL GENERAL FUND	<u>\$ 11,904,299</u>	<u>\$ 12,403,616</u>	<u>\$ 12,774,957</u>	<u>\$ 12,384,140</u>

City of Auburn
FY 2019-20 Adopted Budget
General Fund - Personal Services

Department	DEPT #	ACTUAL FY 2017-18	ADJUSTED BUDGET FY 2018-19	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
City Council	110	\$ 64,436	\$ 69,631	\$ 69,631	\$ 71,538
City Manager's Office	120	141,014	166,417	166,417	166,868
Economic Development	125	109,845	138,180	138,180	138,337
City Clerk's Office	140	89,400	83,684	83,684	87,545
Police Department	210	4,140,504	3,797,650	3,797,650	3,826,654
Fire Department	220	2,111,685	1,949,527	1,949,527	1,900,422
Administrative Services Department					
Finance and Personnel	150	265,447	167,227	167,227	194,559
Information Technology	170	-	-	-	-
Community Development Department					
Planning	130	240,826	170,561	170,561	178,767
Building Inspection	230	115,182	145,187	145,187	192,023
Public Works Department					
Administration	310	288,295	204,160	204,160	156,081
Construction and Maintenance	320	513,494	423,951	423,951	379,264
Yard and Shop	330	189,234	168,116	168,116	169,256
Non-Departmental - CalPERS UAAL	000	-	814,205	814,205	1,007,520
<i>Total Budget:</i>		<u>\$ 8,269,362</u>	<u>\$ 8,298,496</u>	<u>\$ 8,298,496</u>	<u>\$ 8,468,834</u>

City of Auburn
FY 2019-20 Adopted Budget
General Fund - Non-Personal Services / Capital / Debt Service

Department	DEPT #	ACTUAL FY 2017-18	ADJUSTED BUDGET FY 2018-19	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
City Council	110				
Non-Personal Services		\$ 2,004	\$ 6,060	\$ 6,060	\$ 6,000
City Manager's Office	120				
Non-Personal Services		64,607	47,572	40,072	49,518
Economic Development	125				
Non-Personal Services		47,330	62,494	62,494	64,600
City Clerk's Office	140				
Non-Personal Services		17,826	31,377	31,377	20,600
Capital		648	2,500	2,500	2,500
Police Department	210				
Non-Personal Services		343,208	353,810	353,810	438,200
Capital		195,352	77,500	95,086	12,500
Fire Department	220				
Non-Personal Services		313,714	222,724	197,364	226,100
Capital		4,103	5,000	111,933	5,000
Administrative Services Department					
Finance and Personnel	150				
Non-Personal Services		288,613	294,780	294,780	235,500
Capital		10,790	6,500	6,500	6,250
Information Technology	170				
Non-Personal Services		178,605	168,600	168,600	177,000
Capital		77,548	63,660	63,660	62,000
Community Development Department					
Planning	130				
Non-Personal Services		98,952	60,466	148,466	23,800
Building Inspection	230				
Non-Personal Services		42,179	27,916	27,916	16,100
Public Works Department					
Administration	310				
Non-Personal Services		29,603	29,856	29,856	31,900
Capital		-	1,001,000	1,001,000	502,000
Building Maintenance	231				
Non-Personal Services		301,622	274,182	309,080	292,104
Capital		47,779	159,662	159,662	40,000

City of Auburn
FY 2019-20 Adopted Budget
General Fund - Non-Personal Services / Capital / Debt Service

Department	DEPT #	ACTUAL FY 2017-18	ADJUSTED BUDGET FY 2018-19	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Construction and Maintenance	320				
Non-Personal Services		63,961	49,207	49,207	51,400
Capital		5,703	30,000	30,000	35,000
Yard and Shop	330				
Non-Personal Services		74,627	73,232	73,232	84,250
Capital		2,702	3,000	3,000	4,000
Stormwater Management	340				
Non-Personal Services		33,933	35,530	35,530	36,425
Capital		-	1,000	1,000	26,000
Discretionary Support to Community	111				
Non-Personal Services		81,121	126,405	120,630	119,005
City Attorney	160				
Non-Personal Services		382,989	325,000	460,000	230,000
Insurance Program	190				
Non-Personal Services		665,116	511,102	511,102	583,857
Transfers Out	399	-	-	-	-
Debt Service - CalPERS Bonds	000	489,396	507,538	507,538	528,184
Debt Service - Fire Truck Lease	000	-	-	-	-
<hr/>					
<i>Non-Personal Services:</i>		\$ 3,030,010	\$ 2,700,313	\$ 2,919,576	\$ 2,686,359
<i>Capital:</i>		\$ 344,625	1,349,822	1,474,341	695,250
<i>Debt Service:</i>		\$ 489,396	507,538	507,538	528,184
<i>Total Non-Personal / Capital / Debt Service:</i>		<u>\$ 3,864,031</u>	<u>\$ 4,557,673</u>	<u>\$ 4,901,455</u>	<u>\$ 3,909,793</u>
<hr/>					

City of Auburn

Departmental Expenditure Budget - Non-Personal Expenditures

Department 000 - Non-Departmental Revenues - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Debt Service - CalPERS Bonds	489,396	507,538	528,184
<i>Total Material & Services:</i>	<u><u>489,396</u></u>	<u><u>507,538</u></u>	<u><u>528,184</u></u>
Capital Projects			
<i>Total Capital Projects:</i>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
<i>Total Materials, Services & Capital:</i>	<u><u>489,396</u></u>	<u><u>507,538</u></u>	<u><u>528,184</u></u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 110 - City Council - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	-	-	-
Printing	-	-	-
Travel & Transportation	100	1,530	1,500
Dues & Subscriptions	-	-	-
Materials & Supplies	521	510	500
Professional Services	-	-	-
Employee Relations	1,244	3,000	3,000
Training & Education	139	1,020	1,000
	—————	—————	—————
<i>Total Material & Services:</i>	<u>2,004</u>	<u>6,060</u>	<u>6,000</u>

Capital Projects

————— ————— —————

Total Capital Projects: **-** **-** **-**

Total Materials, Services & Capital: **2,004** **6,060** **6,000**

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 111 - Support for Community Projects - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
City Historian Expenses	2,500	200	2,000
Library Services Contribution	12,000	12,000	12,000
CATV Consulting Services	24,000	12,000	12,000
Undesignated Sponsorships	2,400	3,505	3,505
Arts Commision Activities	17,681	55,000	58,000
Economic Development Commision	6,070	10,000	20,000
Endurance Capital Committee	5,061	8,500	8,500
SHAAC	-	4,425	3,000
Community Projects	11,409	15,000	-
<hr/>			
<i>Total Material & Services:</i>	<u>81,121</u>	<u>120,630</u>	<u>119,005</u>
<hr/>			
<i>Capital Projects</i>			
<hr/>			
<i>Total Capital Projects:</i>	<u>-</u>	<u>-</u>	<u>-</u>
<hr/>			
<i>Total Materials, Services & Capital:</i>	<u>81,121</u>	<u>120,630</u>	<u>119,005</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 120 - City Manager - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	1	100	104
Printing	51	100	104
Travel & Transportation	87	500	520
Dues & Subscriptions	18,960	8,000	10,000
Materials & Supplies	4,788	2,000	2,040
Professional Services	4,403	7,500	15,000
Marketing & Promotion	2,474	2,500	2,500
Employee Relations	476	250	250
Personnel Expenses	29,302	18,000	18,000
Training & Education	-	1,020	1,000
Contractual Services	4,065		
Communications	-	102	-
 <i>Total Material & Services:</i>	 <u>64,607</u>	 <u>40,072</u>	 <u>49,518</u>

Capital Projects

<i>Total Capital Projects:</i>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Materials, Services & Capital:</i>	<u>64,607</u>	<u>40,072</u>	<u>49,518</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 125 - Economic Development - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	-	102	500
Printing	389	5,100	2,500
Travel & Transportation	152	1,020	1,000
Dues & Subscriptions	20	2,550	4,000
Materials & Supplies	15,586	5,100	5,100
Marketing & Promotion	25,633	45,000	50,000
Personnel Expenses	5,185	2,500	500
Training & Education	25	1,020	1,000
Communications	340	102	-
 <i>Total Material & Services:</i>	 <u>47,330</u>	 <u>62,494</u>	 <u>64,600</u>
 Capital Projects	 -	 -	 -
 <i>Total Capital Projects:</i>	 <u>-</u>	 <u>-</u>	 <u>-</u>
 <i>Total Materials, Services & Capital:</i>	 <u>47,330</u>	 <u>62,494</u>	 <u>64,600</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 130 - Community Development - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	526	800	500
Printing	51	510	800
Travel & Transportation	-	2,040	1,000
Legal Advertising	5,114	5,610	5,000
Dues & Subscriptions	173	1,000	1,000
Planning Commision Stipends	1,200	3,000	3,000
Materials & Supplies	1,198	1,836	2,000
Professional Services	5,553	125,000	-
Personnel Expenses	-	-	-
Tuition Reimbursement	-	-	-
Training & Education	-	510	500
Contractual Services	85,137	8,160	10,000
<hr/>			
<i>Total Material & Services:</i>	<u>98,952</u>	<u>148,466</u>	<u>23,800</u>

