

CITY OF AUBURN

CALIFORNIA



**2013-2014
ADOPTED
OPERATING
BUDGET**

**City of Auburn
Adopted Operating Budget
Fiscal Year 2013-14**

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June 24, 2013

Honorable Mayor and Councilmembers
City of Auburn

RE: Fiscal Year 2013-14 Operating Budget

Dear Mayor Hanley and Councilmembers:

We are pleased to present to you the operating budget for the City of Auburn for the Fiscal Year 2013-14. The budget format addresses revenues and expenditures for all budgeted fund types Citywide, while providing an expanded, comprehensive budgetary analysis of the City's General Fund. The budget, for the first time, also includes in-depth information and statistics for the City's operating departments as a means to begin the process of developing an ongoing, comprehensive performance budget. This document was developed to be a "user friendly" document, allowing prospective users to seamlessly navigate the City's financial plan.

In developing the budget, the City Manager and Administrative Services Director requested pertinent financial information from, and subsequently met with, citywide department heads and staff. Each department's ongoing and one-time annual expenditures, capital outlay requests, and performance criteria were reviewed and considered for inclusion with the proposed budget consistent with goals and objectives identified by the City Council and the effective and efficient delivery of City services. These requests were then prioritized and included in the budget upon completion of critical analysis.

Priorities were determined based on Council directives and goals, revenue generation, cost efficiency, health and safety, critical staffing needs, cost recovery, project delivery and improved public service and efficiency. The General Fund budget for Fiscal Year 2013-14 balances revenues and expenditures, with approximately \$197,000 being added back to reserves. Achieving a balanced budget while adding back to reserves represents a significant milestone given the citywide impacts of the "Great Recession", during which the City used almost \$2 million in General Fund reserves to balance the budget.

The budget identifies citywide revenue sources of \$19.49 million and citywide expenditures of \$19.57 million (net of interfund transfers). Taken as a whole, the budget anticipates the City spending approximately \$81,000 more than it will receive during Fiscal Year 2013-14, primarily as a result of allocating special revenue and enterprise fund reserves towards certain capital projects. The Fiscal Year 2013-14 budget anticipates expending \$5.12 million towards capital projects ranging from an oxidation ditch at the

Wastewater Treatment Facility and an update of the Airport Master Plan, to transportation improvements including the Palm Avenue Sidewalk / Bicycle Lane Project and street overlay projects.

As a means to demonstrate fiscal accountability for the majority of citywide services, this budget document provides expanded detail for General Fund revenues and expenditures. General Fund revenues of \$9.48 million are expected to be \$885,000 higher than those budgeted for collection in Fiscal Year 2012-13, primarily due to expected increases in sales and property taxes and the addition of the Fire SAFER staffing grant. General Fund expenditures of \$9.28 million are expected to increase by approximately \$811,000 from those originally budgeted in Fiscal Year 2012-13 due to the augmentation of fire personnel via the SAFER grant, cost increases experienced in the City's Worker's Compensation and General Liability programs, debt service for the recently purchased fire apparatus; and additional employee-related costs.

Unlike budgets developed for prior years, it is anticipated that the final budget adopted by the State of California will have a minimal effect, if any, on the City's budget. However, as in the past, staff will closely monitor state budget deliberations throughout the year and inform the City Council of any citywide budgetary impacts of potential state actions.

As previously mentioned, the Fiscal Year 2013-14 Operating Budget, for the first time, includes in-depth information and statistics for the City's operating departments as a means to begin the process of developing an ongoing, comprehensive performance budget. It is anticipated that this information will evolve, throughout the course of the upcoming fiscal year, into information that clearly articulates the relationship between use of fiscal resources and achieving performance objectives.

This budget document has been prepared to reflect a prioritization of the City Council's goals and community needs. Staff has worked diligently to develop a budget which addresses these goals and needs by providing the best use of the taxpayers' dollars and improved levels of service delivery where possible.

Respectfully submitted,


Robert Richardson
City Manager


Andy Heath
Director of Administrative Services

COMMUNITY PROFILE

Majestic views of the American River Canyon, vistas of the Sierra Nevada Mountains, wooded hills and ravines, and streams winding through small valleys characterize the site of the City of Auburn. From its origins in the 1850's, Auburn has emerged as a community of strong historic character, yet serves as a growing economic center. Today, the City comprises approximately 7.5 square miles with a population of 13,446.

The location of the City of Auburn is important in order to understand the relationship between growth and development in the foothill terrain and physical limitations. The City is located on the western slope of the Sierra Nevada Range at elevations between 1,000 and 1,500 feet above sea level. This provides the advantage of being above the valley fog and below the Sierra snow line. At the crossroads of Interstate 80 and Highway 49, Auburn is the county seat of Placer County and an important retail trade center.

Throughout the years, the City of Auburn and surrounding foothill environs have grown steadily, and continue to grow. The unincorporated areas to the north and east of Auburn have continued to urbanize resulting in an Auburn urban area population of approximately 30,000.

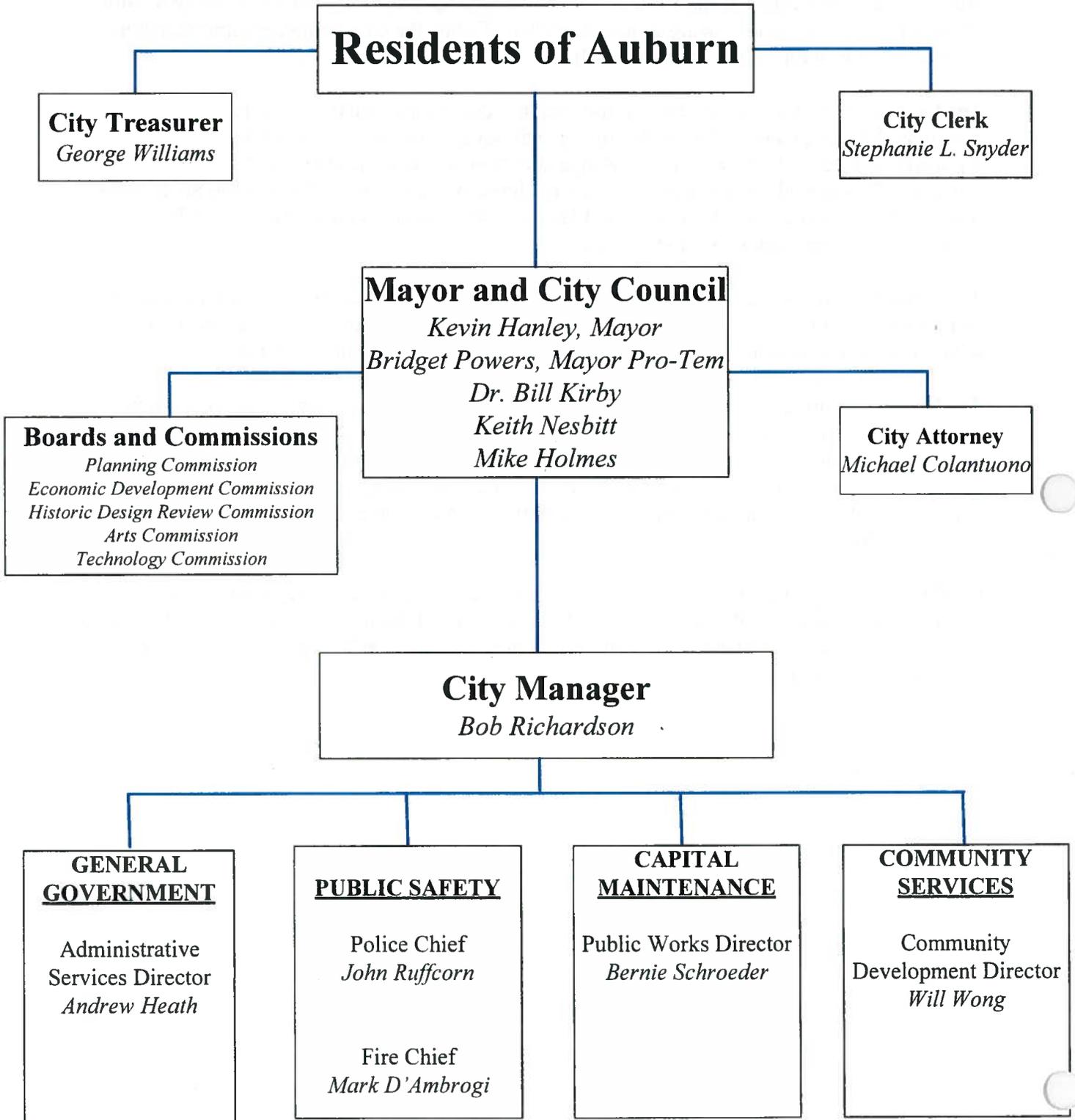
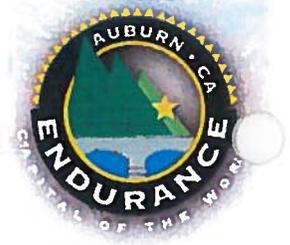
The City of Auburn and surrounding Auburn areas continue to attract large retailers and new businesses. The City continues to emerge as a destination point for those enjoying the variety of activities available in the area from whitewater rafting, horseback riding, and hiking to the historic ambiance of the Old Town and Downtown areas providing unique shopping and dining experiences. In combination with growth, the City continues to preserve its unique character and its sense of history.

In 2003, the Auburn City Council passed an official measure proclaiming Auburn as the Endurance Capital of the World. Auburn is home to some of the most challenging and historic endurance events on the planet, including the Auburn International Triathlon, the Tevis Cup Ride, and the Western States 100.



CITY OF AUBURN

City Organization by Function





**CITY OF AUBURN
COMMITTEES, COMMISSIONS & BOARDS**

CITY COUNCIL

| | | |
|--------------------------------|--------------|-------|
| Dr. Bill Kirby | term expires | 11/16 |
| Keith Nesbitt | | 11/16 |
| Kevin Hanley, Mayor | | 11/14 |
| J.M. "Mike" Holmes | | 11/14 |
| Bridget Powers (Mayor Pro Tem) | | 11/14 |

TECHNOLOGY COMMISSION

| | |
|----------------------|-------|
| Randi Swisley | 07/16 |
| George Preston | 01/14 |
| Paul Mercurio | 01/17 |
| Glenn Tonkin | 01/14 |
| Richard Owens, Chair | 01/17 |

ARTS COMMISSION

| | |
|-----------------------------------|----------|
| Timothy E. Grayson (At-Large) | 08/31/15 |
| Judy Lardner (At-Large) | 10/31/13 |
| Lee Buckingham, Chair (Architect) | 08/31/15 |
| April Maynard (Arts Organization) | 10/31/13 |
| Joyce Silva (At-large) | 01/01/15 |
| Terri Goodman (Professional Arts) | 10/31/13 |
| Robert Turner (At-large) | 01/01/15 |
| Hillary Greiner (At-large) | 01/01/16 |
| Mike Holmes (City Council) | 11/2014 |

ECONOMIC DEVELOPMENT COMMITTEE

| | |
|---------------------------------|---------|
| Randy Wagner (At-Large) | 02/2017 |
| Harvey Roper (Business) | 03/2014 |
| R. Monti Reynolds (At-Large) | 02/2017 |
| Teri Tait-Wilson (Business) | 12/2013 |
| Keith Nesbitt (Council Member) | 11/2016 |
| Bud Richardson (At-Large) | 03/2014 |
| Bridget Powers (Council Member) | 11/2014 |

ADMINISTRATIVE COMMITTEE

Kevin Hanley
 Dr. Bill Kirby
 Robert Richardson, City Manager
 Andrew Heath, Administrative Services Director

ENDURANCE CAPITAL COMMITTEE

| | |
|---------------------------|---------|
| Harvey Roper (Business) | 07/2014 |
| Lisa Kodl (Business) | 07/2014 |
| Colleen Conley (Business) | 01/2017 |
| Cynci Calvin (Community) | 01/2017 |
| Steve Holden (Community) | 07/2014 |
| Robert Miller (Community) | 07/2014 |
| Bob Snyder | 07/2014 |

**OVERSIGHT COMMITTEE TO
SUCCESSOR AGENCY**

| | |
|----------------------|----------------|
| Keith Nesbitt, Chair | Auburn |
| Jennifer Montgomery | Placer County |
| Curt Smith | ARD |
| Jerry Johnson | Count Schools |
| Ron Martinez | Sierra College |
| Randi Swisley | At-Large |
| Andy Heath | Auburn |

PLANNING COMMISSION

Matt Spokely, Chair
Nick Willick
Fred Vitas
Lisa Worthington
Roger Luebkehan

TRAFFIC COMMITTEE

John Ruffcorn
Dr. Bill Kirby
Bernie Schroeder
Roger Luebkehan
Fred Vitas (alternate)

HOUSING ADVISORY & APPEALS BOARD

| | |
|----------------|----------------------------|
| Ken Geil | At the will of the Council |
| David Kauffman | At the will of the Council |
| Vacant | At the will of the Council |

HISTORIC DESIGN REVIEW COMMISSION

| | |
|----------------------------|---------|
| Kathryn Yue | 07/2016 |
| Liz Briggs | 01/2017 |
| Terry Green | 02/2017 |
| Cindy Combs | 05/2016 |
| All Planning Commissioners | |

SHAAC COMMITTEE

Keith Nesbitt
Jim Campos
Cynthia Haynes
Lee Buckingham
April McDonald-Loomis
Chris Packard
Harvey Roper

GLOSSARY OF BUDGET TERMS

Appropriations - Amounts of money authorized to be spent during the fiscal year.

Assessed Value - The value of property used as basis for levying property taxes.

Assessments - Levies which pay for improvements directly benefiting affected properties.

Available Balance - Cash credited to a fund that is not reserved for another purpose.

Bonds - Proceeds from the sale of debt; the principal which must be repaid with interest.

CPI - Consumer Price Index; measure of inflation in an area of consumer products.

Debt Service - Payments of principal and interest on indebtedness incurred to finance the construction of a capital project.

Department Revenue - Selected fees, charges, rent or other income derived by a department from its own activities.

Encumbrance - Reservation of funds for expenditure at a future date, usually under a purchase order.

Equivalent Dwelling Unit (EDU) – A unit of measure that standardizes all land use types (housing, retail, office, etc.) to the level of demand for water usage created by one single-family housing unit. An EDU is based on the average waste-water discharge generated by a single family dwelling having 2.2 people (used for the computation of sewer rates).

Expense - As the authorization to spend is exercised, an appropriation becomes an “expense” or “expenditure”, i.e., the amount expended.

Fiscal Year - The 12-month accounting period used by the City, from July 1, through the following June 30.

Fund - A separate set of accounts used to record receipt and use of money restricted for specific purposes. The City’s Treasury is made up of multiple funds required by the City, state or federal government, or by proper accounting practice. Fund types include the following:

- The **General Fund** receives all unrestricted money which pays for the majority of departmental spending for traditional City services.
- **Special Revenue** funds are revenues earmarked for specific purposes.
- **Debt Service** funds are used to repay the principal and interest on indebtedness.

- **Capital Project** funds are used to account for construction of major public facilities.
- **Enterprise funds** are self-supporting activities financed by users and operated similar to private businesses.
- **Trust funds** are used to account for assets held by the City in a trustee capacity.
- **Agency funds** are used to account for assets held by the City as an agent or to facilitate proper financial reporting.

Fund Balances - The excess of the total assets of a fund over its total liabilities and reserves.

Governmental Funds - This includes the general, special revenue, debt service and capital project funds. They are accounted for on a financial flow basis, measuring available and spendable resources and changes in net current assets.

Indebtedness - Amount of principal due on outstanding bonds, interfund loans, and accrued employee benefits.

Interest - Income earned on the investment of available cash balances.

Interfund Transfers - The reallocation of money from one fund to another.

Intergovernmental - Revenues shared with the City by the State (such as the Gas Tax), Federal government (such as CDBG), or other agency.

Operations - Departmental costs for employees, contract services, repairs and maintenance, internal services, supplies and other expenses.

Other Income - Includes property sales and income from sources which are not assignable to regular activities or funds.

Projects - Long-term investments in public facilities and infrastructure; also known as capital improvements. Amounts spent may vary widely from year to year.

Proprietary Funds - These include the enterprise and internal service funds. They are accounted for in a manner similar to businesses, measuring cost for services and including total assets and liabilities.

Revenue - Money received from taxes, licenses, permits, interest, fees for service, bonds or from other governments by the City during the fiscal year.

Subventions - Intergovernmental revenues paid to the City by another government, such as the State.

Successor Agency – The entity responsible (in this case, the City of Auburn) for the winding-down of fiscal affairs previously administered by the dissolved Auburn Urban Development Authority (Redevelopment Agency for the City of Auburn).

Taxes - Involuntary taxation on forms of wealth (such as property), transactions (such as taxable sales), or other forms of economic activity (such as operating a business, building a house, or staying in a motel).

Total Budget - The total of Revenues plus beginning Available Balance, which equals Expenses plus ending Available Balance.

Unfunded Liability - Amount of future obligations not covered by assets currently set aside for that purpose, such as accrued vacation leave payable at termination or actuarial-determined future insurance claims.

User Fees - Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or sewer service fees).