Capital Projects

<i>Total Capital Projects:</i>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Materials, Services & Capital:</i>	<u>98,952</u>	<u>148,466</u>	<u>23,800</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 140 - City Clerk - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	10	250	250
Printing	-	-	-
Legal Advertising	5,549	3,500	3,500
Dues & Subscriptions	365	612	600
Materials & Supplies	694	1,530	1,500
Professional Services	2,665	2,040	2,500
Training & Education	1,832	2,550	2,500
Maintenance of Equipment	-	255	250
Contractual Services	6,711	7,140	9,500
Elections Costs - Placer Co.	-	13,500	-
	—————	—————	—————
<i>Total Material & Services:</i>	<u>17,826</u>	<u>31,377</u>	<u>20,600</u>

Capital Projects

Capital Projects	648	2,500	2,500
<i>Total Capital Projects:</i>	<u>648</u>	<u>2,500</u>	<u>2,500</u>
<i>Total Materials, Services & Capital:</i>	<u>18,474</u>	<u>33,877</u>	<u>23,100</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 150 - Finance & Personnel - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	3,579	2,550	2,500
Printing	400	1,020	3,500
Travel & Transportation	800	2,040	1,500
Dues & Subscriptions	5,350	2,040	2,000
Materials & Supplies	8,365	5,100	5,000
Professional Services	37,382	25,000	2,500
Employee Relations	1,325	-	
Personnel Expenses	28,813	20,000	15,300
Training & Education	595	2,500	2,500
Tuition Reimbursement	91	1,530	1,000
Rents & Leases	1,989	-	
Maintenance of Equipment	-	-	-
Contractual Services	150,565	170,000	143,000
GF Property tax admin. fees	43,383	45,000	51,000
Collection Expense	1,089	3,000	1,500
Bank Fees	4,887	15,000	4,200
Total Material & Services:	<u>288,613</u>	<u>294,780</u>	<u>235,500</u>
Capital Projects			
Computer Equipment	1,121	-	-
Business License System	9,669	6,500	6,250
Total Capital Projects:	<u>10,790</u>	<u>6,500</u>	<u>6,250</u>
Total Materials, Services & Capital:	<u>299,403</u>	<u>301,280</u>	<u>241,750</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 160 - City Attorney - FY 2019-20

	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Materials & Services			
Contractual Services	382,989	460,000	230,000
Dues & Subscriptions	-	-	-
<i>Total Material & Services:</i>	<u><u>382,989</u></u>	<u><u>460,000</u></u>	<u><u>230,000</u></u>
 Capital Projects			
<i>Total Capital Projects:</i>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
 <i>Total Materials, Services & Capital:</i>	<u><u>382,989</u></u>	<u><u>460,000</u></u>	<u><u>230,000</u></u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 170 - Information Technology - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Dues & Subscriptions	6,873	6,000	7,000
Materials & Supplies	2,226	1,100	2,500
Training & Education	-	500	-
Rents & Leases	26,938	26,000	30,000
Contractual Services	61,119	55,000	52,500
Communications	81,449	80,000	85,000
<i>Total Material & Services:</i>	<u>178,605</u>	<u>168,600</u>	<u>177,000</u>
Capital Projects			
Computer Equipment	41,008	30,000	25,000
Phone System Lease / Support	36,540	33,660	37,000
Business License System / IT Eqpt	-	-	-
<i>Total Capital Projects:</i>	<u>77,548</u>	<u>63,660</u>	<u>62,000</u>
<i>Total Materials, Services & Capital:</i>	<u>256,153</u>	<u>232,260</u>	<u>239,000</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 190 - Insurance Programs - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Workers Compensation Insurance	437,971	280,000	335,645
General Liability Insurance	154,710	160,964	177,712
Dishonesty/Crime Policy	2,138	2,138	2,500
Litigation Contingency	43,076	20,000	20,000
Pollution Liability Insurance	7,519	-	-
Unemployment Insurance	1,452	3,000	3,000
Vehicle / Property Insurance	18,250	45,000	45,000
<i>Total Material & Services:</i>	<u>665,116</u>	<u>511,102</u>	<u>583,857</u>
<i>Total Capital Projects:</i>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Materials, Services & Capital:</i>	<u>665,116</u>	<u>511,102</u>	<u>583,857</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 210 - Police - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	839	1,020	1,000
Printing	2,855	2,040	3,500
Travel & Transportation	885	1,020	1,000
Dues & Subscriptions	3,962	3,060	6,500
Materials & Supplies	15,170	14,790	15,000
Clothing Allowance	12,857	10,000	14,200
Fuel for Vehicles	50,545	48,000	50,000
Minor Equipment	3,717	3,000	3,000
Personnel Expenses	147	-	-
Investigation Expense	16,443	15,000	17,500
Training & Education	23,994	25,500	25,500
Tuition Reimbursement	2,400	-	-
Rents & Leases	38,386	20,000	5,000
Maintenance of Police Vehicles	22,155	26,520	26,000
Maintenance of Equipment	11,493	18,360	24,000
Contractual Services	110,263	140,000	221,000
Placer County Jail Booking Fee	27,097	25,500	25,000
<hr/>			
Total Material & Services:	<u>343,208</u>	<u>353,810</u>	<u>438,200</u>

Capital Projects

Police Station Improvements	35,988	17,586	-
Machinery & Equipment	34,154	20,000	5,000
Computer	28,957	5,000	5,000
Furniture	18,267	2,500	2,500
CAD Upgrade	77,986	50,000	-
<hr/>			
Total Capital Projects:	<u>195,352</u>	<u>95,086</u>	<u>12,500</u>
<hr/>			
Total Materials, Services & Capital:	<u>538,560</u>	<u>448,896</u>	<u>450,700</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 220 - Fire - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	278	255	250
Printing	136	255	250
Travel & Transportation	547	-	
Dues & Subscriptions	7,339	5,100	5,100
Materials & Supplies	15,023	8,160	8,500
Clothing Allowance	11,361	13,000	13,000
Fuel for Vehicles	23,979	23,690	25,000
Professional Services	50	3,060	5,000
Minor Equipment	15,751	5,000	5,000
Safety Equipment	15,046	5,000	5,000
Employee Relations	3,161	6,000	16,000
Training & Education	6,686	12,750	13,000
Rents & Leases	4,795	5,100	5,000
Maintance of Vehicles	33,665	3,570	20,000
Maintainance of Buildings	9,804	11,220	10,000
Contractual Services	84,305	95,000	95,000
Fuel Reduction Project	72,820	-	-
Communications	345	204	-
Utilities	8,623	-	
 Total Material & Services:	 <u>313,714</u>	 <u>197,364</u>	 <u>226,100</u>

Capital Projects

Furniture	4,103	2,500	2,500
Machinery & Equipment	-	2,500	2,500
Fuel Reduction Projects	-	106,933	-
 Total Capital Projects:	 <u>4,103</u>	 <u>111,933</u>	 <u>5,000</u>
 Total Materials, Services & Capital:	 <u>317,817</u>	 <u>309,297</u>	 <u>231,100</u>

City of Auburn
Departmental Expenditure Budget Discussion - Mat/Svc & Capital
Department 230 - Building Inspection - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	-	102	100
Printing	134	204	250
Travel & Transportation	-	255	250
Dues & Subscriptions	396	255	500
Materials & Supplies	239	510	5,000
Clothing Allowance	839	2,000	1,500
Fuel for Vehicles	1,003	1,030	1,000
Professional Services	37,728	20,000	5,000
Minor Equipment	-	-	500
Training & Education	411	2,040	2,000
Tuition Reimbursement	-	-	-
Maintenance of Vehicles	1,429	1,020	-
Total Material & Services:	<u>42,179</u>	<u>27,416</u>	<u>16,100</u>

Capital Projects

Total Capital Projects:	<u>-</u>	<u>-</u>	<u>-</u>
Total Materials, Services & Capital:	<u>42,179</u>	<u>27,416</u>	<u>16,100</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 231 - Building Maintenance - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	71	-	104
Materials & Supplies	5,240	1,020	8,000
Rents & Leases	1,004	1,000	-
Maintenance of Equipment	789	2,060	4,000
Maintainance of Buildings	18,923	40,000	10,000
Contractual Services	47,815	50,000	50,000
Utilities	227,780	215,000	220,000
<hr/>			
<i>Total Material & Services:</i>	<u>301,622</u>	<u>309,080</u>	<u>292,104</u>
<hr/>			
Capital Projects			
Capital Projects - Buildings	-	15,000	15,000
Machinery & Equipment	620	2,000	2,000
Back Flow Preventer Device	3,342	3,000	3,000
Carnegie Libarry Improvements	135	-	20,000
Fire Station Improvement	7,945	-	-
Storm Damage City Hall	35,522	129,000	-
Storm Damage Carnegie Library	215	-	-
Corp Yard Swamp Cooler	-	10,662	
<hr/>			
<i>Total Capital Projects:</i>	<u>47,779</u>	<u>159,662</u>	<u>40,000</u>
<hr/>			
<i>Total Materials, Services & Capital:</i>	<u>349,401</u>	<u>468,742</u>	<u>332,104</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 310 - Public Works Admin Engineering - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Postage	43	51	100
Printing	479	510	300
Travel & Transportation	-	-	-
Dues & Subscriptions	1,202	1,020	1,000
Materials & Supplies	94	1,020	1,000
Clothing Allowance	117	500	500
Fuel for Vehicles	4,133	2,575	3,000
Professional Services	14,524	10,000	10,000
Profess Services-Land Develop	-	5,000	5,000
Training & Education	287	255	250
Technology Allowance	1,671	765	750
Maintenance of Equipment	4	-	-
Contractual Services	7,049	8,160	10,000
Recycling Promotions Program	-	-	-
 <i>Total Material & Services:</i>	 <u>29,603</u>	 <u>29,856</u>	 <u>31,900</u>
 Capital Projects			
Vehicles	-	-	-
Machinery & Equipment	-	1,000	2,000
Roadway Annual Overlay	-	1,000,000	500,000
 <i>Total Capital Projects:</i>	 <u>-</u>	 <u>1,001,000</u>	 <u>502,000</u>
 <i>Total Materials, Services & Capital:</i>	 <u>29,603</u>	 <u>1,030,856</u>	 <u>533,900</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 320 - Public Works Construction & Maintenance - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Printing	3	102	-
Materials & Supplies	12,801	10,200	14,000
Clothing Allowance	9,597	10,000	10,000
Professional Services	-	1,000	-
Minor Equipment	114	2,000	3,000
Personnel Expenses	-	255	-
Training & Education	768	510	750
Tuition Reimbursement	-	-	-
Maintenance of Equipment	172	1,020	1,000
Maintainance of Buildings	-	-	-
Contractual Services	4,338	4,080	4,150
C/S Tree Maintenance	5,100	6,500	7,000
C/S Flood Maintance	2,318	2,500	2,500
C/S Landscape Maintance	12,154	2,500	2,500
Communications	338	-	-
Utilities	3,128	2,040	-
Traffic Sign Maintainance	13,130	6,500	6,500
Debt Service Payments	-	-	-
 <i>Total Material & Services:</i>	 <u>63,961</u>	 <u>49,207</u>	 <u>51,400</u>

Capital Projects

Vehicles	-	-	-
Machinery & Equipment	2,805	30,000	35,000
Emergency Storm Drain Repairs	2,898	-	-
 <i>Total Capital Projects:</i>	 <u>5,703</u>	 <u>30,000</u>	 <u>35,000</u>
 <i>Total Materials, Services & Capital:</i>	 <u>69,664</u>	 <u>79,207</u>	 <u>86,400</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 330 - Public Works Corporation Yard - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Materials & Supplies	3,805	3,570	3,650
Fuel for Vehicles	36,128	36,050	38,000
Professional Services	5,502	5,000	5,000
Minor Equipment	2,762	2,500	2,500
Training and Education	-	612	600
Maintance of Vehicles	12,896	20,400	25,000
Maintenance of Equipment	9,520	5,100	7,500
Maintenance of Buildings	2,362	-	2,000
Contractual Services	757	-	-
Communications	895	-	-
<i>Total Material & Services:</i>	<u>74,627</u>	<u>73,232</u>	<u>84,250</u>
Capital Projects			
Machinery & Equipment	2,702	3,000	4,000
<i>Total Capital Projects:</i>	<u>2,702</u>	<u>3,000</u>	<u>4,000</u>
<i>Total Materials, Services & Capital:</i>	<u>77,329</u>	<u>76,232</u>	<u>88,250</u>

City of Auburn

Departmental Expenditure Budget Discussion - Mat/Svc & Capital

Department 340 - Public Works Stormwater Mgmt - FY 2019-20

Materials & Services	ACTUAL FY 2017-18	ESTIMATED FY 2018-19	ADOPTED BUDGET FY 2019-20
Materials & Supplies	-	510	550
Professional Services	3,255	5,000	5,000
SWRCB Fees	2,088	11,220	11,500
Flood Control Districts Chgs	16,700	16,800	17,375
Special Projects	11,890	2,000	2,000
<i>Total Material & Services:</i>	<u><u>33,933</u></u>	<u><u>35,530</u></u>	<u><u>36,425</u></u>
Capital Projects			
Sewer Map Updates	-	1,000	26,000
<i>Total Capital Projects:</i>	<u><u>-</u></u>	<u><u>1,000</u></u>	<u><u>26,000</u></u>
<i>Total Materials, Services & Capital:</i>	<u><u>33,933</u></u>	<u><u>36,530</u></u>	<u><u>62,425</u></u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Airport Enterprise Fund (Fund 02)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Property Taxes	\$ 51,249	59,750	67,496	68,000
Land Rental	574,630	600,000	600,000	600,000
Interest Earned	10,735	10,000	10,000	10,000
Airport Improvement Grant (FAA Grant)	-	300,000	440,000	800,000
Airport Improvement Grant (State Match)	-	-	-	80,500
State of CA Aid to Airports Program	40,000	10,000	10,000	10,000
FBO & Aviation Fuel Sales	19,724	17,000	15,000	15,000
FBO Tie Down Spaces Rentals	41,405	47,000	47,000	47,000
Hangar Rentals	44,325	51,000	45,000	45,000
Office Rentals	10,100	10,000	10,000	10,000
East Hangar Development Reimbursements	64,657	-	-	-
Miscellaneous	7,075	-	-	-
<i>Total:</i>	<u><u>\$ 863,900</u></u>	<u><u>1,104,750</u></u>	<u><u>1,244,496</u></u>	<u><u>1,685,500</u></u>
Expenditures:				
Administrative Expense - Staff Costs	\$ 164,721	142,000	111,850	122,000
Airport Operations	198,722	195,150	207,009	202,350
Debt Service	67,462	-	-	-
Capital Projects	95,894	1,256,450	599,800	1,673,500
Transfers Out	-	-	-	12,500
<i>Total:</i>	<u><u>\$ 526,799</u></u>	<u><u>1,593,600</u></u>	<u><u>918,659</u></u>	<u><u>2,010,350</u></u>
Excess (deficit) of revenues over expenditures	\$ 337,101	(488,850)	325,837	(324,850)
Beginning Fund Balance (Working Capital)	\$ 1,002,491	1,339,592	1,339,592	1,665,429
<i>Ending Fund Balance (Working Capital)</i>	<u><u>\$ 1,339,592</u></u>	<u><u>850,742</u></u>	<u><u>1,665,429</u></u>	<u><u>1,340,579</u></u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Airport Enterprise Fund (Fund 02)
Capital Expenditure Detail