SCHEDULE OF CITY FEES

| FEE OR TAX | LEVIED | RATE OR BASIS FOR LEVY |
|----------------------------|-----------------|---|
| Property Tax | Annual | 1% of assessed value (City share 15-24%) |
| Business License Tax | Annual | Varying percentages of gross receipts |
| Sales Tax | Transaction | 1.25% of taxable sales (total rate is 7.25%) |
| Real Property Transfer Tax | Transaction | \$0.55 per \$500 sales price less encumbrances |
| Transient Occupancy Tax | Transaction | 8% of lodging |
| Sewer Service Charge | Monthly | \$61.38/per month/per EDU |
| Sewer Connection Fee | Building Permit | \$7,410.57 per Residential unit |
| Sewer Connection Fee | Building Permit | \$7,410.57 minimum per Commercial account |
| Inspection Fee - P.W. | Transaction | 5% of Public Improvement Value |
| Transportation Permit | Transaction | \$16.00 Single trip / \$58.00 Annual |
| Encroachment Permit | Transaction | 5% of Project Cost or \$37.00 minimum |
| Building Permit | Building Permit | 1% of Project Cost |
| Plan Check Fee-Building | Building Permit | 65% of building permit |
| Parks Fee | Building Permit | \$3,016.00 - \$5,108.00 per dwelling unit |
| Electrical Permit | Building Permit | 1% of Project Cost - \$46.50 minimum |
| Mechanical Permit | Building Permit | 1% of Project Cost - \$46.50 minimum |
| Plumbing Permit | Building Permit | 1% of Project Cost - \$46.50 minimum |
| FEP Fee | Building Permit | \$2,750/residence, \$0.85 SF Commercial, \$0.57 @ Airport |
| State SB1473 Fee | Building Permit | \$1.00 per \$25,000 of valuation |
| State SMIP Fee | Building Permit | \$.50 min, \$.0001 over \$5000 Residential, \$.00021 over \$2381 Commercial |
| Vehicle Release Fee (APD) | Per Occurrence | \$51.00 |

RATES IN EFFECT AS OF June 24, 2013, unless otherwise noted

**CITY OF AUBURN
FISCAL YEAR 2013-14 Budget Overview**

Following is a summary of the 2013-14 proposed Budget, including a comparison with prior years and a discussion of the changes. Combined estimated revenues, net of transfers, for the 2013-14 fiscal year are \$19.49 million, compared to \$18.55 million for originally budgeted for the 2012-13 fiscal year. Total planned spending for the 2013-14 fiscal year is \$19.47 million, compared to \$20.24 million for the 2012-13 fiscal year.

Revenues

Total estimated revenues for FY 2013-14 increase by approximately \$940,000 from the FY 2012-13 Budget. This increase in expected revenues from FY 2012-13 to FY 2013-14 can be attributed to anticipated higher collections of sales taxes, sewer rate increases, and one-time grant funding offsets for certain capital projects citywide. General Fund revenues are projected to increase by approximately \$885,000 primarily due to increases in sales and property tax collections; and anticipated receipts of grant revenues related to the SAFER Fire Department staffing grant. Development-related fees are expected to remain relatively flat compared to those originally budgeted in FY 2012-13. Budgeted revenues by fund type are shown in Figure 1 below:

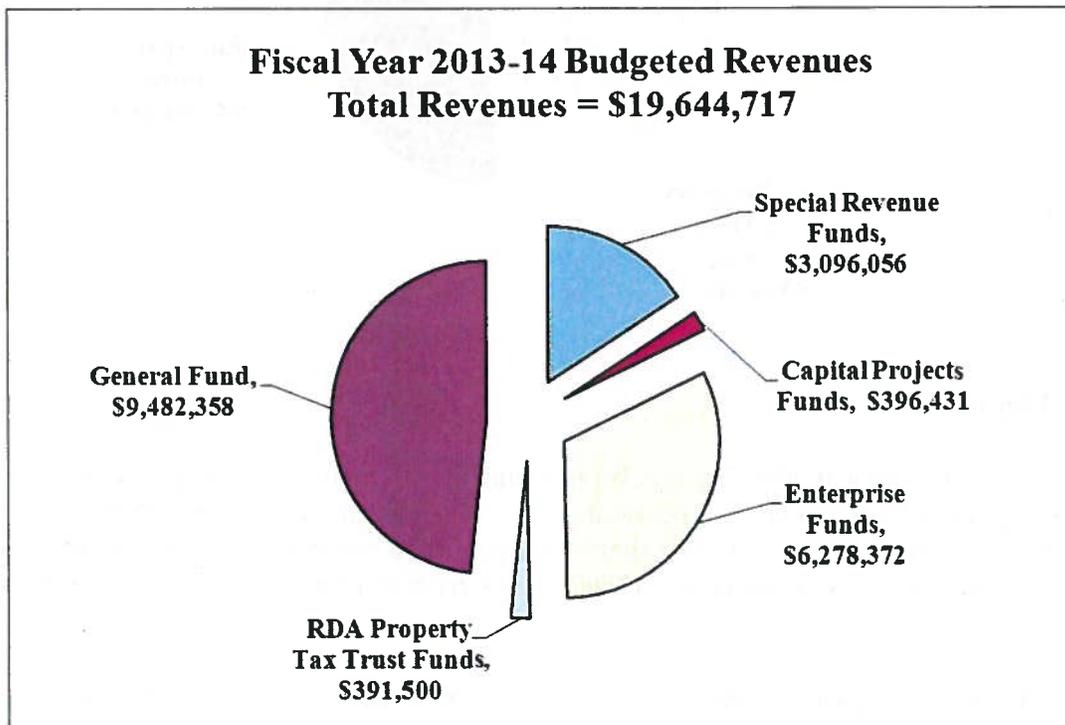


Figure 1

Expenditures

Anticipated expenditures, net of transfers, for FY 2013-14 are \$19.57 million, a decrease of approximately \$673,000 from the \$20.24 budgeted for FY 2012-13. The majority of the decrease in expenditures can be attributed to lower initial budgets for Sewer and Transportation-related capital projects; offset by an increase in General Fund expenditures related to staffing expenses, including SAFER Fire grant personnel costs, and the initiation of a 5-year debt service payment for a new fire truck. Budgeted expenditures by fund type are shown in Figure 2 below:

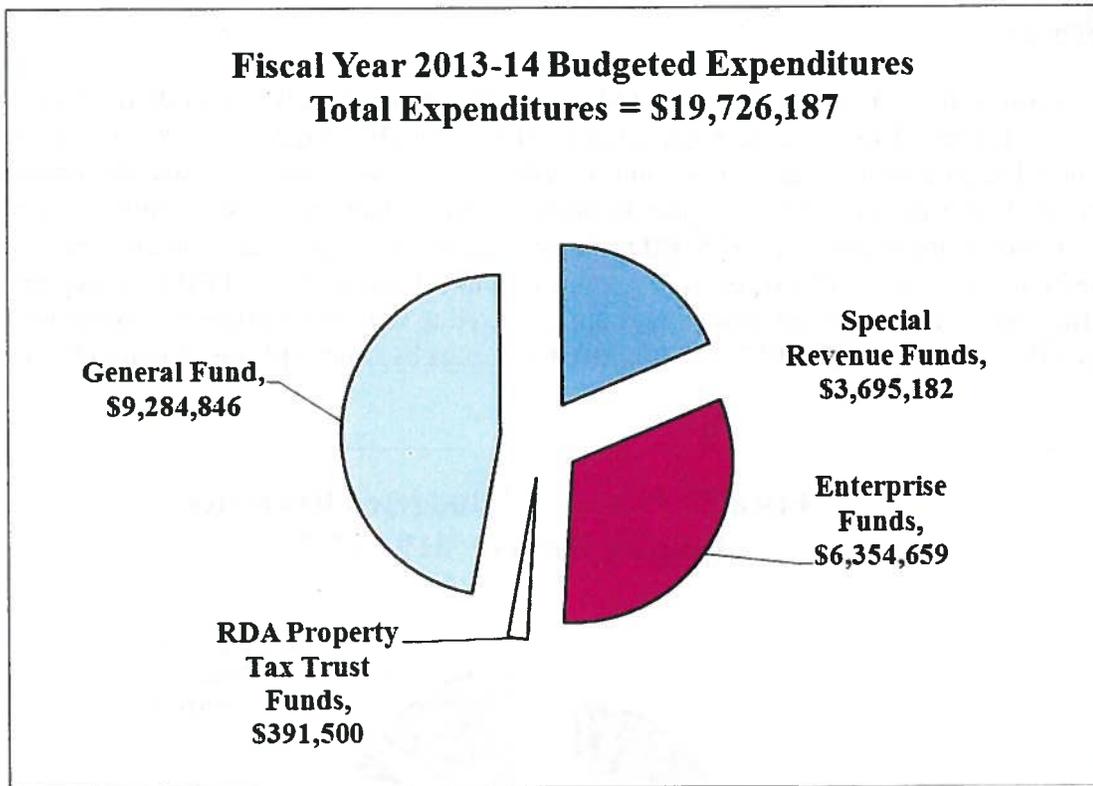


Figure 2

The above estimates indicate the City will be spending approximately \$81,000 more than it will collect during the coming fiscal year, impacting fund balances and reserves in selected City funds. Sewer, Transportation, and other special revenue fund reserves will be used for anticipated capital projects, while General Fund and Airport Fund reserves are expected to slightly increase.

This budget reviews citywide operations as accounted for in their respective funds, and lays out respective financial plans for the 2013-14 fiscal year consistent with strategies and directives set forth by the City Council.

ECONOMIC AND DEVELOPMENT FORECAST

As part of the City's budget preparation process, certain assumptions have to be made about the prospects for the local economy and the wider economic climate of which Auburn is a part. Auburn is heavily affected by the national and state economies, in particular because it is located in a high-growth area where new and expanding companies prefer to locate their facilities. The health of the state economy is also an important factor because the City receives a large portion of its revenue either directly or as a pass-through from the state government, which in turn requires a balanced economy to maintain its tax revenues.

Forecasting the state and local economies is a difficult undertaking. The City has a large number of different revenue sources to track, all of which are affected differently by underlying economic conditions. Forecasting is also complicated by sporadic rates of internal growth and reduction, which can occur at any time during a given fiscal year.

Although this budget was developed assuming a conservative, continued improvement to the City's sales tax base in addition to an anticipated rise in property tax collections, the budget also remains cautiously optimistic with respect to the sustainment of ongoing revenues relative to adding long-term, ongoing expenditures to the base budget.

BASIC ASSUMPTIONS IN THE AUBURN MODEL

The following basic assumptions have been used to prepare the FY 2013-14 Budget:

- Minimal inflationary pressure, which affects most expenditures related to the ability to carry out the delivery of city services, of approximately 2% per year.
- The cost of capital construction is anticipated to remain relatively constant.
- The rate of earnings on City investments should average 1.0% in FY 2013-14, as interest rates continue to remain at or near historic lows.
- Assessed property values, which directly impact the amount of property taxes collected, are expected to increase by 2% when compared to FY 2012-13 values.
- Employee-related costs will continue to rise into the foreseeable future with anticipated increases in CalPERS retirement and medical benefits costs in addition to programmed and negotiated increases to compensation.

City of Auburn
Budgeted Revenues / Expenditures / Fund Balance
Fiscal Year 2013-14

| | <u>REVENUES</u> | <u>EXPENDITURES</u> | <u>ENDING FUND BALANCE (INCLUDES RESERVES)</u> | <u>Capital Plan / Outlay</u> |
|---|--------------------------|-----------------------|--|----------------------------------|
| General Fund | \$ 9,482,358 | 9,284,846 | 3,173,792 | 166,500 |
| Enterprise Funds | | | | |
| Airport | \$ 1,097,500 | 1,023,206 | 884,770 | 638,735 |
| Sewer Service | 5,180,872 | 5,331,453 | 8,907,575 | 2,133,123 |
| <i>Total Enterprise Funds</i> | <u>\$ 6,278,372</u> | <u>6,354,659</u> | <u>9,792,345</u> | <u>2,771,858</u> |
| Special Revenue Funds | | | | |
| Gas Tax | \$ 397,900 | 450,290 | 110,387 | 117,790 |
| Transportation | 1,611,897 | 1,876,322 | 26,240 | 1,802,572 |
| Transit | 524,102 | 504,145 | 56,817 | 109,500 |
| Property Seizure | - | 20,000 | 72,919 | 20,000 |
| Fire Department Equipment | - | 25,000 | 49,441 | 25,000 |
| HOME / First Time Homebuyers Grant | 197,157 | 205,000 | - | - |
| Community Dvlpmt Block Grant | 65,000 | 210,000 | 40,914 | - |
| Solid Waste Management | 144,000 | 161,000 | 744,352 | - |
| Office of Traffic Safety Grant | 40,000 | 40,000 | - | - |
| State Law Enforcement Personnel | 100,000 | 100,000 | - | - |
| Facilities & Equipment | 16,000 | 103,425 | 74,447 | 103,175 |
| <i>Total Special Revenue Funds</i> | <u>\$ 3,096,056</u> | <u>3,695,182</u> | <u>1,175,517</u> | <u>2,178,037</u> |
| Capital Projects Funds | | | | |
| Auburn School Park Preserve | \$ 396,431 | - | - | - |
| <i>Total Capital Projects Funds</i> | <u>\$ 396,431</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Redevelopment Property Tax Trust Funds | | | | |
| Property Tax Trust | \$ 391,500 | 391,500 | - | - |
| Low / Moderate Income Hsg Trust | - | - | - | - |
| Debt Service Reserve Trust | - | - | 339,000 | - |
| <i>Total RDA Property Tax Trust</i> | <u>\$ 391,500</u> | <u>391,500</u> | <u>339,000</u> | <u>-</u> |
| <i>Total Citywide</i> | <u>\$ 19,644,717</u> | <u>19,726,187</u> | <u>14,480,654</u> | <u>5,116,395</u> |
| <i>Net Transfers</i> | <u>\$ 155,803</u> | <u>155,803</u> | | |
| <i>Total Citywide Excluding Transfers</i> | <u>\$ 19,488,914</u> | <u>19,570,384</u> | | |

GENERAL FUND REVENUES

The General Fund receives all unrestricted money, which pays for departmental spending on the day-to-day operating costs of traditional City services such as police, fire, planning, building, public works and administration. Major funding sources include property taxes, sales taxes, vehicle license fees and development fees and permits. Most of the individual revenue sources are sensitive to changes in the economy, and most are not directly under the City's control. For example, revenue from property taxes and sales taxes are set by state law and cannot be adjusted at the local level. One result of this situation is that the City faces considerable uncertainty whenever the State budget is in deficit and the Legislature is under pressure to divert municipal funding to other agencies (i.e. schools) or the State itself.

General Fund revenues are expected to increase by approximately \$885,000 over those originally forecasted for receipt in FY 2012-13, primarily due to an expected recovery in sales taxes collected and a modest two percent increase in collections of property taxes. Development- and permit-related revenues are expected to remain relatively flat. FY 2013-14 General Fund revenues are expected to be \$9.48 million. The composition of General Fund revenue sources can be found in Figure 3 below:

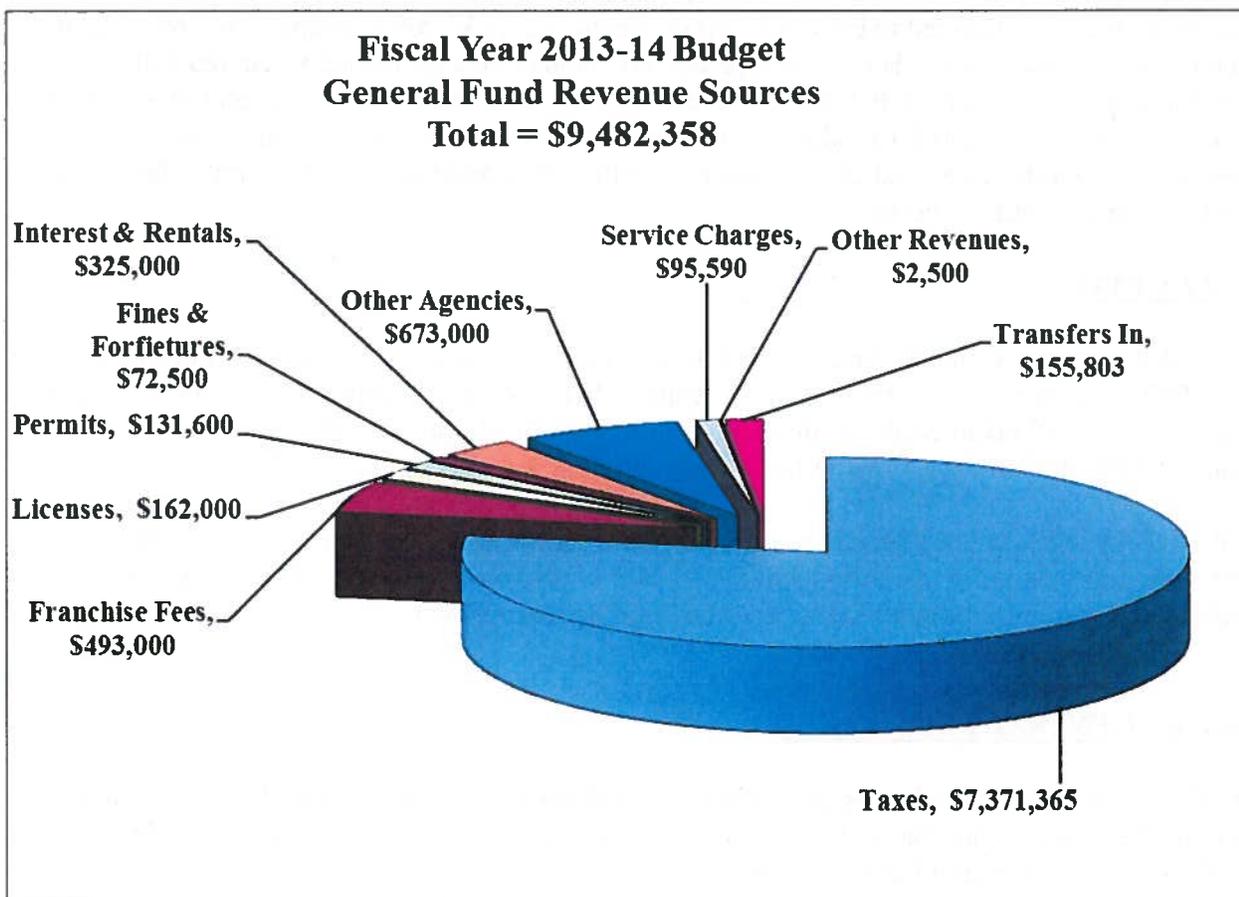


Figure 3

Within the taxes revenue category, sales tax (both the amount received from the directly from the State and the portion received via an Educational Relief Augmentation Fund (ERAF) shift via Property Taxes (due to the “Triple Flip” scenario) comprises the majority of General Fund revenues at \$4.14 million, or 43.6% of total revenues expected to be received. Property tax, the second highest revenue source at \$2.98 million, comprises 31.4% of total expected General Fund revenues. Together, the Sales Tax and Property Tax account for 75.0% of all General Fund revenue sources.