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Capital Expenditures				
50303 - Machinery & Equipment	305	5,000	5,000	5,000
50800 - Computer Equipment	-	2,500	2,500	2,500
63021 - Demolition of Old Hangar Structures	651	52,500	15,000	25,000
63042 - AWOS / AIP-04	62	40,000	40,000	-
63048 - East End Hangar Project	3,444	300,000	-	350,000
63090 - Building & Facility Improvements	-	5,000	-	5,000
63093 - Runway LED Light Rehab	16,945	88,000	88,000	20,000
63094 - Pavement Mgmt / Apron Rehab	20,398	378,000	378,000	37,000
63095 - Pollution Abatement Facility	11,212	30,700	30,700	4,000
63153 - Airport Master Plan Update	32,863	15,000	15,000	15,000
63154 - Airport Parking Lot Improvements	1,500	60,000	-	60,000
63156 - Taxiway LED Light Conversion	1,324	3,000	4,000	-
63308 - Airport Entrace Sign	-	40,000	-	40,000
63309 - Motorize Existing East End Hangar	1,050	150	-	-
63756 - Airport AIP - 2012/13 - 2016/17	1,344	-	-	-
63757 - Airport Bill Clark Hangar	460	75,000	-	75,000
63760 - Fuel Island Repairs	4,336	6,600	6,600	-
63400 - CLUP Update	-	80,000	-	80,000
62001 - Helicopter Parking Area	-	75,000	15,000	800,000
XXXXX - Pavement Management Program	-	-	-	50,000
XXXXX - Runway Rehabilitation	-	-	-	60,000
XXXXX - On-Call Aviation Engineering Svcs	-	-	-	45,000
<i>Total:</i>	<u>95,894</u>	<u>1,256,450</u>	<u>599,800</u>	<u>1,673,500</u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Sewer Enterprise Fund (Fund 11)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Sewer Service Charges	\$ 6,227,218	6,550,000	6,600,000	6,600,000
Sewer Connection Fees	391,668	75,000	108,000	35,000
Interest Income	59,208	35,000	55,000	60,000
Miscellaneous Income	2,000	-	12,123	-
Debt Proceeds	<u>9,221,258</u>	<u>4,064,642</u>	<u>4,064,642</u>	<u>-</u>
<i>Total:</i>	<u><i>\$ 15,901,352</i></u>	<u><i>10,724,642</i></u>	<u><i>10,839,765</i></u>	<u><i>6,695,000</i></u>
Expenditures:				
Administrative Expense - Staff Costs	\$ 487,940	590,510	579,282	587,548
Materials and Services	503,008	535,500	575,606	693,500
Contract Operations	1,799,930	1,850,000	1,805,833	1,935,000
Debt Service	705,392	1,149,341	701,475	1,018,759
Capital Projects	6,315,898	5,543,600	2,737,251	4,006,500
Capital Outlay	7,581	8,000	3,000	218,000
Transfer Out	330,000	112,424	30,424	113,691
Bond Closing Costs	-	-	-	-
<i>Total:</i>	<u><i>\$ 10,149,749</i></u>	<u><i>9,789,375</i></u>	<u><i>6,432,871</i></u>	<u><i>8,572,998</i></u>
Excess (deficit) of revenues over expenditures	\$ 5,751,603	935,267	4,406,894	(1,877,998)
Beginning Fund Balance (Working Capital)	\$ 3,544,719	9,296,322	9,296,322	13,703,216
Less:				
General Reserve (8%) - SWRCB Loans	\$ 282,234	173,543	173,543	173,543
Connection Fee Reserve	872,577	881,909	980,577	1,015,577
<i>Ending Fund Balance (Working Capital)</i>	<u><i>\$ 8,141,511</i></u>	<u><i>9,176,137</i></u>	<u><i>12,549,096</i></u>	<u><i>10,636,098</i></u>
Personal Services Allocation				
	AUTHORIZED 2017-18	AUTHORIZED 2018-19	AUTHORIZED 2019-20	
City Engineer	1.0	1.0	1.0	
Engineering Tech II	1.0	1.0	1.0	
Maintenance Worker II	1.0	1.0	1.0	
<i>Total:</i>	<u><i>3.0</i></u>	<u><i>3.0</i></u>	<u><i>3.0</i></u>	

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Sewer Enterprise Fund (Fund 11)
Capital Expenditure Detail

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Capital Expenditures				
63054 - Groundwater Monitoring Wells	194	100	100	-
63856 - Auburn Ravine Sampling	2,869	5,000	10,000	5,000
63890 - BIOASSY Testing WWTP	-	-	-	-
63895 - Lift Station Repairs	7,351	90,000	20,000	240,000
63899 - Emergency Sewer Repair Projects	578,949	650,000	325,000	650,000
63901 - Sewer Map Updates	13,528	20,000	15,000	20,000
63903 - WWTP - Repairs / Projects	24,978	25,000	65,000	60,000
63913 - Gunite Ditch - WWTP	-	-	10,000	10,000
63914 - NPDES Permit Renewal	12,673	30,000	10,000	30,000
64004 - SSMP Upgrades	-	10,000	-	10,000
64006 - Oxidation Ditch	5,612,692	2,000,000	1,600,000	-
64007 - Aeration Improvements	-	-	-	-
64009 - Source Control Program	1,835	-	1,000	-
64010 - I&I Reduction Program	-	30,000	-	-
64012 - Vista Del Val Lift Station	-	550,000	50,000	950,000
64014 - Nevada Street Sewer Project	-	-	-	-
65000 - Regional Sewer Project	-	-	-	-
65001 - Back Flow Preventer Device	340	1,500	500	1,500
65603 - Collection System Software	-	70,000	500	100,000
65605 - Tractor / Mower	58,709	-	-	-
65606 - WWTP Pond Improvements	-	2,000	-	-
67011 - Electric Sewer Collection Project	-	500,000	50,000	-
67023 - Diamond Ridge Lift Station	1,780	500,000	25,000	900,000
67024 - Pond 1B Lift Station	-	560,000	555,151	240,000
XXXX - Southridge Lift Station	-	500,000	-	-
XXXX - WWTP Sludge Dewatering	-	-	-	790,000
<i>Total:</i>	<i>6,315,898</i>	<i>5,543,600</i>	<i>2,737,251</i>	<i>4,006,500</i>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Gas Tax Fund (Fund 21)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
CA Gax Tax Section 2105	76,494	81,773	81,153	81,415
CA Gax Tax Section 2106	55,796	58,647	58,230	58,225
CA Gax Tax Section 2107	102,553	107,397	105,992	105,982
CA Gax Tax Section 2107.5	-	3,000	3,000	3,000
CA Gax Tax Section 2103	54,893	51,829	53,592	125,842
SB-1 RMMA Revenues	81,002	248,164	247,587	256,607
Miscellaneous	-	-	-	-
Interest Income	229	-	-	-
<i>Total:</i>	370,967	550,810	549,554	631,071
Expenditures:				
Public Works Staff Allocations	65,439	65,000	65,000	65,000
Service and Supplies	18,232	25,000	25,000	25,000
Utilities - Street Lighting	212,220	210,000	210,000	210,000
Capital Projects	1,154	251,000	500	600,000
Transfers Out - For Debt Service	-	-	-	-
<i>Total:</i>	297,045	551,000	300,500	900,000
Excess (deficit) of revenues over expenditures	73,922	(190)	249,054	(268,929)
Beginning Fund Balance	(20,723)	53,199	53,009	302,063
Ending Fund Balance	53,199	53,009	302,063	33,134

Capital Expenditure Detail

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Capital Expenditures				
50000 - Machinery and Equipment	-	-	-	-
63159 - Annual Overlay Project	1,154	251,000	500	600,000
<i>Total:</i>	1,154	251,000	500	600,000

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Transportation Fund (Fund 26)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Transportation Tax, TDA	197,039	310,000	310,000	480,000
CMAQ Grant - Nevada Street	-	2,056,467	-	2,056,467
Active Transporation Program (ATP) - Nevada Street	-	799,000	-	799,000
PTSMIEA - Nevada Street	-	116,000	-	116,000
RSTP Funding	154,193	160,110	160,110	-
Interest Income	36	-	-	-
Other Revenues / State Grant Sources	-	-	25,550	-
PCWA - Cooperative Agmt - Nevada Street	-	901,438	-	901,438
Transfers-In - General Fund	-	1,000,000	1,000,000	500,000
Transfers In - Gas Tax Fund	-	251,000	-	600,000
Transfers-In - Development Impact Fee Fund	38,450	-	-	-
Transfers-In - Sewer Fund	300,000	82,000	-	82,000
Transfers In - Transit Fund	-	33,420	-	33,420
<i>Total:</i>	<u>689,718</u>	<u>5,709,435</u>	<u>1,495,660</u>	<u>5,568,325</u>
Expenditures:				
Administrative Expense	14,861	12,000	12,000	12,000
Materials and Services	58,055	60,000	95,000	75,000
Debt Service	-	-	-	-
Capital Projects	646,207	5,478,277	672,500	6,080,000
Capital Outlay	-	-	-	-
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>719,123</u>	<u>5,550,277</u>	<u>779,500</u>	<u>6,167,000</u>
Excess (deficit) of revenues over expenditures	(29,405)	159,158	716,160	(598,675)
Beginning Fund Balance	(87,104)	(116,509)	(116,509)	599,651
Ending Fund Balance	<u>(116,509)</u>	<u>42,649</u>	<u>599,651</u>	<u>976</u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Transportation Fund (Fund 26)
Capital Expenditure Detail

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Capital Expenditures				
50303 - Machinery & Equipment	-	15,659	30,000	-
63011 - Paving Projects - Public Works Dept.	-	25,000	2,500	50,000
63016 - Sidewalk Repairs - Commercial	870	6,074	10,000	25,000
63159 - Annual Overlay Project	4,803	4,809,392	50,000	-
63160 - Nevada St Sidewalk Project	543,330	-	4,800,000	-
63299 - Emergency Repairs - Storm Drain	26,264	25,000	2,500	25,000
63501 - Sidewalk Repairs - Residential	614	-	500	15,000
63503 - Roadway Annual Overlay	3,241	492,152	535,000	1,100,000
63510 - City Pavement Marking Project	39,552	10,000	500	10,000
65012 - Storm Drain Channel - Downtown	-	25,000	-	25,000
66005 - Palm Avenue Sidewalk Project	-	-	-	-
63300 - ADA Transition Plan Phase II	27,436	55,000	40,000	15,000
67021 - Wayfinding Project	97	15,000	1,500	15,000
<i>Total:</i>	<u>646,207</u>	<u>5,478,277</u>	<u>672,500</u>	<u>6,080,000</u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Transit Fund (Fund 27)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Transportation Tax LTF (Article 4)	615,381	515,002	515,002	445,000
Transportation Tax STA	68,993	78,212	78,212	115,027
Interest Income	-	-	-	-
Fare Box Revenues	21,850	22,000	21,500	25,000
Other Revenues (FTA)	78,928	80,731	80,731	72,017
Proposition 1B - TSSDRA	7,026	-	-	-
Proposition 1B - PTMISEA	28,555	-	-	-
HVIP Incentive Plus Up - EVSE	-	-	-	220,000
SEACT Funding	-	-	-	200,000
Low Carbon Transit Ops Program (LCTOP)	-	-	-	22,767
State of Good Repair - SB1	10,183	15,430	15,430	16,665
Greenhouse Gas Reduction Funds	19,441	-	-	-
Miscellaneous Revenues	56	-	-	-
Transfers-In (local support)	-	-	-	-
<i>Total:</i>	<u>850,413</u>	<u>711,375</u>	<u>710,875</u>	<u>1,116,476</u>
Expenditures:				
Administrative Expense	444,621	474,300	465,000	470,452
Materials and Services	138,667	135,000	135,000	135,000
Debt Service	23,000	22,818	22,818	22,818
Capital Outlay	168,727	-	4,405	465,248
Capital Projects	8,325	26,638	10,425	104,001
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>783,340</u>	<u>658,756</u>	<u>637,648</u>	<u>1,197,519</u>
Excess (deficit) of revenues over expenditures	67,073	52,619	73,227	(81,043)
Beginning Fund Balance	(56,972)	10,101	10,101	83,328
Less:				
Bus Replacement Reserve	-	36,308	36,308	-
Ending Fund Balance	<u>10,101</u>	<u>26,412</u>	<u>47,020</u>	<u>2,285</u>
Personal Services Allocation				
	AUTHORIZED 2017-18	AUTHORIZED 2018-19	AUTHORIZED 2019-20	
Bus Driver	2.0	2.0	2.0	
Transit Supervisor	1.0	1.0	1.0	
Projects & Transit Manager	1.0	1.0	1.0	
Part-Time Bus Drivers	4.0	4.0	4.0	
<i>Total:</i>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>	

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Transit Fund (Fund 27)
Capital Expenditure Detail

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Capital Outlay				
50302 - Vehicles	162,585	-	3,825	464,248
50303 - Machinery & Equipment	-	-	580	1,000
50800 - Computer Equipment	6,142	-	-	-
<i>Total:</i>	168,727	-	4,405	465,248
Capital Projects				
69999 - IT Efficiency Solution	1,803	-	900	-
63161 - Bus Stop Facility Improvements	1,185	-	1,375	15,000
63162 - Transit On-Board Cameras	5,168	-	450	-
63163 - Bus Shelter on Locksley Lane	169	-	-	-
64003 - Transit Guide	-	-	-	5,000
66022 - Security Lighting	-	-	-	-
XXXX - Transit EV Charging Station	-	-	-	64,560
XXXX - Security Camera Upgrades	-	7,197	7,700	-
XXXX - Passenger Connect Card	-	19,441	-	19,441
<i>Total:</i>	8,325	26,638	10,425	104,001