PROPERTY TAXES

Homes, businesses, and other taxable real and personal property are subject to a property tax rate of 1% of the assessed value. Generally, the assessed value is based on the 1975 value of property with subsequent increases limited to 2% or the change in the Consumer Price Index (CPI), whichever is less. However, when real property ownership transfers, or when new property is constructed, it is reappraised at its current full market value.

The General Fund receives approximately 18% of the total property taxes levied on properties located within its pre-1983 borders, and 15% within areas annexed thereafter. FY 2013-14 property taxes are expected to be \$2.98 million (including \$837,000 of property tax received in lieu of the Vehicle License Fee). Anticipated collections of the ad valorem, secured and unsecured portions of property taxes in FY 2013-14 are expected to be two percent higher than those collected in FY 2012-13 (adjusted for amounts the City collected as a one-time residual amount of property taxes related to dissolution of the city’s redevelopment agency – the Auburn Urban Development Authority).

SALES TAXES

The sales tax is the General Fund’s largest single revenue source, projected at \$4.14 million for FY 2013-14, comprising 43.6% of total revenues. The sales tax revenue received by the City is equal to 1% of all taxable sales within City limits, with an additional 0.25% of tax going to the State and Placer County’s Transportation Development Act (TDA) Fund.

FY 2013-14 sales taxes collected are expected to be 3.0% higher than those collected in the previous year, primarily due to sustained increases in petroleum prices and retail sales, along with an expansion of the sales tax bases related to the sales of fuel.

OTHER GENERAL FUND TAXES

In addition to property and sales taxes, the City receives revenue from the real property transfer tax and the transient occupancy tax. Together, these taxes are expected to generate \$258,000, or 2.7% of 2013-14 General Fund revenues.

Real Property Transfer Tax

The transfer of real property is subject to a tax of \$1.10 per \$1,000 of market sales price. The City receives half of the tax and Placer County the other half. Collections of real property transfer tax are expected to rise slightly to \$37,500 reflecting a continued increased activity in the housing market experienced during the latter half of FY 2012-13, and particularly, re-sales of property in the City.

Transient Occupancy Tax

Occupants of motel/hotel rooms pay 8% of the total rent due as a transient occupancy tax for stays of 30 days or less. FY 2013-14 transient occupancy tax revenues are expected to be \$220,000, reflecting a slight increase in sales of transient room nights by the City's three hotels/motels.

FRANCHISES

Franchise payments are made by private utility companies for the right to do business in the City using public rights-of-way or a grant of franchise by the City. FY 2013-14 franchise payments are expected to be \$493,000, or 5.2% of anticipated FY 2013-14 General Fund revenues.

Garbage

Auburn Placer Disposal pays 14.7% of gross income on residential and commercial garbage collections in the City of Auburn. The franchise fee collected is allocated to both the General Fund and the Closed Landfill Fund – 10.0% and 4.71%, respectively. Approximately 32% of the franchise fee is obligated for post-closure monitoring and remediation of the Auburn landfill site at the Municipal Airport. Remaining franchise fees are placed into the General Fund as a discretionary revenue source. FY 2013-14 garbage franchise revenues are expected to be \$285,000.

Cable Television

Wave Broadband pays a 5% fee of gross receipts for installation of cable lines. FY 2013-14 cable television franchise revenues are expected to be \$95,000.

Gas & Electricity

PG&E pays 1.0% and 0.5% of gross receipts on utility income for use of public rights-of-way for electricity lines and gas pipes, respectively. FY 2013-14 gas and electricity franchise revenues are expected to be \$113,000.

LICENSES

The City administers two licensing programs – Business License and Dog License. Business licenses fees are levied annually based on gross receipts using a progressive fee structure. The City expects to receive \$160,000 in business license revenue during FY 2013-14. Dog licenses are required of all City residents who own dogs. Dog license fees range from \$6 to \$12 annually, and are expected to generate \$2,000 during FY 2013-14.

Taken together, license fee programs are expected to generate \$162,000, or 1.7% of total FY 2013-14 General Fund revenues.

OTHER GOVERNMENT AGENCIES

Revenues from other government agencies include the Placer County AB109 Special Investigations Unit (SIU) Supplemental funding, POST training reimbursements, certain grant revenues and a portion of sales tax specifically dedicated for public safety purposes. Taken as a whole, revenues from other government agencies comprise \$673,000, or 7.1% of total General Fund revenues expected in FY 2013-14.

AB109 SIU Supplemental Funding

The City expects to receive \$140,000 in AB109 funding for assigning police resources to Placer County's Special Investigations Unit (SIU) during FY 2013-14.

POST Training Reimbursements

The City expects to receive \$7,500 in POST training reimbursements for eligible training courses successfully completed by Auburn Police Officers.

Gas Tax

The City expects to receive \$3,000 in Gas Tax revenues which may be placed into the General Fund as discretionary revenues to offset general administration of streets-related programs.

Sales Tax – Proposition 172 Public Safety Augmentation Fund

The City is expected to receive \$175,000 in Proposition 172 Public Safety Sales Tax. These funds may be spent on eligible police and fire expenditures.

Auburn Fire Department SAFER Grant

The Auburn Fire Department received a two-year "Staffing for Adequate Fire and Emergency Response (SAFER)" grant during FY 2012-13. This grant provides funding for five (5) additional fire fighters to assist the Auburn Fire Department. Funding to be received through the SAFER grant during FY 2013-14 is anticipated to be \$347,500.

SERVICE CHARGES / PERMITS

Service charges and permit fees are periodically reviewed and set, along with the budget, by resolution. This class of revenues is highly sensitive to the level of residential and commercial construction taking place in the community. Building activity is expected to remain relatively flat during FY 2013-14 (after adjusting for one-time receipts of permits related to a senior housing development), when compared to FY 2012-13. Projections indicate the City will receive approximately \$227,000 in service charges and permit fees during FY 2013-14, comprising 248% of the General Fund revenue sources.

Planning Fees

Planning fees help to defray expenditures incurred for processing a variety of applications including tentative subdivision maps, use permits, vacancies, and civic design permits, as well as assuring compliance with the City General Plan, Municipal Code, and applicable state laws. Planning fees are expected to generate \$10,000 during FY 2013-14.

Building Plan Checking

Private building plans for construction, in accordance with the Uniform Building Code, are reviewed subject to a plan checking fee computed at 65% of the cost of a building permit. Plan check fees are expected to generate \$45,000 during FY 2013-14.

Building Permits

Building permits authorize construction and are computed based on a declining rate of building value based on standard building costs. Separate permits are required consistent with the electrical, plumbing, heating and fire codes. Building Permits are expected to generate \$125,000 during FY 2013-14.

Engineering and Inspection Fees

Engineering and inspection fees help to defray City costs of ensuring that engineering construction complies with applicable codes and City standards. These fees include those imposed on developers for administration of any assessment district financing for public improvement construction. These fees also include the accounting for receipt of funds subsequently paid to outside engineering and inspection firms for certain projects as a result of limited resource availability. Planning and Public Works engineering and inspection fees are expected to generate (as a net source of revenue) \$25,000 during FY 2013-14.

Other Service Charges

Other service charges include Weed Abatement Fees, Environmental Impact Report (EIR) Fees, Fingerprint Processing Fees, and Seismic Education Data Utility Fees, all of which are designed to recover costs associated with administration of these programs. These other service charges are expected to generate \$15,690 during FY 2013-14.

INTEREST INCOME AND RENTALS

The City employs a prudent cash management program to ensure that all available funds are invested to earn the maximum yield consistent with the maintenance of reasonable safeguards for safety and liquidity. Invested money is pooled, with each fund receiving interest income based on its share of average daily cash balances. A return of approximately 1.0% is forecasted for FY 2013-14, with the General Fund share of revenues expected to be \$25,000, or 0.3% of total revenue sources.

The City also receives rental and lease income for use of several City-owned buildings/rooms. Building rents and leases are expected to generate \$300,000 in FY 2013-14, representing 3.5% of total General Fund sources.

FINES AND FORFEITURES

Fines and forfeitures, which includes revenues received for traffic, civil and other fines, in addition to parking tickets and related revenues, are estimated to be \$72,500 during FY 2013-14. This amount comprises 0.8% of all General Fund revenue sources.

OTHER REVENUES

Other revenues account for \$2,500, or 0.3% of total estimated General Fund revenue sources. Other revenues include collections for the sale of documents, sales of surplus property, and other "one-time" revenues.

TRANSFERS

The General Fund is reimbursed for General Fund expenditures made on behalf of other funds. The State Law Enforcement Grant Funds reimburses the General Fund for cost of staff support for the Police Department's School Resource Officer Program and administration. Additionally, the City's Sewer Enterprise and Transit Funds contribute an applicable portion of the annual CalPERS Pension Obligation Bond debt service payment via a transfer into the General Fund. Total transfers allocated for FY 2012-13 are \$155,803, or 1.6% of total budgeted revenues in the General Fund.

GENERAL FUND APPROPRIATIONS

General Fund appropriations are allocated to various departments and programs Citywide. Departmental appropriations are allocated for estimated costs in the following areas:

- Personal Services – Personnel-related costs for salary and employment benefits.
- Services and Supplies – Departmental / Divisional operational costs, including costs for materials, supplies, contractors, etc.
- Capital Outlay – General Fund outlay for office, remodel, vehicle and other large project expenditures.

Additionally, General Fund appropriations are established for interfund transfers-out, a contingency reserve (if one is set), and debt service. The composition of General Fund expenditure appropriations and funding uses for FY 2013-14 can be found in Figure 4 below:

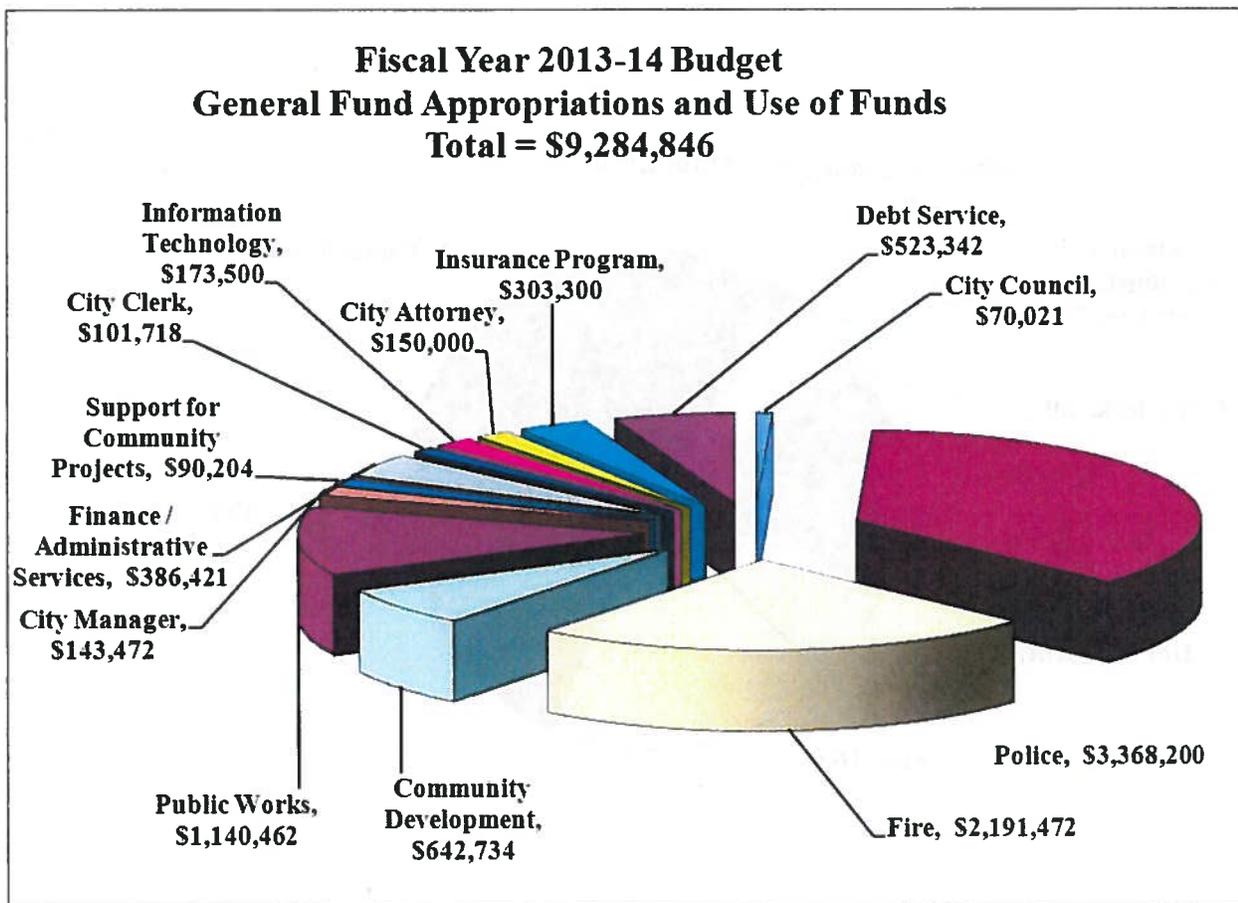


Figure 4

Appropriation / expenditure plans are provided for each department / program depicted in Figure 4 above in the pages that follow. In addition, a reconciliation of all interfund transfers affecting the General Fund and a table describing all General Fund capital projects are provided.

CITY OF AUBURN STAFFING

Figure 5 below shows staff allocations by department. The FY 2013-14 budget accounts for staffing of 85.0 Full Time Equivalent (FTE) positions Citywide. Citywide positions are funded as follows (note – vacant and frozen positions are not funded from a budgetary perspective):

| | |
|--------------|---|
| General Fund | 77.0 FTE (Includes 6.0 FTE Vacant and Frozen) |
| Sewer Fund | 4.0 FTE |
| Transit Fund | 4.0 FTE |

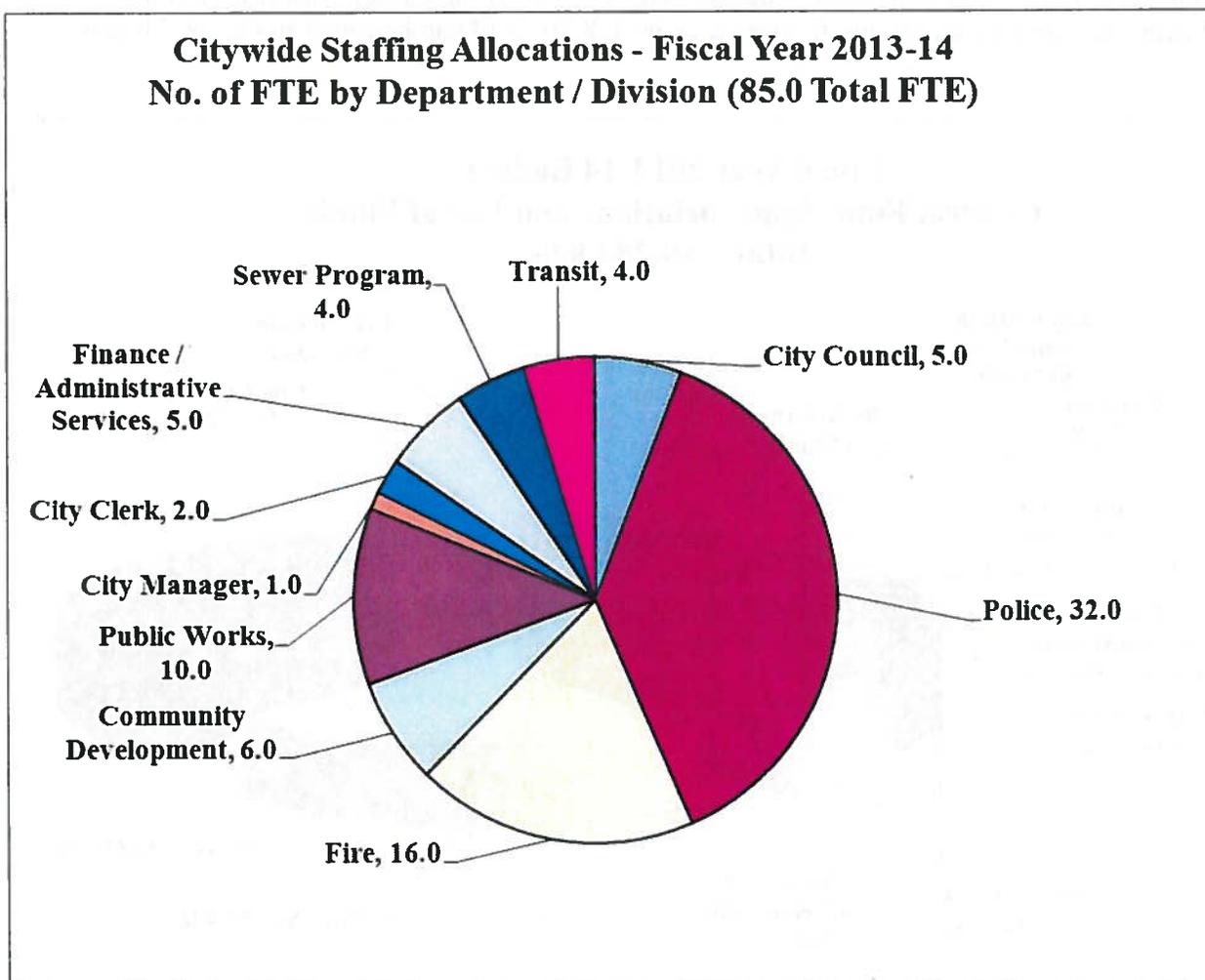


Figure 5

Additional Information – Staffing Levels

Citywide Vacancies

The FY 2013-14 Proposed Budget maintains 6.0 FTE vacant and frozen positions in the City's General Fund. Vacant positions include 4.0 FTE Police Officers, 1.0 FTE Police Trainee, and 1.0 FTE Administrative Services Manager. Cost savings achieved by keeping these positions vacant have been considered in the General Fund base budget.

Fire "SAFER" Program Staffing

The total number of positions allocated to the City's Fire Department has been increased by 5.0 FTE to account for the grant funding of five firefighters for a two year period.

Police Department Reorganization

The total number of positions allocated to the City's Police Department has been reduced by 1.0 FTE as a means to complete a reorganization of the Police Department during FY 2012-13. The staffing reorganization resulted in the recruitment and hiring for the previously vacant Police Lieutenant position with offsetting cost savings being generated by not filling and deleting a vacated police officer position.

Additional Information – General Fund Capital Projects / Outlay

The FY 2013-14 General Fund Proposed Budget includes funding of \$166,500 for capital outlay and projects. Capital activity is outlined in the Reconciliation of Capital Projects / Outlay Detail included in this budget document.

Additional Information – General Fund Debt Service

The City Council, pursuant to Resolution No. 06-27, adopted on March 13, 2006, authorized issuance of pension obligation bonds related to a refunding of the CalPERS unfunded accrued actuarial liability in both the Safety and Miscellaneous Employees Plans. Participation in the Pension Obligation Bond Program, sponsored by the California Statewide Community Development Authority ("California Communities"), is expected to generate an average savings of \$35,000 to the City's General Fund over the next sixteen years. The General Fund component of the debt service for FY 2013-14 is expected to be approximately \$373,500.

The City will also be paying debt service related to the recent purchase of fire truck for the City's Fire Department. The first of five annual payments of \$94,086 will be paid during FY 2013-14.

Additional Information – Citywide Major Capital Projects

It is anticipated that the City of Auburn Airport will undertake capital projects to update the Airport Master Plan, design a perimeter fence, perform a taxiway LED light conversion, and demolish old hangar structures, among several others. Major capital projects budgeted within the City's Sewer Fund include the Electric Street Sewer, Monticello Lift Station, Vista del Val Lift Station, finishing the Auburn Oaks Lift Station, and moving forward with the beginning phases of building the Oxidation Ditch. Transportation-related capital projects include the Palm Avenue Sidewalk and Bicycle Lane Project and more than \$533,000 in street overlay projects. Reconciliations of capital activity in all funds other than the General Fund are included in this budget document with information presented for each respective fund.

City of Auburn
Fiscal Year 2013-14 Proposed Budget
General Fund Revenue and Expenditure Detail

| | 2009-10 Actuals | 2010-11 Actuals | 2011-12 Actuals | 2012-13 Estimated | 2013-14 Proposed |
|--|---------------------|--------------------|--------------------|----------------------|---------------------|
| REVENUES | | | | | |
| Taxes | \$ 5,891,017 | 6,058,721 | 6,636,196 | 7,373,846 | 7,371,365 |
| Franchises | 578,849 | 580,257 | 579,783 | 498,000 | 493,000 |
| Licenses & Permits | 310,766 | 290,495 | 275,111 | 308,600 | 293,600 |
| Fines & Forfeitures | 105,605 | 111,406 | 77,270 | 72,500 | 72,500 |
| Interest Income | 36,266 | 31,455 | 18,040 | 25,000 | 25,000 |
| Property Rents & Leases | 327,243 | 311,656 | 300,301 | 300,000 | 300,000 |
| Other Government Agencies | 333,092 | 353,982 | 343,336 | 723,084 | 673,000 |
| Service Charges | 116,624 | 78,738 | 119,102 | 95,590 | 95,590 |
| Other Revenues | 39,108 | 50,603 | 11,042 | 205,624 | 2,500 |
| Transfers-In | 100,000 | 103,691 | 132,056 | 145,655 | 155,803 |
| Total Revenues | \$ 7,838,570 | 7,971,004 | 8,492,237 | 9,747,899 | 9,482,358 |
| EXPENDITURES | | | | | |
| City Council | \$ 60,051 | 58,545 | 64,728 | 67,749 | 70,021 |
| Police | 3,367,177 | 3,306,383 | 3,388,582 | 3,416,290 | 3,368,200 |
| Fire | 1,569,311 | 1,616,123 | 1,717,710 | 2,180,745 | 2,191,472 |
| Community Development | 411,335 | 365,994 | 342,522 | 449,306 | 429,385 |
| Building Inspections | 186,173 | 198,294 | 190,788 | 211,803 | 213,349 |
| Information Technology | 135,916 | 129,593 | 146,759 | 242,000 | 173,500 |
| Public Works | 1,212,941 | 1,095,242 | 896,370 | 1,170,252 | 1,140,462 |
| City Manager | 128,411 | 103,527 | 124,460 | 135,720 | 143,472 |
| Support for Community Projects | 55,519 | 38,545 | 22,069 | 72,094 | 90,204 |
| City Clerk | 106,304 | 112,589 | 94,631 | 124,342 | 101,718 |
| Administrative Services | 393,841 | 418,545 | 455,596 | 392,239 | 386,421 |
| City Attorney | 198,928 | 116,207 | 318,607 | 200,000 | 150,000 |
| Insurance Program | 234,030 | 216,962 | 275,620 | 427,220 | 303,300 |
| Fire Truck Debt Service | - | - | - | - | 94,086 |
| PERS Obligation Bonds - Debt Service | 344,282 | 372,352 | 395,685 | 408,365 | 429,256 |
| Appropriation for Contingencies | - | - | - | - | - |
| Total Expenditures | \$ 8,404,219 | 8,148,901 | 8,434,127 | 9,498,125 | 9,284,846 |
| Excess / (Deficit) of Revenues over Expenditures | \$ (565,649) | (177,897) | 58,110 | 249,774 | 197,512 |
| Add-back Contingency | - | - | - | - | - |
| One-time Revenues | - | - | - | - | - |
| One-time Transfers (to)/ from Reserves | - | - | - | - | - |
| Annual Net Excess / (Deficit) | \$ (565,649) | (177,897) | 58,110 | 249,774 | 197,512 |
| Beginning Fund Balance | \$ 3,411,942 | 2,846,293 | 2,668,396 | 2,726,506 | 2,976,280 |
| Ending Fund Balance | \$ 2,846,293 | 2,668,396 | 2,726,506 | 2,976,280 | 3,173,792 |
| Less: | | | | | |
| Economic Uncertainties | 2,250,000 | 2,250,000 | 2,250,000 | 2,250,000 | 2,250,000 |
| Prepaid Self-Insurance Equity | 484,194 | 436,191 | 296,952 | 21,952 | 21,952 |
| Tentative Agreement Payment Carryover | - | - | - | 21,500 | - |
| Amount Not Obligated at Year End | \$ 112,099 | (17,795) | 179,554 | 682,828 | 901,840 |

City of Auburn
Fiscal Year 2013-14 Proposed Budget
General Fund Revenue Account Detail

| <u>Description</u> | <u>FY 1112 Actuals</u> | <u>FY 1213 Budget</u> | <u>FY 1213 Estimated</u> | <u>FY 1314 Proposed</u> |
|---|----------------------------|---------------------------|------------------------------|-----------------------------|
| Property Taxes | \$ 2,104,267 | 2,100,000 | 2,282,324 | 2,142,000 |
| Property Tax in Lieu of Vehicle License Fee | 820,943 | 820,456 | 820,456 | 836,865 |
| Sales Taxes | 2,450,988 | 2,610,000 | 2,785,000 | 2,825,000 |
| ERAF in Lieu of Sales Tax | 1,011,481 | 1,150,000 | 1,231,066 | 1,310,000 |
| Transient Occupancy Taxes | 211,217 | 200,000 | 220,000 | 220,000 |
| Real Property Transfer Tax | 37,300 | 35,000 | 35,000 | 37,500 |
| TOTAL TAXES | \$ 6,636,196 | 6,915,456 | 7,373,846 | 7,371,365 |
| Franchise - Gas & Electric | \$ 117,252 | 118,000 | 118,000 | 113,000 |
| Franchise - Solid Waste | 371,355 | 280,000 | 285,000 | 285,000 |
| Franchise - Cable TV | 91,176 | 93,000 | 95,000 | 95,000 |
| TOTAL FRANCHISES | \$ 579,783 | 491,000 | 498,000 | 493,000 |
| Business Licenses | \$ 160,554 | 155,000 | 155,000 | 160,000 |
| Dog Licenses | 2,302 | 2,000 | 2,000 | 2,000 |
| TOTAL LICENSES | \$ 162,856 | 157,000 | 157,000 | 162,000 |
| Other Permits | \$ 6,394 | 6,000 | 6,000 | 6,000 |
| Home Occupancy Permits | 627 | 500 | 500 | 500 |
| Building Permits | 105,234 | 120,000 | 145,000 | 125,000 |
| SMIP Fees | - | 100 | 100 | 100 |
| TOTAL PERMITS | \$ 112,255 | 126,600 | 151,600 | 131,600 |
| Traffic Fines | \$ 50,472 | 55,000 | 45,000 | 45,000 |
| Civil Fines | 3,008 | 4,000 | 4,000 | 4,000 |
| Other Fines | 6,861 | 8,000 | 8,000 | 8,000 |
| Parking Tickets | 14,109 | 17,000 | 12,000 | 12,000 |
| Parking Lot / Space Permits | 2,820 | 3,500 | 3,500 | 3,500 |
| TOTAL FINES & FORFIETURES | \$ 77,270 | 87,500 | 72,500 | 72,500 |
| Building Rents and Leases | \$ 300,301 | 302,000 | 300,000 | 300,000 |
| Interest Earnings | 18,040 | 25,000 | 25,000 | 25,000 |
| TOTAL INTEREST & RENTALS | \$ 318,341 | 327,000 | 325,000 | 325,000 |
| Motor Vehicle In-Lieu | \$ 6,717 | - | 6,960 | - |
| Public Safety - Proposition 172 | 165,805 | 170,000 | 170,000 | 175,000 |
| Law Enforcement & Fire Protection Grants | 19,579 | - | 170,624 | - |
| ARRA APD Staff Grant | 82,346 | - | - | - |
| SAFER AFD Staff Grant | - | - | 225,000 | 347,500 |
| POST Training Reimbursement | 18,889 | 7,500 | 7,500 | 7,500 |
| AB109 SUI Grant Funds | 50,000 | 100,000 | 140,000 | 140,000 |
| Gas Tax (2107.5) | - | 3,000 | 3,000 | 3,000 |
| TOTAL FROM OTHER AGENCIES | \$ 343,336 | 280,500 | 723,084 | 673,000 |

City of Auburn
Fiscal Year 2013-14 Proposed Budget
General Fund Revenue Account Detail

| <u>Description</u> | <u>FY 1112</u> <u>Actuals</u> | <u>FY 1213</u> <u>Budget</u> | <u>FY 1213</u> <u>Estimated</u> | <u>FY 1314</u> <u>Proposed</u> |
|--------------------------------------|----------------------------------|---------------------------------|------------------------------------|-----------------------------------|
| Engineering Costs Recovered | \$ 29,283 | 25,000 | 25,000 | 25,000 |
| Planning & Engineering Services | 450 | - | - | - |
| Plan Check Fees | 57,291 | 60,000 | 45,000 | 45,000 |
| Planning & Zoning Fees | 8,734 | 10,000 | 10,000 | 10,000 |
| Weed Abatement Fees | 14,229 | 6,890 | 6,890 | 6,890 |
| E.I.R. Fees | 1,289 | 1,200 | 1,200 | 1,200 |
| Fingerprint Processing Fees | 7,826 | 7,500 | 7,500 | 7,500 |
| TOTAL SERVICE CHARGES | \$ 119,102 | 110,590 | 95,590 | 95,590 |
| TOTAL OTHER REVENUES | \$ 11,042 | 1,000 | 205,624 | 2,500 |
| TOTAL OTHER FINANCING SOURCES | \$ - | - | - | - |
| TOTAL TRANSFERS IN | \$ 132,056 | 100,000 | 145,655 | 155,803 |
| TOTAL GENERAL FUND | \$ 8,492,237 | 8,596,646 | 9,747,899 | 9,482,358 |

**City of Auburn
Fiscal Year 2013-14 Proposed Budget
General Fund**

Departmental Expenditure Account Detail

| | ACTUAL 2011-12 | ESTIMATED 2012-13 | PROPOSED 2013-14 |
|---|---------------------------|------------------------------|-----------------------------|
| <u>City Council</u> | | | |
| Personal Services | \$ 56,534 | 59,749 | 62,021 |
| Services and Supplies | 8,194 | 8,000 | 8,000 |
| Capital Outlay | - | - | - |
| Total: | \$ 64,728 | 67,749 | 70,021 |
| <u>Public Safety</u> | | | |
| Police | | | |
| Personal Services | \$ 3,082,686 | 3,053,933 | 3,121,700 |
| Services and Supplies | 305,896 | 241,500 | 246,500 |
| Capital Outlay | - | 120,857 | - |
| Total: | \$ 3,388,582 | 3,416,290 | 3,368,200 |
| Fire | | | |
| Personal Services | \$ 1,514,254 | 1,822,105 | 1,979,522 |
| Services and Supplies | 203,456 | 211,950 | 211,950 |
| Capital Outlay | - | 146,690 | - |
| Total: | \$ 1,717,710 | 2,180,745 | 2,191,472 |
| <u>Community Development</u> | | | |
| Community Development Administration | | | |
| Personal Services | \$ 330,576 | 410,156 | 418,235 |
| Services and Supplies | 7,295 | 39,150 | 11,150 |
| Capital Outlay | - | - | - |
| Total: | \$ 337,871 | 449,306 | 429,385 |
| Building Inspections | | | |
| Personal Services | \$ 187,251 | 207,053 | 208,599 |
| Services and Supplies | 3,537 | 4,750 | 4,750 |
| Capital Outlay | - | - | - |
| Total: | \$ 190,788 | 211,803 | 213,349 |
| Public Services Counter | | | |
| Personal Services | \$ 4,651 | - | - |
| Services and Supplies | - | - | - |
| Capital Outlay | - | - | - |
| Total: | \$ 4,651 | - | - |