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Property Seizure Fund (Fund 47)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Asset Forfeiture Revenue	204,934	150,000	170,000	50,000
Other Revenues	-	-	-	-
<i>Total:</i>	<u><u>204,934</u></u>	<u><u>150,000</u></u>	<u><u>170,000</u></u>	<u><u>50,000</u></u>
Expenditures:				
Administrative Expenses	-	-	-	-
Services and Supplies	14,779	1,487	1,500	-
Capital Outlay - Police Equipment	142,092	74,511	75,000	-
Capital Outlay - Police Vehicle Leases	39,178	73,415	73,415	93,000
Transfers-Out	-	-	-	-
<i>Total:</i>	<u><u>196,049</u></u>	<u><u>149,413</u></u>	<u><u>149,915</u></u>	<u><u>93,000</u></u>
Excess (deficit) of revenues over expenditures	8,885	587	20,085	(43,000)
Beginning Fund Balance	22,068	30,953	30,953	51,038
<i>Ending Fund Balance</i>	<u><u>30,953</u></u>	<u><u>31,540</u></u>	<u><u>51,038</u></u>	<u><u>8,038</u></u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Fire Department Equipment Fund (Fund 63)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
CDF Reimbursements - Strike Team Participation	63,734	64,365	64,736	200,000
State of California Pre-Positioning Funding	-	-	-	107,000
Grant Funding - Shaded Fuel Break / Other	-	-	-	75,000
Other Revenues	-	-	-	-
<i>Total:</i>	<u>63,734</u>	<u>64,365</u>	<u>64,736</u>	<u>382,000</u>
Expenditures:				
Administrative Expenses	-	-	-	579,156
Services and Supplies	4,274	-	1,600	50,000
Capital Outlay - Fire Equipment	94,086	60,000	7,500	-
Transfers-Out	-	-	-	-
<i>Total:</i>	<u>98,360</u>	<u>60,000</u>	<u>9,100</u>	<u>629,156</u>
Excess (deficit) of revenues over expenditures	(34,626)	4,365	55,636	(247,156)
Beginning Fund Balance	231,029	196,403	196,403	252,039
Ending Fund Balance	<u>196,403</u>	<u>200,768</u>	<u>252,039</u>	<u>4,883</u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
HOME FTHB (First Time Home Buyer) (Fund 65)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Interest Income	\$ 31	50	75	50
Program Income Grant Funding	305,857	-	-	-
Program Income - Repayments	1,550	1,550	1,550	1,550
<i>Total:</i>	<u><u>\$ 307,438</u></u>	<u><u>1,600</u></u>	<u><u>1,625</u></u>	<u><u>1,600</u></u>
Expenditures:				
Administrative Expenses - HOME Program	\$ 10,515	5,000	5,600	5,600
Loans - HOME Program	295,250	-	-	-
<i>Total:</i>	<u><u>\$ 305,765</u></u>	<u><u>5,000</u></u>	<u><u>5,600</u></u>	<u><u>5,600</u></u>
Excess (deficit) of revenues over expenditures	\$ 1,673	(3,400)	(3,975)	(4,000)
Beginning Fund Balance	\$ 10,537	12,210	12,210	8,235
<i>Ending Fund Balance</i>	<u><u>\$ 12,210</u></u>	<u><u>8,810</u></u>	<u><u>8,235</u></u>	<u><u>4,235</u></u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Community Development Block Grant Funds (Fund 66)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Interest Income	\$ 114	1,000	225	225
Re-use Monies - Small Business Loans	25,513	25,000	25,514	25,514
Program Income Grant Funding	-	-	-	-
CDBG Grant Income - Boys & Girls Club	-	-	-	-
<i>Total:</i>	<u>\$ 25,627</u>	<u>26,000</u>	<u>25,739</u>	<u>25,739</u>
Expenditures:				
Administrative Expenses - RLF Small Business	\$ -	-	-	-
Program Expenses - RLF Small Business	1,230	3,500	3,500	3,500
Re-Use Loans - Small Business	-	-	-	-
<i>Total:</i>	<u>\$ 1,230</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
Excess (deficit) of revenues over expenditures	\$ 24,397	22,500	22,239	22,239
Beginning Fund Balance	\$ 366,298	390,695	390,695	412,934
<i>Ending Fund Balance</i>	<u>\$ 390,695</u>	<u>413,195</u>	<u>412,934</u>	<u>435,173</u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Recycle Grant Program Fund (Funds 68)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Intergovernmental Revenues	\$ -	5,000	5,000	5,000
Interest	10	-	-	-
Transfers-In from Other Funds	-	-	-	-
<i>Total:</i>	<u><u>\$ 10</u></u>	<u><u>5,000</u></u>	<u><u>5,000</u></u>	<u><u>5,000</u></u>
Expenditures:				
Administrative Expenses	\$ -	-	-	-
Contractual Expenses	9,671	5,000	5,000	5,339
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
Salary Reimbursements	-	-	-	-
<i>Total:</i>	<u><u>\$ 9,671</u></u>	<u><u>5,000</u></u>	<u><u>5,000</u></u>	<u><u>5,339</u></u>
Excess (deficit) of revenues over expenditures	\$ (9,661)	-	-	(339)
Beginning Fund Balance	\$ 10,000	339	339	339
<i>Ending Fund Balance</i>	<u><u>\$ 339</u></u>	<u><u>339</u></u>	<u><u>339</u></u>	<u><u>-</u></u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Solid Waste Management Fund (Fund 69)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Franchise Fees	\$ 154,665	150,000	160,000	160,000
Interest	1,742	1,200	700	250
Transfers-In from Other Funds	-	-	-	-
<i>Total:</i>	<u>156,407</u>	<u>151,200</u>	<u>160,700</u>	<u>160,250</u>
Expenditures:				
Administrative Expenses	\$ 6,511	-	-	-
Insurance Expenses	51,791	52,000	59,625	60,000
Contractual Expenses	120,786	245,000	382,613	120,000
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
Salary Reimbursements	-	-	-	-
<i>Total:</i>	<u>179,088</u>	<u>297,000</u>	<u>442,238</u>	<u>180,000</u>
Excess (deficit) of revenues over expenditures	\$ (22,681)	(145,800)	(281,538)	(19,750)
Beginning Fund Balance	\$ 326,291	303,610	303,610	22,072
<i>Ending Fund Balance</i>	<u>\$ 303,610</u>	<u>157,810</u>	<u>22,072</u>	<u>2,322</u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
State Law Enforcement Personnel Grant Fund (Fund 77)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
State Grant Revenues	\$ 139,416	130,000	136,972	140,000
Interest Income	-	-	-	-
Transfers In	-	-	-	-
<i>Total:</i>	<u>139,416</u>	<u>130,000</u>	<u>136,972</u>	<u>140,000</u>
Expenditures:				
Personnel Expenses	\$ -	-	-	-
Support Expenses	-	-	-	-
Debt Service	-	-	-	-
Capital Outlay - Equipment	-	-	-	-
Transfers-Out	<u>139,416</u>	<u>130,000</u>	<u>136,972</u>	<u>140,000</u>
<i>Total:</i>	<u>139,416</u>	<u>130,000</u>	<u>136,972</u>	<u>140,000</u>
Excess (deficit) of revenues over expenditures	\$ -	-	-	-
Beginning Fund Balance	\$ -	-	-	-
Ending Fund Balance	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Project / Impact Fee Fund (Fund 89)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Development Impact Fees	\$ 21,492	-	12,925	-
Interest Income	7,422	7,500	7,500	7,500
Other Revenues	-	-	-	-
Transfers In	-	-	-	-
<i>Total:</i>	<u><u>\$ 28,914</u></u>	<u><u>7,500</u></u>	<u><u>20,425</u></u>	<u><u>7,500</u></u>
Expenditures:				
Administrative Expense	\$ 1,534	-	750	-
Contractual Expenses	9,380	-	-	-
Debt Service	-	-	-	-
Transfers-Out	38,450	-	-	-
<i>Total:</i>	<u><u>\$ 49,364</u></u>	<u><u>-</u></u>	<u><u>750</u></u>	<u><u>-</u></u>
Excess (deficit) of revenues over expenditures	\$ (20,450)	7,500	19,675	7,500
Beginning Fund Balance	\$ 707,703	687,253	687,253	706,928
<i>Ending Fund Balance</i>	<u><u>\$ 687,253</u></u>	<u><u>694,753</u></u>	<u><u>706,928</u></u>	<u><u>714,428</u></u>
Mitigation Fee Balances:				
	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
39011 - Maidu Fire Station	\$ 444	444	444	444
39012 - Dairy / Luther / Oakwood Drainage	34,635	34,635	34,635	34,635
39013 - Arroyo Sewer Reimbursement	(164)	(164)	(164)	(164)
39014 - Auburn Bluffs Sewer Reimbursement	9,653	9,653	9,653	9,653
39015 - Maidu Lift Station	14,552	14,552	14,552	14,552
39017 - Edgewood Connector	326,700	326,700	326,700	326,700
39019 - Westwood Road Traffic Mitigation	1,804	1,804	1,804	1,804
39020 - Shirley / Garfield Traffic Mitigation	16,913	16,913	16,913	16,913
39030 - Herdal Drive Signal	46,641	46,641	46,641	46,641
39031 - Monticello Traffic Mitigation	14,762	14,762	14,762	14,762
39032 - Auburn / Folsom Traffic Mitigation	376	376	376	376
39035 - Diamond Ridge Traffic Mitigation	273	273	273	273
39047 - Industrial Park / Hwy 49 Mitigation	51,247	51,247	51,247	51,247
39049 - Nevada St / Hwy 49 Traffic Mitigation	(41)	(41)	(41)	(41)
39080 - Baltimore Ravine Planning / Eng.	(5,784)	(5,784)	(5,784)	(5,784)
39085 - Parking In Lieu Fees	7,728	7,728	7,728	7,728
39089 - Tree Mitigation	196,310	196,310	200,735	200,735
39090 - Oakridge Way Widening	13,105	13,105	13,105	13,105
39000 - Uassigned Equity	(41,901)	(34,401)	(26,651)	(19,151)
<i>Ending Fund Balance</i>	<u><u>\$ 687,253</u></u>	<u><u>694,753</u></u>	<u><u>706,928</u></u>	<u><u>714,428</u></u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
Facilities and Equipment Plan Fund (Fund 91)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Development Impact Fees	\$ 149,200	26,914	40,665	25,000
Interest Income	3,296	2,500	2,500	2,500
Other Revenues	11,812	-	-	-
Transfers In	-	-	-	-
<i>Total:</i>	<i><u>\$ 164,308</u></i>	<i><u>29,414</u></i>	<i><u>43,165</u></i>	<i><u>27,500</u></i>
Expenditures:				
Administrative Expense	\$ 681	-	314	-
Contractual Expenses	-	-	-	-
Debt Service	-	-	-	-
Capital Outlay - Building Department	-	-	-	-
Capital Outlay - Police Department	50,797	-	-	25,000
Capital Outlay - Fire Department	-	-	-	-
Capital Outlay - Public Works Department	13,863	229,690	229,690	45,000
Transfers-Out	-	-	-	-
<i>Total:</i>	<i><u>\$ 65,341</u></i>	<i><u>229,690</u></i>	<i><u>230,004</u></i>	<i><u>70,000</u></i>
Excess (deficit) of revenues over expenditures	\$ 98,967	(200,276)	(186,839)	(42,500)
Beginning Fund Balance	\$ 303,240	402,207	402,207	215,368
Ending Fund Balance	<u>\$ 402,207</u>	<u>201,931</u>	<u>215,368</u>	<u>172,868</u>

City of Auburn
Fiscal Year 2019-20 Adopted Budget
AUDA Redevelopment Property Tax Trust Fund (Fund 35)

	ACTUAL 2017-18	ADJUSTED BUDGET 2018-19	ESTIMATED 2018-19	ADOPTED BUDGET 2019-20
Revenues:				
Property Taxes	314,737	319,387	250,378	354,156
Interest Income	1,976	800	2,000	1,000
Other Revenues	-	-	-	-
Transfers In	-	-	-	-
<i>Total:</i>	316,713	320,187	252,378	355,156
Expenditures:				
Administrative Expense	43,653	45,000	20,000	20,000
Professional / Contractual Services	2,993	5,000	8,500	8,500
Special Projects	-	-	-	-
Debt Service	295,082	298,000	294,227	294,156
Capital Projects	-	-	-	-
AB1290 Pass-Throughs	-	-	-	-
Redevelopment Distribution	-	-	-	-
Transfers-Out for Low / Mod Set Aside	-	-	-	-
Transfers-out for Debt Service	-	-	-	-
Bond Closing Costs	-	-	-	-
<i>Total:</i>	341,728	348,000	322,727	322,656
Excess (deficit) of revenues over expenditures	(25,015)	(27,813)	(70,349)	32,500
Beginning Fund Balance	224,473	199,458	199,458	129,109
<i>Ending Fund Balance</i>	199,458	171,645	129,109	161,609

GLOSSARY OF BUDGET TERMINOLOGY

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Appropriation: An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame. An appropriation is usually limited in amount and as to time when it may be expended. Operational appropriations usually expire at fiscal year-end.