**City of Auburn
Fiscal Year 2013-14 Proposed Budget
General Fund**

Departmental Expenditure Account Detail

| | ACTUAL 2011-12 | ESTIMATED 2012-13 | PROPOSED 2013-14 |
|--|---------------------------|------------------------------|-----------------------------|
| <u>Public Works</u> | | | |
| Public Works Administration & Engineering | | | |
| Personal Services | \$ 67,086 | 92,366 | 88,708 |
| Services and Supplies | 25,115 | 28,400 | 28,400 |
| Capital Outlay | - | 5,000 | 5,000 |
| Total: | \$ 92,201 | 125,766 | 122,108 |
| Building Maintenance | | | |
| Personal Services | \$ - | - | - |
| Services and Supplies | 278,927 | 254,300 | 254,300 |
| Capital Outlay | - | 156,500 | 100,500 |
| Total: | \$ 278,927 | 410,800 | 354,800 |
| Construction & Maintenance | | | |
| Personal Services | \$ 288,947 | 366,259 | 382,599 |
| Services and Supplies | 18,618 | 26,950 | 31,950 |
| Capital Outlay | - | - | 5,000 |
| Total: | \$ 307,565 | 393,209 | 419,549 |
| Yard & Shop | | | |
| Personal Services | \$ 127,271 | 142,277 | 145,805 |
| Services and Supplies | 65,052 | 72,700 | 72,700 |
| Capital Outlay | - | - | - |
| Total: | \$ 192,323 | 214,977 | 218,505 |
| Stormwater Management | | | |
| Personal Services | \$ - | - | - |
| Services and Supplies | 25,354 | 24,500 | 24,500 |
| Capital Outlay | - | 1,000 | 1,000 |
| Total: | \$ 25,354 | 25,500 | 25,500 |
| <u>Strategic Support</u> | | | |
| City Manager | | | |
| Personal Services | \$ 100,084 | 106,370 | 114,122 |
| Services and Supplies | 24,376 | 29,350 | 29,350 |
| Capital Outlay | - | - | - |
| Total: | \$ 124,460 | 135,720 | 143,472 |

**City of Auburn
Fiscal Year 2013-14 Proposed Budget
General Fund**

Departmental Expenditure Account Detail

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ESTIMATED</u> <u>2012-13</u> | <u>PROPOSED</u> <u>2013-14</u> |
|--|---------------------------------|------------------------------------|-----------------------------------|
| <u>Strategic Support, cont.</u> | | | |
| Support for Community Projects | | | |
| Personal Services | \$ - | - | - |
| Services and Supplies | 22,069 | 72,094 | 90,204 |
| Capital Outlay | - | - | - |
| Total: | \$ 22,069 | 72,094 | 90,204 |
| Finance / Administrative Services | | | |
| Personal Services | \$ 318,895 | 297,427 | 288,921 |
| Services and Supplies | 136,701 | 94,812 | 97,500 |
| Capital Outlay | - | - | - |
| Total: | \$ 455,596 | 392,239 | 386,421 |
| City Clerk | | | |
| Personal Services | \$ 85,619 | 88,552 | 77,018 |
| Services and Supplies | 9,012 | 35,790 | 9,700 |
| Capital Outlay | - | - | 15,000 |
| Total: | \$ 94,631 | 124,342 | 101,718 |
| Information Technology | | | |
| Personal Services | \$ - | - | - |
| Services and Supplies | 146,759 | 145,500 | 133,500 |
| Capital Outlay / Contingency | - | 96,500 | 40,000 |
| Total: | \$ 146,759 | 242,000 | 173,500 |
| City Attorney | | | |
| Personal Services | \$ - | - | - |
| Services and Supplies | 318,607 | 200,000 | 150,000 |
| Capital Outlay | - | - | - |
| Total: | \$ 318,607 | 200,000 | 150,000 |
| Insurance Program | | | |
| Personal Services | \$ - | - | - |
| Services and Supplies | 275,620 | 427,220 | 303,300 |
| Capital Outlay | - | - | - |
| Total: | \$ 275,620 | 427,220 | 303,300 |
| Transfers Out | \$ - | - | - |
| Appropriation for Contingencies | \$ - | - | - |
| Debt Service - CalPERS Bonds / Fire Truck | \$ 395,685 | 408,365 | 523,342 |
| Total Appropriations - General Fund | \$ 8,434,127 | \$ 9,498,125 | \$ 9,284,846 |

City of Auburn
Fiscal Year 2013-14 Proposed Budget
General Fund

Reconciliation of Transfers-In / Transfers-Out

| <u>Fund</u> | <u>Scheduled Transfers-In</u> | <u>Scheduled Transfers-Out</u> |
|---------------------------------------|-------------------------------|--------------------------------|
| Fund 11 - Sewer Fund | \$ 31,803 (1) | |
| Fund 27 - Transit Fund | 24,000 (1) | |
| Fund 77 - State Law Enforcement Grant | 100,000 (2) | |
| Total General Fund Transfers: | \$ 100,000 | - |

(1) - Operating fund portion of pension obligation bond debt service

(2) - State grant received

Reconciliation of Staff Cost Allocations from General Fund

| <u>Department</u> | <u>Estimated Staff Allocation To Fund</u> | <u>Allocated Amount</u> |
|---|---|-------------------------|
| City Manager's Office | 02 - Airport | \$ 28,530 |
| | 11 - Sewer | 28,531 |
| | 35 - RPTTF (RDA) | 19,020 |
| Community Development | 65 - HR / FTHB | 5,000 |
| | 66 - CDBG | 7,866 |
| Administrative Services | 02 - Airport | 25,110 |
| | 11 - Sewer | 25,791 |
| | 35 - RPTTF (RDA) | 19,930 |
| | 66 - CDBG | 4,299 |
| Public Works | Capital Projects | 80,041 |
| | Capital Costs | 173,000 |
| Total General Fund Staff Cost Allocations: | | \$ 417,118 |

**City of Auburn
 Fiscal Year 2013-14 Proposed Budget
 General Fund**

Reconciliation of Capital Projects / Outlay Detail

City Clerk's Office

| | | |
|--|-----------|-----------|
| Document Archive System / Chamber Upgrades | \$ 15,000 | |
| | | \$ 15,000 |

Information Technology

| | | |
|---------------------------------|--------|---------------|
| Phone System (Lease) | 37,000 | |
| Business License System (Lease) | 3,000 | |
| Total: | | 40,000 |

Building Maintenance

| | | |
|----------------------------|--------|----------------|
| Old City Hall Renovation | 80,000 | |
| Back Flow Preventer Device | 500 | |
| Streetscaape - Phase IV | 10,000 | |
| Bird Remediation Project | 10,000 | |
| Total: | | 100,500 |

Public Works

| | | |
|------------------------------------|-------|-------------------|
| Dump Truck Lease Payment | 5,000 | |
| Corporation Yard Floor Replacement | 5,000 | |
| Sewer Map Updates | 1,000 | |
| | | <u>11,000</u> |
| | | <u>\$ 166,500</u> |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: City Council

The five-member City Council serves as the policy making and legislative body for the City of Auburn. The Council governs the City in a manner that promotes sound fiscal responsibility and that is responsive to the current and future needs of City residents. To accomplish these objectives, the Council enacts Ordinances and Resolutions, establishes policy for administrative staff and approves and oversees the annual budget.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--|-------------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ 56,534 | 59,749 | 59,749 | 62,021 |
| Services and Supplies | 8,194 | 8,000 | 8,000 | 8,000 |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 64,728</u> | <u>67,749</u> | <u>67,749</u> | <u>70,021</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 64,728 | 67,749 | 67,749 | 70,021 |
| <i>Total:</i> | <u>\$ 64,728</u> | <u>67,749</u> | <u>67,749</u> | <u>70,021</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
| Councilmembers (Elected) | 5.0 | 5.0 | 5.0 | |
| <i>Total:</i> | <u>5.0</u> | <u>5.0</u> | <u>5.0</u> | |

POLICE DEPARTMENT

The Auburn Police Department is a full service department. The department services include: Patrol, Investigations (Property Crimes, Narcotics, and Crimes against Persons, and AB 109 issues), Evidence and Animal Control, School Resource Officer Program, Dispatch/Communications, Records, and our Volunteer Program.

The department currently has 20 sworn officers, and seven professional staff members (5-Dispatchers, 1-Manager of Records and 1-Community Service Officer, who namely handles evidence and animal control). From 2008 until now, the police department has been transformed, enhanced, and reorganized on several occasions. It went from twenty-six sworn officers to twenty, nine non-sworn personnel down to seven, and three command staff executives down to two. Layoffs, retirements, and resignations have occurred, while grants have been obtained and utilized to increase and maintain staffing levels during this time. One of our patrol staff members has been funded by a Department of Justice, Community Oriented Policing Grant since September 2009.

Some of these changes can be attributed to the "Great Recession" and employees looking for other opportunities, while others can be attributed to police management decisions. Regardless of the contributing factors, the Auburn Police Department is healthier today than it was five years ago. However, there is still work to be done.

Patrol remains the backbone of police operation, and it consumes most of the resources of our agency. Patrol has three functions: answering calls, maintaining a police presence to deter crime, and probing suspicious circumstances. A presumed advantage of patrol is that police cars cruising randomly through city streets supposedly create the feeling that the police are everywhere, however, over the last few years; we have been slowly implementing directed patrols to areas experiencing criminal activity.

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Police

The Police Department uses Community Oriented Policing Concepts whereby citizen input is sought and problem solving is blended with enforcement actions and crime solving. The department provides 24/7 law enforcement services. Included with these services are administrative support services such as training, 911 dispatch, animal control and volunteer unit. Beat patrol officers are generalists and are expected to handle a variety of police functions. Additionally, there are officers specifically assigned to crime prevention, AB109 issues and narcotics. The Investigation Division is staffed by detectives who follow-up on felonies such as murder, rape, robbery, child abuse, burglary, and narcotics. One officer is also assigned as the liaison officer with Placer High School and this person follows up on juvenile-related crime reports.

| <u>Appropriations Summary</u> | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | PROPOSED 2013-14 |
|----------------------------------|-------------------|-------------------------------|--------------------------------|---------------------|
| Personal Services - General Fund | \$ 3,082,686 | 3,008,433 | 3,053,933 | 3,121,700 |
| Services and Supplies | 305,896 | 237,000 | 241,500 | 246,500 |
| Capital Outlay | - | 104,500 | 120,857 | - |
| <i>Total:</i> | \$ 3,388,582 | 3,349,933 | 3,416,290 | 3,368,200 |

| <u>Funding Sources</u> | | | | |
|------------------------------|--------------|-----------|-----------|-----------|
| General Fund | | | | |
| Discretionary Revenues | \$ 2,965,860 | 2,969,933 | 2,987,356 | 2,960,700 |
| Grant Funding | 82,346 | - | 23,934 | - |
| POST Reimbursements | 18,889 | 7,500 | 7,500 | 7,500 |
| Proposition 172 Funding | 82,902 | 85,000 | 85,000 | 87,500 |
| Fines & Forfeitures | 77,270 | 87,500 | 72,500 | 72,500 |
| AB109 SIU Supplemental | 50,000 | 100,000 | 140,000 | 140,000 |
| Transfers-In (SLESF Funding) | 111,315 | 100,000 | 100,000 | 100,000 |
| <i>Total:</i> | \$ 3,388,582 | 3,349,933 | 3,416,290 | 3,368,200 |

| <u>Personal Services Allocation</u> | AUTHORIZED 2011-12 | AUTHORIZED 2012-13 | PROPOSED 2013-14 | |
|-------------------------------------|-----------------------|-----------------------|---------------------|----------------|
| Chief | 1.0 | 1.0 | 1.0 | |
| Lieutenant | 1.0 | 1.0 | 1.0 | |
| Sergeant | 6.0 | 6.0 | 6.0 | |
| Detective | 3.0 | 4.0 | 3.0 | |
| Officer | 14.0 | 13.0 | 13.0 | 4.0 FTE Frozen |
| Police Trainee | 1.0 | 1.0 | 1.0 | 1.0 FTE Frozen |
| Dispatcher | 6.0 | 6.0 | 6.0 | |
| Community Services Officer | 1.0 | 1.0 | 1.0 | |
| <i>Total:</i> | 33.0 | 33.0 | 32.0 | |

Police Department

Auburn Police Department 2012

Police Department Mission

The Auburn Police Department is dedicated to the protection of life and property and enhancing the quality of life in our city.

Police Department Mission Statement

We, the Auburn Police Department, are dedicated to providing public safety, protection and service to the community and to do so with concern for those we serve.

Police Department Vision Statement

The Auburn Police Department is committed to serving and supporting our community through education, crime prevention, transparency, and mentoring. We realize our success is directly related to a collaborated effort with our entire community.

Administration Goals

- **R**educe Crime
- **S**ervice to our community is our number one priority
- **V**alue our profession
- **P**rovide leadership and the necessary tools to our employees and volunteers so they can do their job

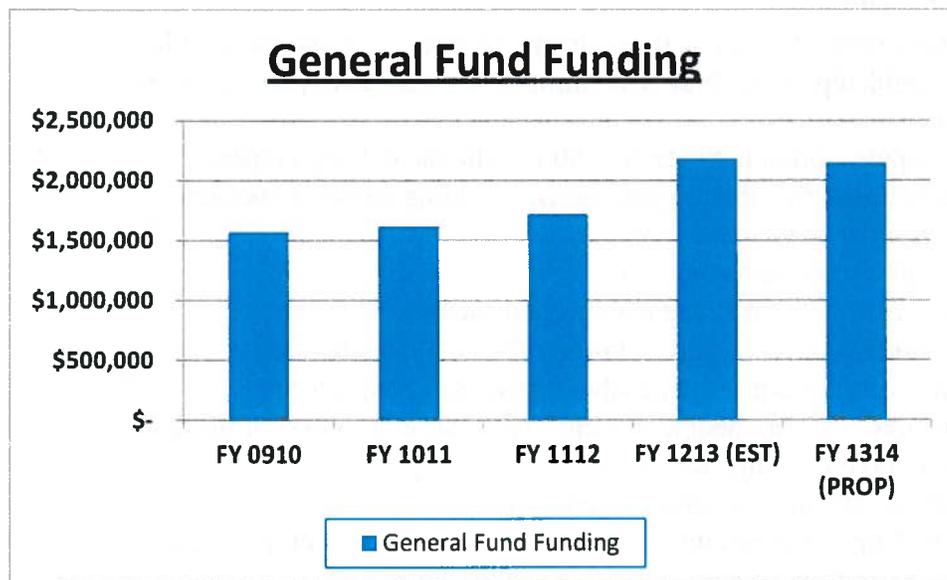
Police Department Function

- To prevent and control conduct widely recognized as threatening to life and property
- To aid individuals who are in danger of physical harm, such as the victims of violent attack
- To facilitate the movement of people and vehicles
- To assist those who cannot care for themselves, the intoxicated, the addicted, the mentally ill, the physically disabled, the old, and the young
- To resolve conflict, whether it be between individuals, groups or individuals, or individuals and their government
- To identify problems that have the potential for becoming more serious issues
- To create and maintain a feeling of security in communities

-Herman Goldstein (1977)

Police Department – General Fund Funding Sources

| | General Fund Funding Type | | | | |
|-------------------------|---------------------------|-------------|-----------|---------|--------|
| | Discretionary | SIU / AB109 | Prop. 172 | Grants | POST |
| FY 0910 | \$ 3,151,722 | - | 67,418 | 135,224 | 12,813 |
| FY 1011 | 3,090,299 | - | 76,850 | 132,606 | 6,628 |
| FY 1112 | 3,142,188 | 50,000 | 82,902 | 94,603 | 18,889 |
| FY 1213 Estimate | 3,181,356 | 140,000 | 85,000 | 23,934 | 7,500 |
| FY 1314 Proposed | 3,076,948 | 140,000 | 87,500 | - | 7,500 |



Department Personnel

| Personnel | 2010 | 2011 | 2012 |
|-----------------------------|------|------|------|
| Sworn | 22 | 21 | 20 |
| Dispatcher | 7 | 7 | 6 |
| CSO | 0 | 0 | 1 |
| Essential Volunteers | 20 | 14 | 15 |

Patrol Services Provided (partial list)

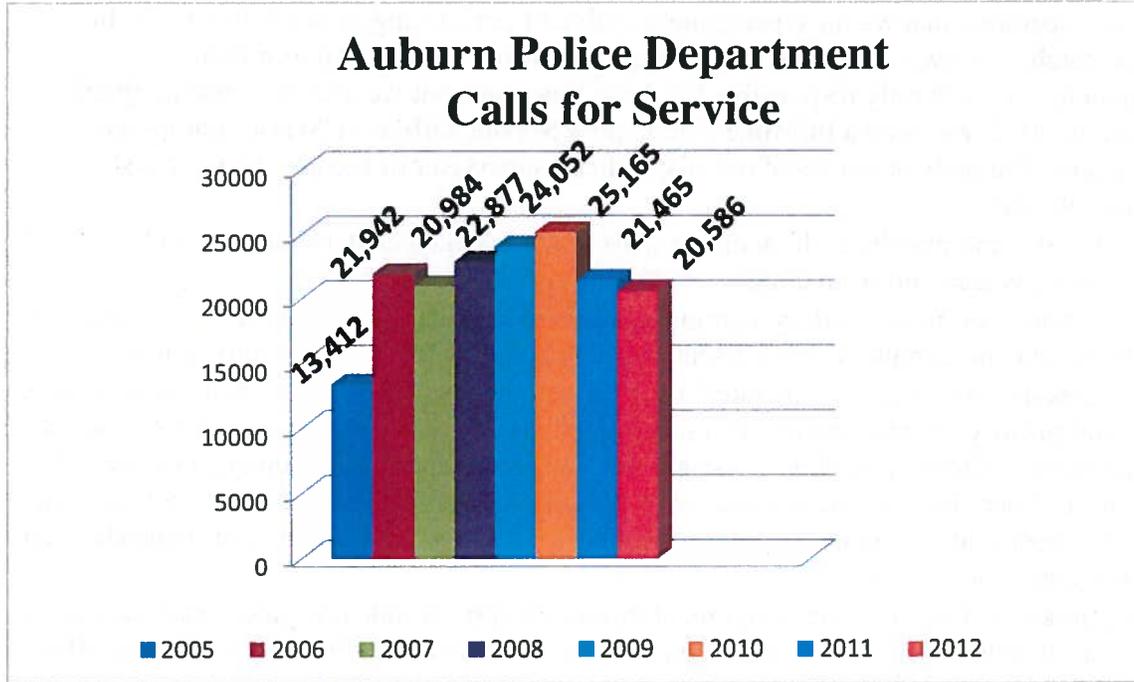
- Patrol neighborhood streets on a regular basis, day and night.
- Enforce city ordinances, including parking, loud noises, and transient related issues

- Check on doors, windows, and ramps at businesses after working hours.
- Check on homes when people are on vacation.