Assessed Valuation: A dollar value placed on real estate or other property as a basis for levying property taxes.

Assessment District: Defines area of land that is benefited by the acquisition, construction, or maintenance of a public improvement. An assessment is levied and collected in the regular property tax bill to fund the improvements.

Assets: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end funds, salaries, reserves, and cash on hand.

Base Budget: Cost of continuing the existing levels of service in the current budget year (typically excludes one-time revenues and expenditures).

Beginning/Ending (Unappropriated) Fund Balance: Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/ expenses. This is not necessarily cash on hand.

Bond: A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate.

Budget: A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period (July 1 through June 30). The budget is proposed until it has been approved by the City Council.

Budget Amendment: The City Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by a majority vote. The City Manager has the authority to approve administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Budget Hearing: A public meeting at which any citizen may appear and be heard regarding the increase, decrease or omission of any item in the proposed budget as presented in writing by the City Manager to the City Council.

Building Permits: The City requires that building permits be obtained to ensure that structures meet specific standards. The City requires various construction permits for activities such as the installation of electric, plumbing, and sewage facilities. The City charges a fee for issuing these permits in order to recover only the costs incurred. These fees are collected into the General

Business License Tax: The Business License Tax is imposed for the privilege of conducting business within the City. These fees are collected into the General Fund.

Capital Improvement: A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Program (CIP): A financial plan of proposed capital improvement projects with single- and multiple-year capital expenditures/expenses. The Capital Improvement Program plans for five years and is updated annually.

Capital Outlay: A budget appropriation category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of five years. Non-CIP capital outlay is budgeted in the City's operating budget.

Capital Projects: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life.

CDBG: Community Development Block Grant – a program designed by the U.S. Department of Housing and Urban Development to revitalize low-and-moderate-income areas within a city.

Contingency: A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls and/or unknown expenditures.

Consumer Price Index (CPI): Consumer price index is a statistical measure of a weighted average of prices of a specified set of goods and services purchased by wage earners in urban areas.

Debt Service: Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements: The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit: An excess of expenditures or expenses over revenues (resources).

Department: An organizational unit comprised of divisions or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Division: A sub-section (or activity) within a department which furthers the objectives of the City Council by providing specific services or a product.

Encumbrances: Funds not yet expended, but which are legally obligated or "set aside" in anticipation of expenditure. These funds cease to be an encumbrance when paid, and become a disbursement.

Enterprise Funds: A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting. The City's airport and sewer funds are enterprise funds.

Equivalent Dwelling Unit (EDU): A unit of measure that standardizes all land use types (residential, retail, office, etc.) to the level of demand for water usage created by one single-family housing unit. An EDU is based on the average wastewater discharge generated by a single-family dwelling unit have 2.2 people. The EDU is used for the computation of sewer rates.

Expenditure: The actual spending of Governmental Funds set aside by appropriation.

Expense: The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year: A 12-month period of time to which a budget applies. In Auburn, it is July 1 through June 30.

Fixed Assets: Assets of a long-term character such as land, building, machinery, furniture and other equipment with a value greater than \$5,000 and a useful life longer than 5 years.

Franchise Fee: A Franchise Fee is imposed on various utilities and organizations which permits them to use and operate those facilities within the City. These fees are collected into the General Fund.

FTE (Full-Time Equivalent): The amount of time a regular full or part time position has been budgeted for in terms of the amount of time an employee works in a year.

Fund: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance: Also known as financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

Gas Tax: Administered by the State Board of Equalization, this is a per-gallon tax on fuel used to propel a motor vehicle or aircraft. Use of the revenue is for research, planning, construction, improvement, maintenance, and operation of public streets and highways or public mass transit.

General Fund: The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the Police Department and City Council.

Governmental Fund Types: General, Special Revenue, Debt Service and Capital Projects fund types are used to account for most governmental functions. The governmental fund measurement focus is on the "financial flow" basis, which accounts for sources and uses of available spendable resources.

Grant: Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant provided by the Federal Government.

Infrastructure: Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, and parks.

Interest: Interest income is earned as the City invests its idle funds in various investment media. The goal of the City's investment is to protect each investment while achieving the highest rate of return.

Interfund Transfers: Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures.

Internal Service Fund: An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. Internal Service Funds are self-supporting and only the expense by this fund is counted in budget totals.

Materials, Supplies, and Services: Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Memoranda of Understanding (MOU): A labor agreement between the City of Auburn and an employee association. The MOU is a legal contract between the two parties which clarify wages, working conditions and terms of employment.

Modified Accrual Basis: A method of accounting whereas revenues are recognized when measurable and available. Property and sales taxes, interest, certain state and federal grants, and charges for services are considered susceptible to accrual and are accrued when their receipt occurs within sixty days after the end of the fiscal year. The City's operating budget is prepared using the current financial resources measurement focus and the modified accrual basis of accounting.

Motor Vehicle in-Lieu: A State vehicle fee imposed on motorists for the privilege of operating a motor vehicle on the public highways. It is imposed "in-lieu" of a local property tax.

Objectives: The expected results or achievements of a budget activity.

Operating Budget: Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Other Income: A revenue item which includes property sales and income from sources which are not assignable to regular activities or funds.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Performance-Based Budget: A budgeting methodology whereas performance data is used throughout the budget preparation process to guide decision-makers. The commitment of decision makers is to consider performance data when making resource allocation decisions.

Performance Measures: A performance measure is a public oriented measure which, whether stated in terms of effectiveness or efficiency, quantitatively describes how well a service is being performed. The foundation of performance measures is understanding the relationship between program inputs, outputs, efficiency, effectiveness, and ultimately program outcomes.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as building) and tangible personal property located within the City.

Proposition 4 Limit (Gann Initiative): In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. The Proposition created Article XIIIIB of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base Year" revenues. In June 1990 California voters passed Proposition 111, which provides new adjustment formulas to make the Gann appropriations limit more reflective of increased service demand due to commercial growth.

Proprietary Fund Types: Enterprise and Internal Service fund types are used to account for on-going activities which are financed and operated in a manner similar to those found in the private sector. The intent is that costs (expenses, including depreciation) be financed or recovered through user charges. The measurement focus is "capital maintenance" as in private industry, with the emphasis on net income determination.

Redevelopment Property Tax Trust Fund (RPTTF): With the dissolution of statewide redevelopment agencies in 2012, the Redevelopment Property Tax Trust Fund was created for each former redevelopment to pay down remaining expenditures obligations of former redevelopment agencies. All tax increment previously allocated to redevelopment agencies is deposited into the RPTTF and used to pay annual obligations. Funds remaining subsequent to the distribution of funds for legal obligations are distributed to affected taxing entities (including the City) as property tax.

Reimbursement: Payment of amount remitted on behalf of another party, department, or fund.

Reserved Fund Balance: Accounts used to record a portion of the fund balance as legally segregated for a specific use and not available for appropriation.

Resolution: A special order of the City Council which has a lower legal standing than an ordinance.

Revenues: Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Risk Management: The process for conserving the earning power and assets of the City by minimizing the financial effect of accidental losses.

Salaries and Benefits: A budget category which generally accounts for full time and temporary employees; overtime expenses; and all employee benefits, such as medical, retirement, worker's compensation, and dental.

Sales and Use Tax: Sales and use tax is imposed on retailers for the privilege of selling, at retail, within the City limits. This tax is based on the sales price of any taxable transaction of tangible personal property. This revenue is placed in the General Fund for unrestricted uses.

Successor Agency: The entity responsible (in this case, the City of Auburn) for the dissolution of fiscal affairs previously administered by a local agency's redevelopment authority.

Special Revenue Funds: This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Transient Occupancy Tax: The Transient Occupancy Tax is a tax imposed on "transients" who occupy a room or room in a hotel or motel in the City. This tax is 8%.

RESOLUTION NO. 19-49

RESOLUTION APPROVING 2019-20 FISCAL YEAR BUDGET

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

5 That the City Council of the City of Auburn does hereby authorize and
6 adopt the 2019-20 Fiscal Year budgets for the City's General, Enterprise,
7 Capital Projects, Debt Service, and Special Revenue Funds and does hereby
8 authorize the funding and expenditures set forth therein. The revenue
9 estimates and expenditure appropriations authorized for said funds are
10 summarized in the Fiscal Year 2019-20 Proposed Budget. Copies of these
11 budget documents are available for review at the Office of the City Clerk and in
12 the Administrative Services Department.

13 DATED: June 24, 2019


Cheryl Makin Mayor

15 ATTEST:

16 Amy Lind
17 Amy Lind, City Clerk

19 I, Amy Lind, City Clerk of the City of Auburn, hereby certify that the
20 foregoing resolution was duly passed at a regular meeting of the City Council
21 of the City of Auburn held on the 24th day of June, 2019 by the following vote
on roll call:

23 Ayes: Berlant, Kirby, Spokely, Maki
 Noes:
24 Absent: Amara

Amy Lind
Amy Lind, City Clerk

RESOLUTION NO. 19-50

RESOLUTION ESTABLISHING A GENERAL FUND CASH RESERVE IN THE
AMOUNT OF \$5,229,429 AS SUMMARIZED IN THE FISCAL YEAR 2019-20
PROPOSED BUDGET

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby establish a:

9 A) General Fund cash reserve in the amount of \$5,229,429 as
10 summarized in the Fiscal Year 2019-20 Proposed Budget;
11 B) Committed fund balance reserves in the amount of the following:
12 1. Economic Uncertainty - \$2,700,000
13 2. Pension Impact Offset- \$2,200,000
14 3. Pre-Paid Insurance Costs - \$252,191

DATED: June 24, 2019


Cheryl Maki, Mayor

ATTEST:

Amy Lind
Amy Lind, City Clerk

I, Amy Lind, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 24th day of June, 2019 by the following vote on roll call:

Ayes: Berlant, Kirby, Spokely, Maki

Notes:

Absent: Amara

Amy Lind
Amy Lind, City Clerk

RESOLUTION NO. 19-44
RESOLUTION ADOPTING THE FISCAL YEAR 2019-20 "APPROPRIATIONS
LIMIT" FOR THE CITY OF AUBURN

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby adopt the Fiscal Year 2019-20 "Appropriations Limit" for the City of Auburn in the amount of \$18,244,776.

DATED: June 24, 2019


Cheryl Maki, Mayor

ATTEST:

Amy Lind
Amy Lind, City Clerk

I, Amy Lind, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 24th day of June 2019 by the following vote on roll call:

Ayes: Berlant, Kirby, Spokely, Maki

Noes:

Absent: Amara

Amy Lind
Amy Lind, City Clerk

ATTACHMENT A
City of Auburn
Appropriations Limit Analysis
Base Year & Growth Computations

Fiscal Year	Certification Date	Population Counts	Prior Year	Population Percentage Change	Per Capita Income Factor	Annual Growth Factor	Cumulative Growth Factor	Computed "Gann" Limit		
2019-20	1/1/2019	396,691	(1)	389,532	1.0184	1.0385	1.0576	13.9387	18,244,776	
2018-19	1/1/2018	389,532	(1)	382,837	1.0175	1.0367	1.0548	13.1797	17,251,340	
2017-18	1/1/2017	382,837	(1)	376,203	(2)	1.0176	1.0369	1.0552	12.4946	16,354,621
2016-17	1/1/2016	376,203	(1, 2)	369,454	1.0183	1.0537	1.0729	11.8412	15,499,296	
2015-16	1/1/2015	369,454	(1)	366,678	1.0076	1.0382	1.0461	11.0361	14,445,518	
2014-15	1/1/2014	366,678	(1)	357,463	1.0172	0.9977	1.0149	10.5502	13,809,456	
2013-14	1/1/2013	357,463	(1)	355,328	1.0060	1.0512	1.0575	10.3957	13,607,246	
2012-13	1/1/2012	355,328	(1)	352,380	1.0084	1.0377	1.0464	9.8303	12,867,175	
2011-12	1/1/2011	352,380	(1)	347,102	1.0152	1.0251	1.0407	9.3946	12,296,832	
2010-11	1/1/2010	347,102	(1)	339,577	1.0222	0.9746	0.9962	9.0273	11,816,065	
2009-10	1/1/2009	339,577	(1)	333,401	1.0185	1.0062	1.0248	9.0617	11,861,172	
2008-09	1/1/2008	333,401	(1)	324,495	1.0274	1.0429	1.0715	8.8421	11,573,692	
2007-08	1/1/2007	324,495	(1)	316,508	1.0252	1.0442	1.0706	8.2519	10,801,159	
2006-07	1/1/2006	316,508	(1)	305,675	1.0354	1.0396	1.0764	7.7081	10,089,354	
2005-06	1/1/2005	305,675	(1)	292,095	1.0465	1.0526	1.1015	7.1607	9,372,864	
2004-05	1/1/2004	292,095	(1)	275,612	1.0598	1.0328	1.0946	6.5006	8,508,895	
2003-04	1/1/2003	275,612	(1)	264,940	1.0403	1.0231	1.0643	5.9390	7,773,756	
2002-03	1/1/2002	264,940	(1)	257,512	1.0288	0.9873	1.0158	5.5801	6,647,248	
2001-02	1/1/2001	257,512	(1)	234,371	1.0987	1.0782	1.1847	5.4935	7,190,566	
2000-01	1/1/2000	234,371	(1)	227,537	1.0300	1.0491	1.0806	4.6372	6,069,740	
1999-00	1/1/1999	11,595		11,598	0.9997	1.0453	1.0450	4.2913	5,616,961	
1998-99	1/1/1998	11,598		11,422	1.0154	1.0415	1.0575	4.1064	5,374,930	
1997-98	1/1/1997	11,422		11,431	0.9992	1.0467	1.0459	3.8829	5,082,444	
1996-97	1/1/1996	11,431		11,755	0.9724	1.0467	1.0179	3.7126	4,859,509	
1995-96	1/1/1995	11,755		11,593	1.0140	1.0472	1.0618	3.6475	4,774,288	
1994-95	1/1/1994	11,593		11,291	1.0267	1.0071	1.0340	3.4351	4,496,268	
1993-94	1/1/1993	11,291		11,156	1.0121	1.0272	1.0396	3.3220	4,348,267	
1992-93	1/1/1992	11,156		10,865	1.0268	0.9936	1.0202	3.1954	4,182,513	
1991-92	1/1/1991	10,865		9,812	1.1073	1.0414	1.1532	3.1321	4,099,651	
1990-91	1/1/1990	9,812		9,411	1.0426	1.0421	1.0865	2.7161	3,555,143	
1989-90	1/1/1989	9,411		8,775	1.0725	1.0519	1.1281	2.4998	3,272,095	
1988-89	1/1/1988	8,775		8,519	1.0301	1.0466	1.0781	2.2159	2,900,433	
1987-88	1/1/1987	8,519		8,157	1.0444	1.0347	1.0806	2.0555	2,690,442	
1986-87	1/1/1986	8,157		8,125	1.0039	1.023	1.0270	1.9021	2,489,723	
1985-86	1/1/1985	8,125		8,092	1.0041	1.0374	1.0416	1.8520	2,424,199	
1984-85	1/1/1984	8,092		7,958	1.0168	1.0474	1.0650	1.7780	2,327,312	
1983-84	1/1/1983	7,958		7,803	1.0199	1.0235	1.0438	1.6695	2,185,194	
1982-83	1/1/1982	7,803		7,648	1.0203	1.0679	1.0895	1.5993	2,093,437	
1981-82	1/1/1981	7,648		7,441	1.0278	1.0912	1.1216	1.4679	1,921,390	
1980-81	1/1/1980	7,441		7,061	1.0538	1.1211	1.1814	1.3088	1,713,147	
1979-80	1/1/1979	7,061		7,022	1.0056	1.1017	1.1078	1.1078	1,450,057	
1978-79	1/1/1978	7,022		-	-	-	-	-	-	

(1) Elected to use population in Placer County to compute change in population as it relates to the calculation of the Gann "Appropriations Limit".

(2) Population figure for 1-1-2016 revised based on 2017 Price Factor and Populations Information report, Attachment B



CITY OF AUBURN

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