Patrol Services Provided (partial list), cont.

- Enforce traffic laws
- Educate our citizens on current criminal activity, prevention, and the value in reducing traffic collisions
- Help motorists who need assistance with flat tires, stalled vehicles, or other problems.
- Check on the welfare of residents at the request of out-of-town family members.
- Conduct security surveys for homes and businesses.
- Help with animal control and enforcement of city ordinances.
- Help Emergency Medical Services (EMS) personnel. Often Auburn officers are the first professionals on the scene.
- Respond to alarms.
- Go to court to testify about charges against people who have violated laws.
- Counsel troubled persons & provide information on where people can get more help.
- Mediate disputes, often between neighbors who have disagreements.
- Intervene in domestic violence situations, including abuse of spouses, children, or older family members.
- Conduct crime scene investigations.
- Respond to calls about missing persons and runaway children.
- Prepare reports on crimes against property: vandalism and theft.
- Investigate reports from residents about suspected gang activity.
- Give warnings to young people and closely monitor activities of those who might be involved in gang activities.
- Investigate suspicious persons and vehicles.
- Conduct building searches when tenants or residents suspect there may have been a break-in.
- Investigate illegal drug activity.
- Enhance our robust volunteer programs

Police Activity



| Incident Type | 2010 | 2011 | 2012 |
|---------------------------------|-------|-------|-------|
| Murder/Homicide | 0 | 0 | 1 |
| Rape | 7 | 4 | 5 |
| Robbery | 14 | 10 | 8 |
| Aggravated Assault | 39 | 38 | 39 |
| Simple Assault | 110 | 129 | 119 |
| Burglary | 60 | 60 | 61 |
| Larceny/Theft | 189 | 204 | 157 |
| Vehicle Theft | 45 | 40 | 33 |
| Arrests | 697 | 554 | 626 |
| Domestic Violence | 41 | 28 | 30 |
| DUI | 100 | 115 | 142 |
| Total Traffic Collisions | 323 | 305 | 275 |
| Traffic Collisions with Reports | 193 | 191 | 188 |
| Traffic Citations | 1,846 | 717 | 336 |
| Traffic Warnings | 0 | 144 | 246 |
| Traffic Stops | 4,205 | 2,782 | 1,828 |
| Extra Patrols | 5,307 | 4,256 | 4,071 |
| Business/Airport Checks | 2,179 | 1,396 | 866 |
| Alarms | 593 | 553 | 575 |
| Processed Reports | 5,394 | 3,967 | 3,288 |

Dispatchers/CSO

To be successful within our mission, every member of the department is a valued resource. Being a small agency it, is imperative that we have personnel capable of performing multiple functions. In most agencies, dispatchers answer telephones and dispatch calls for service. Auburn Police Department Dispatchers are not only responsible for those functions, but we also have one assigned to our Records Unit. In 2012, we hired a full-time Community Service Officer (CSO) as a property/animal control officer. The daily activities of our dispatchers, supervisor of records, and our CSO may include any of the following:

- Receive, classify, and prioritize all incoming calls to the dispatch center including 911 calls and business line class received from citizens requesting service or information.
- Operate a variety of public safety communications equipment including a 911 emergency telephone equipment, computer aided dispatch systems, and multi-channel radio system.
- Evaluate response necessary as dictated by a given request for service; determine nature, location, and priority of calls; operate computer aided dispatch system to create calls for service within response criteria guidelines; assign and dispatch appropriate emergency vehicles, equipment, and personnel in accordance with policies and procedures; transfer calls to other appropriate agency in accordance with established procedures; and obtain and dispatch other support services as necessary.
- Maintain contact with all units on assignment through computer aided dispatch; maintain status and location of police field units; maintain computer records of traffic stops and other officer initiated activity.
- Retrieve information from local, state, and national computer networks regarding wanted persons, stolen property, vehicle registration, stolen vehicles, restraining orders, criminal histories, parolees, and other related information; relay information to officers in the field.
- Operate computer terminals and teletype machine to enter, modify, and retrieve data such as stolen and recovered property, towed and stolen vehicles, missing and unidentified persons, citations, field interviews, driver license and vehicle registration information, and warrants on wanted persons; compose and transmit messages to other agencies.

Records Unit

- Prepare, maintain, and release of materials related to law enforcement activities including organizing, processing, maintaining, updating, and routing a variety of departmental reports, records, and files.
- Operate and maintain the departmental centralized record keeping systems; make inquiries; enter reports; update individual files; and update codes.
- Perform a variety of general clerical duties in support of the department; compile, maintain, process, and prepare a variety of records and reports; type transcripts from taped interviews; maintain various files; prepare supplemental reports as directed.
- Operate and maintain the computer messaging system to notify residents of fire conditions; update phone numbers of residents in specified fire zones.
- Control the security of the police building; operate and monitor internal security system.
- Serve as dispatch and/or records training officers for new dispatchers, police officers, and police reserve.
- Train new police officers, police reserves and new dispatchers on communication and records procedures, and as assigned, they process, evaluate, and distribute police reports and records ensuring that information is released in accordance with related laws and departmental policies.

Records Unit, cont.

- Develop and manage the department records and information management efforts.
- Organize, convert, and integrate files for storage.
- Consults with users on automated records management applications and recommends software solutions.
- Ensures that all information practices meet state regulations.
- Performs a wide variety of responsible and complex secretarial, administrative, and programmatic duties in support of the chief of police.
- Assists the entire department in collecting, compiling, analyzing, and assembling information from various sources on a variety of specialized topics related to public safety.
- Utilizes various computer applications and software packages; enter and maintain data; generate reports from a database or network system; create documents using word processing or spreadsheet software.
- Maintains and orders office supplies; prepares purchase orders; receives invoices and checks for accuracy; processes payments.
- Operates a variety of office equipment including a typewriter, telephone systems, copier, facsimile machine, adding machine, cash register, and/or computer.

Property Room/Animal Control Unit

- Receives, stores, records, and issues money, valuables, and other articles seized as evidence, removed from prisoner, or recovered, lost, or stolen property:
- Prepare record of articles and valuables received, including description of article, name of owner (if known), name of police officer who submitted property, and reason for retention.
- Issues property being retained as evidence to officer at time of trial upon receipt of authorization.
- Telephones owners or mails letters to notify owners to claim property, and releases lost or stolen property to owners upon proof of ownership.
- Returns property to released prisoners. Prepares lists of articles required by law to be destroyed and destroys narcotics and drugs (upon authorization) in presence of official witnesses.
- Sends alcoholic beverages to state liquor commission. Lists and sends unclaimed or confiscated money to auditor's office and sends unclaimed and illegal weapons for official destruction.
- Prepares inventory of unclaimed articles for possible sale at auction or donation to charitable organization.
- Enforces various City ordinances and regulations governing animal control; maintain records and reports; impound, feed, and dispose of animals as needed.
- Patrol assigned areas; capture and impound dead, sick, injured, stray, or trapped domestic and non-domestic animals.
- Responds and investigates complaints from the public regarding stray, sick, injured, and abused animals; investigates cases of cruelty, neglect, abandonment, animal bites, and barking dogs.
- Explains various ordinances regarding animal control to the public; post signs and distribute flyers and pamphlets.
- Writes citations for violations of City ordinances related to animals; respond to court requests for contested citations.

Property Room/Animal Control Unit, cont.

- Assists in the removal of deceased animals from City property and other locations; assists the public in trapping domestic and wild animals.
- Euthanizes severely injured, diseased, or vicious animals that cannot be captured.
- Works with the county to quarantine biting animals for observation according to established guidelines.
- Prepares and maintains a variety of files, records, and reports regarding impounded animals, animal bites, quarantines, investigations, citations, and daily statistics.
- Operates and maintains an animal control vehicle; utilizing a variety of animal control devices and equipment including leash, muzzle, traps, catchpole, net, and radio.

| Dispatch/Records/CSO | 2010 | 2011 | 2012 |
|----------------------------|-------|-------|-------|
| 911 Calls | 2449 | 2341 | 2998 |
| Wireless 911 Calls | 162 | 268 | 500 |
| Telephone Calls | 32884 | 36504 | 38327 |
| Background Records Request | 1998 | 2015 | 2047 |
| Animal Control Calls * | 511 | 563 | 529 |

**Some of these calls are handled by our patrol staff*

Investigation Services

The Investigation Unit focuses primarily on investigative follow-up of criminal cases originating in our patrol operations and preparing those cases for prosecution. The caseload in our Investigations Unit is divided between crimes against persons and property crimes. There is close coordination between this unit and other local law enforcement agencies because many cases cross-jurisdictional boundaries. The unit also closely coordinates with the Office of the District Attorney and the Department of Justice Crime Lab. In recent years, technology has played an ever-increasing role in case investigation and, consequently, detectives continue to develop expertise in computer forensics, cell phone technology, and analysis of criminal activity within social networking websites and financial networks. This unit also houses the Special Investigations Investigators (SIU), which will be discussed in the next paragraph. The unit has also developed a partnership with the Federal Bureau of Investigation (FBI) to combat local gang-related crime through the Joint Terrorism Task Force (JTTF). This partnership will allow for a multi-jurisdictional approach to regional gang-related activity. The chart on the following page provides a 4-year history of Auburn's clearance rate for crimes investigated by the Investigations Unit.

Special Investigations Unit

The Special Investigations Unit (SIU) is a countywide task force that Auburn has two detectives assigned to. One of the officer's is funded by the department and his main responsibility is enforcing narcotic laws, while the other officer is almost entirely funded by State AB109 monies and his main responsibilities are compliance checks with Post Release Community Supervision (PRCS) subjects. The following roles and responsibilities define the daily assignment of a Special Investigations Unit Detective. These are only the core assignments, and other assignments are completed on an as needed basis. There is no specific order of importance from the list below. The daily activity of a SIU detective may include any of the following:

- Development of Information to Establish an Investigation
- Surveillance Operations
- Informant Management
- Drafting and Execution of Search Warrants
- Undercover Operations
- Probation and Parole Searches
- Post Release Community Supervision
- Arrest Warrants
- Allied Agency Assists
- Neighborhood Complaints
- Pro-Active Directed Enforcement Operations
- Patrol Requests for Assistance
- Federal Investigations
- Shipping/Receiving Interdiction
- Highway Interdiction
- Asset Forfeiture Investigations
- Expert Courtroom Testimony
- Education and Training

Lastly, one of the greatest benefits of having officers assigned to SIU is the fact that if we have a large incident, we have access and control of 12 law enforcement officers, while only paying for the two.

| Investigations | 2010 | 2011 | 2012 |
|-------------------------|------|------|------|
| Total Cases | 396 | 400 | 408 |
| Cases Cleared | 200 | 227 | 261 |
| SCAR* | 59 | 70 | 65 |
| Criminal Registration** | 95 | 101 | 92 |

**Suspected Child Abuse Report*

***Sexual/Narcotic/Arson Registrants*

Additional Police Activities

| Event | 2010 | | | 2011 | | | 2012 | | |
|-------------------------------------|-------------|---------------|---------------|-------------|---------------|-------------|-------------|---------------|-------------|
| | # of Events | # of Officers | Total Hours | # of Events | # of Officers | Total Hours | # of Events | # of Officers | Total Hours |
| Citizen's Academy | 10 | 16 | 18 | 10 | 15 | 19 | 11 | 17 | 23.5 |
| DUI Grant | 12 | 40 | 214 | 24 | 50 | 250 | 28 | 48 | 252 |
| Antique Fair | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Fast Traffic Grant | 41 | 41 | 205 | NA | NA | NA | NA | NA | NA |
| Auburn Rodeo | 2 | 4 | 29.5 | 2 | 4 | 28 | 2 | 5 | 28 |
| Pistol Pete's Events | 4 | 8 | 38 | 3 | 7 | 35 | 2 | 4 | 20 |
| Placer High Events | 4 | 6 | 23 | 7 | 10 | 36.5 | 7 | 9 | 33 |
| Fourth of July | 1 | 15 | 60 | 1 | 15 | 60 | 1 | 9 | 36 |
| Gold Country Fair | 4 | 20 | 116 | 4 | 20 | 117 | 4 | 18 | 108 |
| 20-30 Beer Fest | 1 | 2 | 9 | 1 | 2 | 13 | NA | NA | NA |
| Downtown Criterium | 1 | 2 | 11 | 1 | 2 | 11 | NA | NA | NA |
| Auburn Triathlon | 1 | 5 | 17.5 | 1 | 4 | 16 | 1 | 4 | 15.5 |
| Calvary Security | 2 | 2 | 7 | 1 | 2 | 8 | NA | NA | NA |
| Community Bank Security | 1 | 1 | 2 | NA | NA | NA | NA | NA | NA |
| Fast Friday's | 20 | 45 | 181.5 | 18 | 37 | 136 | 17 | 36 | 144 |
| Golden Swan Security | 1 | 1 | 2 | 2 | 2 | 11 | NA | NA | NA |
| Salvation Army Bell Ringing* | 2 | 6 | 6 | 2 | 6 | 6 | 2 | 6 | 6 |
| Motorcycle Toy Run | 1 | 3 | 1.5 | 1 | 3 | 1.5 | 1 | 3 | 1.5 |
| Festival of Lights | 1 | 17 | 60.5 | 1 | 12 | 37 | 1 | 10 | 31 |
| Amgen | 1 | 10 | 50 | 1 | 16 | 500 | | | |
| DEA Drug Take Bk | NA | NA | NA | 2 | 2 | 12 | 2 | 2 | 12 |
| National Down Syndrome Coalition | NA | NA | NA | 1 | 2 | 12 | NA | NA | NA |
| Security for Placer Water Agency | NA | NA | NA | 1 | 1 | 3 | NA | NA | NA |
| Security for Sierra Moon Goldsmiths | NA | NA | NA | 1 | 1 | 4 | 1 | 1 | 3.5 |
| Auburn Criterium | NA | NA | NA | 1 | 1 | 1 | NA | NA | NA |
| Security for Whole Person Learning | NA | NA | NA | 1 | 2 | 12 | NA | NA | NA |
| Chaplains Charity Football Game* | NA | NA | NA | 1 | 7 | 56 | 1 | 8 | 48 |
| Veterans Charity Football Game* | NA | NA | NA | 1 | 6 | 300 | 1 | 5 | 250 |
| Distracted Driving Grant | NA | NA | NA | NA | NA | NA | 10 | 10 | 45 |
| ABC Grant | NA | NA | NA | NA | NA | NA | 1 | 2 | 14 |
| Black & White Ball | NA | NA | NA | NA | NA | NA | 1 | 10 | 55 |
| Shop-with-Cop* | NA | NA | NA | NA | NA | NA | 1 | 6 | 36 |
| Tattoo Circus Security | NA | NA | NA | NA | NA | NA | 1 | 2 | 10 |
| Totals | 113 | 246 | 1064.5 | 90 | 230 | 1686 | 99 | 218 | 1175 |

****Voluntary Non-Paid Event***

Volunteer Program

The volunteer program at the Auburn Police Department provides an opportunity for Auburn citizens to become involved with and to assist the Auburn Police Department through volunteer activities. This program, which is similarly operated in many law enforcement agencies throughout the U.S., recruits average citizens to perform a variety of tasks within the City of Auburn to support the efforts of sworn and civilian personnel.

In 2011, Auburn Police Department volunteers assisted the department for 6561.5 hours.

Volunteer Services Provided

- Livescan (fingerprinting services)
- Command post maintenance
- Command post deployment
- Crime scene security
- Parking enforcement
- Disaster preparedness
- Extra patrols
- National Night Out planning and coordination
- Citizens' Awareness Academy planning and coordination
- Pawn slip data maintenance
- Technology support
- Traffic control
- Special events planning (Festival of Lights, Fourth of July, Amgen)
- Drug take back
- DUI checkpoint support
- Front office support
- Old Town and Downtown Business Association Liaisons
- Detective support
 - Surveillance
 - Video collections
 - Cold case calling
- Radio system support and maintenance

Volunteer Activities

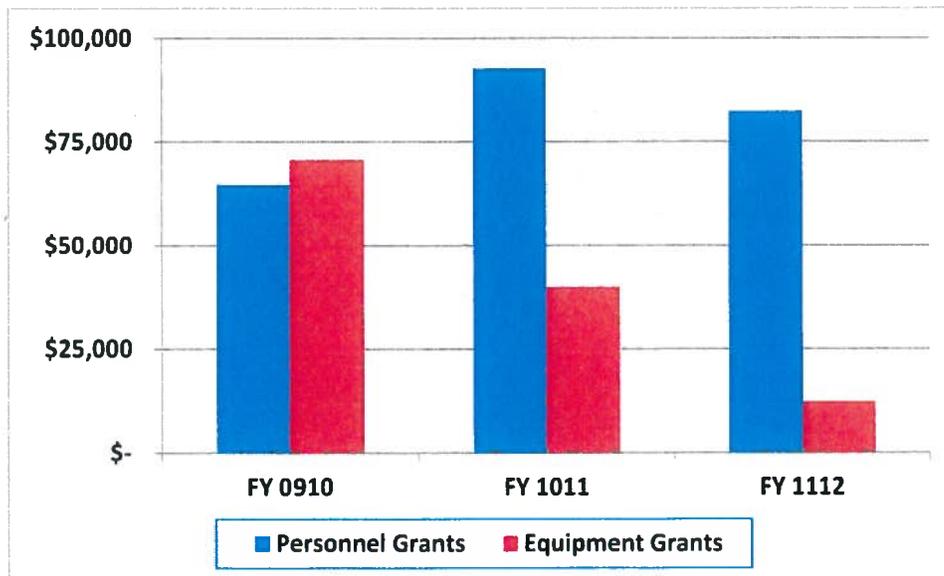
| Event | 2010 | | 2011 | | 2012 | |
|-------------------------------------|----------------|----------------|----------------|---------------|----------------|---------------|
| | No. Volunteers | Total Hours | No. Volunteers | Total Hours | No. Volunteers | Total Hours |
| Citizen's Academy | 12 | 111.5 | 9 | 92 | 16 | 127 |
| DUI Grant | 1 | 6.0 | 5 | 32.5 | 6 | 37.5 |
| Little League Parade | 3 | 12 | NA | NA | NA | NA |
| Cinco De Mayo | 2 | 11 | 2 | 4 | 1 | 2.5 |
| DEA Drug Take Back | NA | NA | 7 | 50 | 8 | 48 |
| Sierra Foothills Bicycle Club Event | 3 | 16.5 | 4 | 23.5 | 3 | 16 |
| Cruise Night | 2 | 11 | 4 | 15 | 2 | 9 |
| Fourth of July | 4 | 19.5 | 4 | 18.5 | 5 | 22.5 |
| Gold Country Fair | 9 | 90.3 | 4 | 34 | 2 | 9.5 |
| Safe Trick or Treat | 4 | 20 | 4 | 12 | 4 | 13 |
| Community Festival | 3 | 22 | 4 | 12.5 | 4 | 30 |
| Senior Health Fair | 2 | 14 | 2 | 14 | 3 | 16.5 |
| LEVOC | 7 | 80.5 | | | | |
| Walk This Way To School | 5 | 16 | 4 | 10 | 5 | 10.5 |
| Home Show | 1 | 3.5 | | | | |
| Air Show | NA | NA | NA | NA | 3 | 33 |
| Bike Fest | NA | NA | 3 | 12 | NA | NA |
| Amgen | 7 | 100 | 8 | 200 | NA | NA |
| Veteran's Day Parade | 6 | 15 | 5 | 16.5 | 6 | 10 |
| Soccer Parade | NA | NA | NA | NA | 2 | 5.5 |
| PLEA Awards | 3 | 28.5 | NA | NA | NA | NA |
| National Night Out | NA | NA | 7 | 35 | 4 | 15 |
| Old Cars in Old Town | NA | NA | 1 | 2.5 | NA | NA |
| Salvation Army Bell Ringing | 5 | 14 | 3 | 16 | 3 | 12 |
| Christmas Basket Giveaway | 3 | 15 | 2 | 18 | 3 | 15 |
| Motorcycle Toy Run | 6 | 29 | 3 | 8 | NA | NA |
| Old Town Christmas | 6 | 35 | 4 | 20 | 4 | 23 |
| Festival of Lights | 8 | 36 | 6 | 23 | 9 | 36 |
| Safe Kids | 8 | 36 | 1 | 85 | 1 | 72 |
| Movie Night | NA | NA | 1 | 2 | 1 | 4 |
| Movie Night ARD | NA | NA | 2 | 2.5 | 2 | 9 |
| Celebrate Out Loud | NA | NA | 1 | 2 | | |
| Auburn Rotary BBQ | NA | NA | 3 | 15 | 3 | 15 |
| Operation Mom | NA | NA | 2 | 12 | | |
| National Adoption Day | NA | NA | 2 | 9 | 2 | 9 |
| Hit the Trail with Faith | NA | NA | 2 | 14 | | |
| Funk Box Derby | NA | NA | NA | NA | 3 | 16 |
| Shop-with-a-Cop | NA | NA | NA | NA | 2 | 12 |
| Daily Activities | 20 | 3446.5 | 14 | 5724 | 15 | 4826 |
| | Totals | 4240.70 | Totals | 6561.5 | Totals | 5473.2 |

Training



Grants – All Funds

| Type | FY 09/10 Amount Received | FY 10/11 Amount Received | FY 11/12 Amount Received |
|--------------|-----------------------------|-----------------------------|-----------------------------|
| Personnel | 64,629 | 92,623 | 82,346 |
| Equipment | 70,645 | 39,983 | 12,257 |
| Total | 135,274 | 132,606 | 94,603 |



Police Vehicles / Fleet Mileage Statistics (As of May 2013)

| Description | Assignment | Miles | Needs Replacement |
|--------------------|---------------------|--------------|--------------------------|
| Charger, Slick Top | Patrol | 101,534 | Yes |
| Durango, Black | Castaner | 132,198 | Yes |
| Durango, Black | Patrol | 109,460 | Yes |
| Crown Vic, Blk/Wht | Volunteers | 118,413 | Yes |
| Charger | Patrol (down) | 102,500 | Yes |
| Crown Vic, Blk/Wht | Patrol | 166,510 | Yes |
| Charger | Patrol | 98,500 | No |
| Crown Vic, Blk/Wht | Patrol | 97,940 | No |
| Crown Vic, Blk/Wht | Patrol | 113,496 | Yes |
| Silver Pontiac | Lieutenant | 63,034 | No |
| Brown Pontiac | Detective Sergeant | 79,664 | No |
| ACO Truck | CSO | 31,404 | No |
| MCV | MCV, DUI, etc | 4,553 | No |
| CSI Van | CSI Van | 2,132 | No |
| Dodge Dakota | Volunteers, Patrol | 85,254 | No |
| GO-4 | Parking Enforcement | 8,731 | No |
| Pontiac, Green | SIU | 74,789 | No |
| Mustang, Black | SIU | 70,100 | No |
| White Fusion | Investigations | 5,716 | No |
| Silver Fusion | Investigations | 29,042 | No |
| White Taurus | Chief | 33,414 | No |

FIRE DEPARTMENT

The Auburn Fire Department strives to provide a high level of service to the citizens of Auburn and continues to address challenges and seek opportunities to meet the needs of the community. The department continues to function as a combination department utilizing full-time and volunteer staffing in an effort to achieve an efficient and cost effective way to provide services.

Although emergency response is the primary focus other calls for service are on the rise. In addition to fire, medical aids, vehicle accidents, hazardous materials incidents and rescues, the fire department responds to many calls for public assistance that include: lock-outs of home and vehicles, assistance with water and or other utility malfunctions, animal situations, lost or missing persons, and assistance in general safety practices. Annual call volume for the fire department continues at a steady increase with an annual call volume of over 1800 calls for service. Areas that impact service delivery are multiple calls simultaneously and "back-to-back" calls. Utilizing volunteer and call back personnel along with auto-response from neighboring fire agencies assist in delivering services consistently.

The Auburn fire department utilizes the assistance of neighboring agencies not only for major incidents but in day-to-day service delivery. A cooperative automatic response plan is utilized throughout Western Placer County as developed and implemented by the Western Placer County Fire Chief's Association. This automatic response plan is based on the closest response of available resources to an incident. In addition, the department continues contractual agreements with CAL FIRE for additional fire resources to assist in enhancing the protection against wildfire of which is of major threat to our community.

Besides emergency response the fire department is actively engaged in a number of other services and functions that serve the citizens of the community. A majority of fire department personnel time is spent on special programs that promote the safety and well-being of the community. These include: emergency preparation, City emergency preparedness programs and employee training, pre-fire-safe planning for new development in the community, vegetation management and abatement programs, fire-safe education in schools, participation in community events, "Buckle-Up-Baby" car seat program, fire safety training for service organizations and businesses, multi-agency exercises with other public safety and government agencies, and assisting other City departments as needed.

Daily staffing for the fire department is one (1) engine company with three personnel 24 hours a day, seven days a week. In addition to the engine company one (1) Duty Officer is available for response on a 24 hour basis. The staffed engine company is augmented by a volunteer firefighting force and call back personnel as needed. The volunteer firefighter program continues to hold strong with individuals who are dedicated to serving their community while obtaining experience that enhance their abilities in all areas of the fire service. Due to a Federal Emergency Management Agency (FEMA) Staffing for

FIRE DEPARTMENT, cont.

Adequate Fire and Emergency Response (SAFER) grant, an additional five (5) personnel have been hired to supplement daily staffing. This allows the department to staff an additional response vehicle on a daily basis to meet the service demands. This grant funding for these five (5) positions will terminate in September of 2014.

To support the emergency response, public education, and special projects, it is critical to sustain a cadre of volunteer firefighting personnel. Such personnel augment daily staffing and add enhanced depth to the amount of resources the city can produce for response. Such a program needs to be supported to ensure effectiveness and efficiency by providing personal protective equipment (PPE), intensive training, mentoring and evaluation. The organization creates an environment where volunteer firefighting individuals can learn, grow, and function at effective levels in many areas of service delivery. Many of our volunteer firefighting personnel have achieved and function at the same level as many of our full time career personnel do.

The fire department continues an “operational budget” program where all aspects of fire department operations have been identified, evaluated, and planned for as a continual on-going operation. Each area of the organization has been evaluated as to how it relates to the services provided and what costs are associated. This ultimately identifies critical areas of service delivery and what is needed to support such areas. By creating an “operational budget”, costs are identified to maintain a sustainable level of services while identifying actual operating expenses for the fire department. This is applied to all aspects of the department that range from day-to-day use of minor equipment to replacement programs for fire apparatus and facilities.

The fire department continues to transition, grow, and develop in an effort to provide the most efficient service and meet the needs of the community. As demands for service increase and challenges face the organization the fire department continues with the “can-do” approach in seeking innovative and efficient ways to address community needs. The mission statement developed by the organization is used to keep focus on the tasks placed before us:

The Auburn Fire Department, with dedication and tradition for over 150 years, continues to strive professionally and efficiently to respond to emergencies and calls of need, to provide public education, promote prevention, and protect the lives and property of all those we serve with pride and honor.

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Fire

The Fire Department provides the supervision and coordination necessary to maintain efficient and effective fire protection. The department provides necessary personnel and equipment for assistance in emergency situations to limit the loss of life and property through modern fire fighting and rescue techniques. The department provides services to prevent fires through inspection of commercial, industrial and residential buildings and enforcement of applicable codes, training programs for all Fire Department personnel in the areas of fire suppression, rescues and a wide variety of techniques and applications. The department provides for maintenance of fire stations, vehicles, equipment, facilities, fire protection systems and fire fighting water supply facilities.

| | <u>ACTUAL</u> 2011-12 | <u>ORIGINAL</u> <u>BUDGET</u> 2012-13 | <u>ESTIMATED</u> <u>ACTUAL</u> 2012-13 | <u>PROPOSED</u> 2013-14 |
|----------------------------------|--------------------------|---|--|----------------------------|
| Appropriations Summary | | | | |
| Personal Services - General Fund | \$ 1,514,254 | 1,582,105 | 1,822,105 | 1,979,522 |
| Services and Supplies | 203,456 | 206,450 | 211,950 | 211,950 |
| Capital Outlay | - | 5,500 | 146,690 | - |
| <i>Total:</i> | <u>\$ 1,717,710</u> | <u>1,794,055</u> | <u>2,180,745</u> | <u>2,191,472</u> |

| Funding Sources | | | | |
|-------------------------|---------------------|------------------|------------------|------------------|
| General Fund | | | | |
| Discretionary Funding | \$ 1,620,578 | 1,702,165 | 1,717,165 | 1,749,582 |
| Weed Abatement Fees | 14,229 | 6,890 | 6,890 | 6,890 |
| Grant Funding | - | - | 371,690 | 347,500 |
| Proposition 172 Funding | 82,903 | 85,000 | 85,000 | 87,500 |
| <i>Total:</i> | <u>\$ 1,717,710</u> | <u>1,794,055</u> | <u>2,180,745</u> | <u>2,191,472</u> |

| Personal Services Allocation | | | |
|-------------------------------------|------------------------------|------------------------------|----------------------------|
| | <u>AUTHORIZED</u> 2011-12 | <u>AUTHORIZED</u> 2012-13 | <u>PROPOSED</u> 2013-14 |
| Chief | 1.0 | 1.0 | 1.0 |
| Captain | 3.0 | 3.0 | 3.0 |
| Firefighter / Engineer | 7.0 | 7.0 | 7.0 |
| Temporary Firefighter | 0.0 | 5.0 | 5.0 |
| <i>Total:</i> | <u>11.0</u> | <u>16.0</u> | <u>16.0</u> |

Fire Department

Fire Department Mission

The Auburn City Fire Department is dedicated to the protection of life, property, and the environment as an emergency services provider.

Fire Department Mission/Vision Statement

The Auburn City Fire Department, with dedication and tradition for over 150 years, continues to strive professionally and efficiently to respond to emergencies and calls of need, to provide public education, promote prevention, and protect the lives and property of all those we serve with pride and honor.

Services Provided

Fire Administration and Fiscal Support Services

Provides support and leadership to all aspects of the fire department through management. Includes: budgeting, purchasing, payroll, records & reports, grant administration, department personnel coordination, and policy and procedure development and implementation.

Fire Training and Education Program

Promotes the safety and training of department personnel. Enhance personnel ability in job performance, increase effectiveness at emergency operations, decrease injury, decrease damage to tools and equipment, and maintain proficiency through required certification and qualification.

Fire Prevention and Development Services

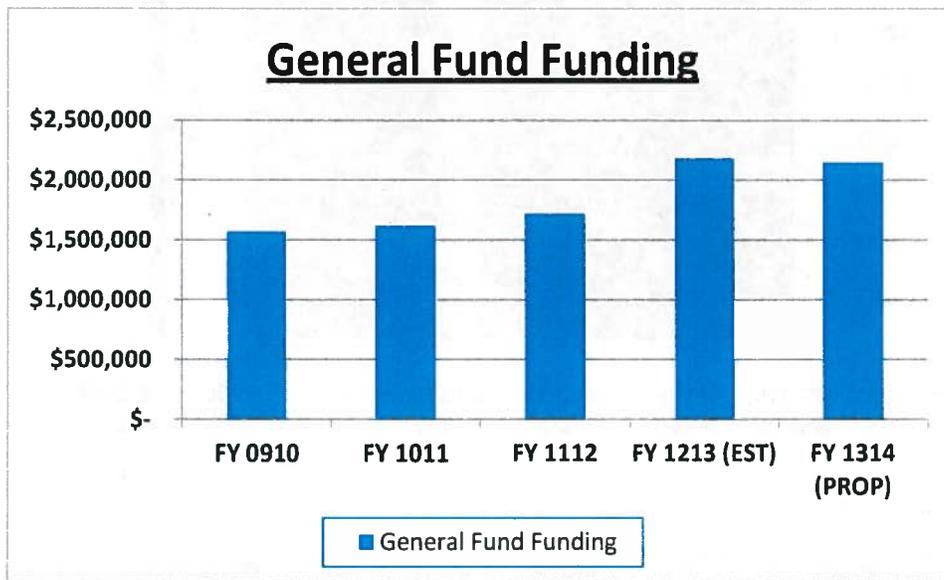
Supports community safety and economic development through public education, development review and inspection services, special programs that reduce fire danger, code enforcement, and fire investigation.

Fire Operations Program

Protection of life and property from fire and other hazardous related incidents. Implemented through response to emergency incidents by providing fire extinguishing services, medical assistance, extrication, rescue, hazardous situation mitigation, and general assistance to the public. Operations are supported through fire equipment purchasing, use of personal protective safety equipment, and maintenance of fire equipment, fire apparatus, and fire facilities.

Fire Department – General Fund Funding Sources

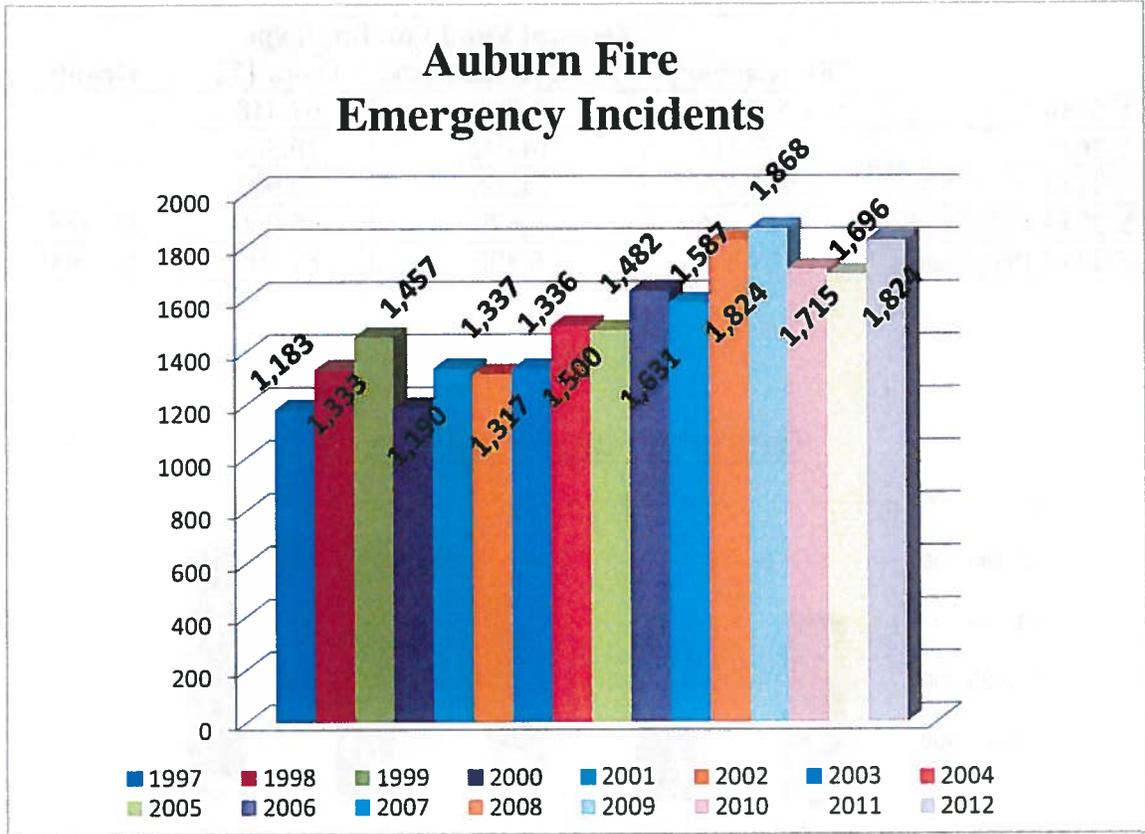
| | General Fund Funding Type | | | |
|-------------------------|----------------------------------|-----------------------|------------------|---------------|
| | Discretionary | Weed Abatement | Prop. 172 | Grants |
| FY 0910 | \$ 1,503,234 | (1,341) | 67,418 | - |
| FY 1011 | 1,553,318 | (14,045) | 76,850 | - |
| FY 1112 | 1,620,579 | 14,229 | 82,902 | - |
| FY 1213 Estimate | 1,717,165 | 6,890 | 85,000 | 371,690 |
| FY 1314 Proposed | 1,704,535 | 6,890 | 87,500 | 347,500 |



Department Personnel

| Personnel | FY 09/10 | FY 10/11 | FY 11/12 | FY 12/13 |
|------------------|-----------------|-----------------|-----------------|-----------------|
| Full-time | 11 | 11 | 11 | 11 |
| Volunteer | 13 | 15 | 14 | 12 |
| SAFER | 0 | 0 | 0 | 5 |

Emergency Response



| Incident Type | Year 2009 | Year 2010 | Year 2011 | Year 2012 |
|------------------------------|--------------|--------------|--------------|--------------|
| Fire Calls | 114 | 114 | 86 | 106 |
| EMS Calls | 1,258 | 1,098 | 1,187 | 1,202 |
| Vehicle Accident Calls | 119 | 140 | 130 | 115 |
| Hazmat Calls | 63 | 51 | 36 | 40 |
| False Alarm Calls | 116 | 114 | 85 | 101 |
| All Other Calls | 198 | 198 | 172 | 260 |
| Total Calls | 1,868 | 1,715 | 1,696 | 1,824 |
| Average Response Time | 5:09 | 4:49 | 6:13 | 6:28 |

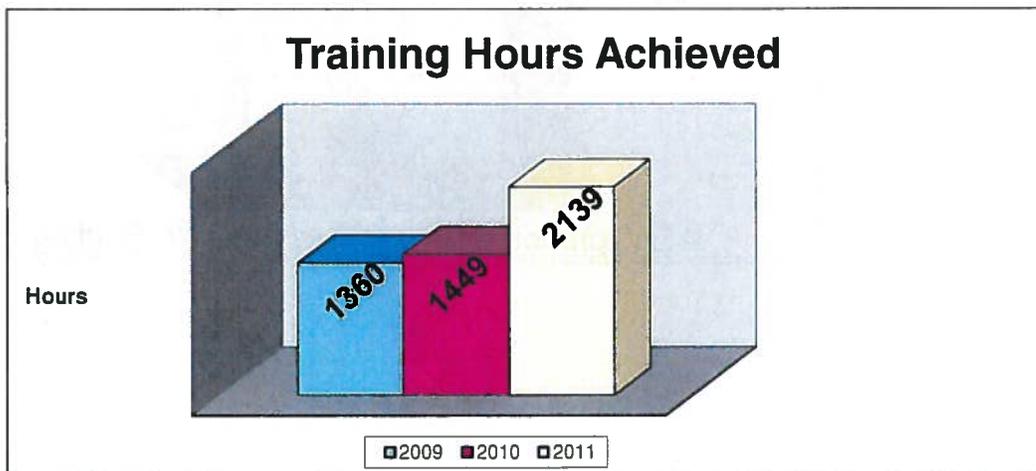
Fire Prevention Activities

| Event | FY 09/10 | FY 10/11 | FY 11/12 |
|---------------------------------|----------|----------|----------|
| Fire System Plan Reviews | 24 | 14 | 12 |
| Fire System Inspections | 39 | 18 | 31 |
| Defensible Space Inspections | 38 | 12 | 31 |
| Weed Abatement Notices Sent | 115 | 125 | 89 |
| Weed Abatements | 8 | 6 | 4 |
| Shaded Fuel Break Acres Treated | 23 | 56 | 59 |
| HOA Acres Treated | 20 | 18 | 30 |
| Burn Permits Issued | 206 | 284 | 183 |

Public Education

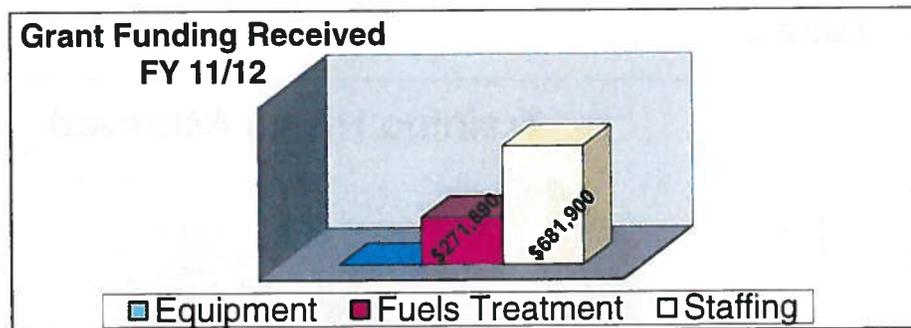
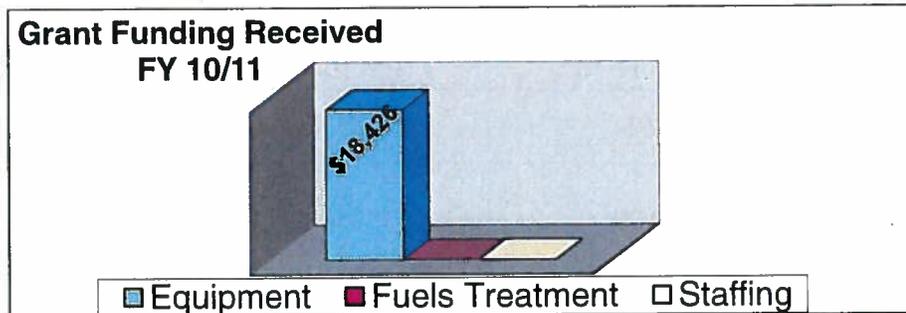
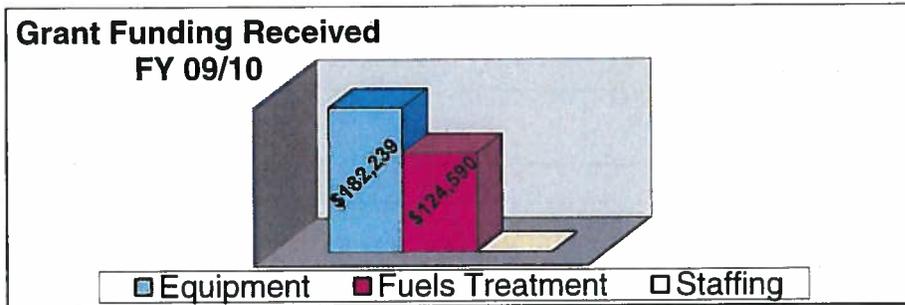
| Event | FY 09/10 | FY 10/11 | FY 11/12 |
|----------------------------------|----------|----------|----------|
| K-12 Grade participants | 95 | 130 | 120 |
| Public and Organization Contacts | 100 | 150 | 93 |

Training



Grants – All Funds

| Type | FY 09/10 Amount Received | FY 10/11 Amount Received | FY 11/12 Amount Received |
|----------------|-----------------------------|-----------------------------|-----------------------------|
| Fuel Reduction | \$124,590 | \$0 | \$271,690 |
| Equipment | \$182,239 | \$18,426 | \$0 |
| Staffing | \$0 | \$0 | \$681,900 |
| Total | \$306,829 | \$18,426 | \$953,590 |



Emergency Response

Emergency response and calls of service continue to rise over a ten (10) year period. In a continuing effort to support response, areas of importance are identified that include apparatus replacement to ensure timely response, reduce breakdowns, and reduce costly repair expenses

| APPARATUS/ UNIT/YEAR | STATUS | AUBURN FIRE DEPARTMENT APPARATUS REPLACEMENT SCHEDULE | | | | | | | | | | | | |
|---|---------------------------|---|---------------|---------------|---|------------------|------------------|------------------|------------------|-----------------------------|---------------|---------------|--------------------|-----------------------|
| | | 2002/ 2003 | 2003/ 2004 | 2004/ 2005 | 2005/ 2006 | 2006/ 2007 | 2007/ 2008 | 2008/ 2009 | 2009/ 2010 | 2010/ 2011 | 2011/ 2012 | 2012/ 2013 | Future | |
| 1285 Type 1-2013 | Staff/First Due | | | | | | | | | | | | New | 1st Due |
| 1284 Type 1-2005 | Vol-1st Due/Reserve | | | | New | | | | | | | | Reserve | Vol-1st Due |
| 1282 Type 1-1987 | Vol-1st Due/Reserve | | | | | | Replace | Replace | Replace | Replace | Replace | Replace | Replace | New 1285 Eliminate |
| 1283 Type 1-1987 | Vol-1st Due/Reserve | | | | | | | | | | | | Eliminate 2013 | |
| 1281 Type 1-1994 | Vol-1st Due/Reserve | | | | Eliminate | | | | | | | | Eliminated 2006 | |
| 1281R Truck- 1976 | Vol-1st Due/Reserve | | | | | Replace | Replace | Replace | Replace | Replace | Replace | Replace | | |
| 1272 Type 3- 1999 | Vol-1st Due/Reserve | | | | | | | | | | | | 2019 Replace | |
| 1271 Type 3- 2004 | Staff/Vol-1st Due | | | New | | | | | | | | | 2024 Replace | |
| 1252 Rescue- 1993 | Staff/Vol-1st Due | | | | | Recon- figure | Recon- figure | Recon- figure | Recon- figure | Recon- figure | | | 2018 Replace | |
| 1293 W.Tender- 1990 | Staff/Vol-1st Due | | | | | | | | | | | | 2015 Replace | |
| 1243 Utility- 1972 | Vol-1st Due/Reserve | | | | | | At Airport | | | | | | At Airport | |
| 1241 Utility- 1972 | Vol-1st Due/Reserve | | | | | Replace | Replace | Replace | Replace | Eliminate | | | Eliminated 2010 | |
| 1244 Utility- 2006 | Vol-1st Due/Reserve | | | | | New | | | | | | | 2026 Replace | |
| 1200 Staff- 2010 | Chief Officers Command | New | | | | | | | | New | | | 2019 Replace | |
| 1201 Staff- 2003 | Chief Officers Command | | New | | | | | | | | | Replace | 2012 Replace | |
| 1245 (1213) Staff- 2002 | Reserve Command | | | | | | | Replace | Replace | Replaced With old one | | | Eliminated | |
| Carry-over from previous FY | | | | | 1282 & 1283- 26 yrs in service, 1281R- 37 yrs in service, | | | | | | | | | |
| | | | | | Rescue- Replace After 25 Years | | | | | | | | | |
| Type 1 Engines- 10 Years as 1st Due- Replace After 20 Years | | | | | Truck- Replace After 30 Years | | | | | | | | | |
| Type 3 Engines- Replace After 20 Years | | | | | Utilities- Replace After 20 Years | | | | | | | | | |
| Water Tender- Replace After 25 Years | | | | | Staff/Command- Replace After 10 Years | | | | | | | | | |
| Critical Use Apparatus-Used Most Often | | | | | Not in Service at Time Indicated | | | | | | | | | |
| Scheduled Replacement | | | | | Future Status for Apparatus | | | | | | | | | |

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department is responsible for the overall activities of Planning, Building and Public Service Counter & Support. The Department also facilitates affordable housing and is responsible for the City's Community Development Block Grant revolving loan fund program. The Department participates in a number of regional programs and committees engaged in regional land use, transportation and resource issues.

Planning

The Planning Division provides technical assistance and professional guidance to the City Council, Planning Commission, Historic Design Review Commission and the public regarding policies and plans that guide the physical development of the City. The Division is responsible for updating and maintaining the City's General Plan, Specific Plans, Zoning Ordinance and development related ordinances. It is also responsible for processing various zoning, subdivision, annexation, design, sign and tree permit applications through required City review and public hearings. A variety of code enforcement issues (abandoned vehicles, property maintenance, signs, business licenses) are coordinated by the Division.

Building

The Building Division checks building plans for code compliance and performs field inspections to ensure conformity with City and State building codes and regulations. The Division is also involved in building related code enforcement.

Public Service Counter & Support

The Public Service Counter & Support Division provides a centralized location within City Hall for the public to conduct business with the public works, planning and building functions of the City. Coordinates rental of certain City owned facilities: City Hall Room 10, City Hall Rose Room, and 175 Almond Street outdoor yard area.

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Community Development

The Community Development Department oversees environmental review and implementation of the City's planning policies as identified in the General Plan and other documents. The Community Development Department administers the City's zoning, subdivision and environmental ordinances, resource protection, design review or processing of ministerial and discretionary permits, and CDBG programs. The department currently manages the Public Services Counter and Support. The department staffs the Planning Commission, Historic Design and Review Committee, Historic Preservation Task Force, and Annexation Committee. Finally, the department assists the City Manager with administration of the City's Economic Development Program.

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ORIGINAL</u> <u>BUDGET</u> <u>2012-13</u> | <u>ESTIMATED</u> <u>ACTUAL</u> <u>2012-13</u> | <u>PROPOSED</u> <u>2013-14</u> |
|---|---------------------------------|--|---|-----------------------------------|
| Appropriations Summary | | | | |
| Personal Services - General Fund | \$ 330,576 | 380,156 | 410,156 | 418,235 |
| Personal Services - Other Funds / Capital | 54,073 | 36,392 | 6,392 | 12,866 |
| Services and Supplies | 7,295 | 11,150 | 39,150 | 11,150 |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 391,944</u> | <u>427,698</u> | <u>455,698</u> | <u>442,251</u> |

| | | | | |
|-----------------------------------|-------------------|----------------|----------------|----------------|
| Funding Sources | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 271,846 | 321,306 | 394,306 | 374,385 |
| Planning and Zoning Fees | 66,025 | 70,000 | 55,000 | 55,000 |
| Baltimore Ravine Funding | - | 7,500 | - | - |
| RDA Prop Tax Trust Fund (Fund 35) | 38,886 | - | - | - |
| CDBG Fund (Fund 66) | 3,876 | 3,892 | 3,892 | 7,866 |
| FTHB / Hsg Rehab Fund (Fund 65) | 11,311 | 25,000 | 2,500 | 5,000 |
| <i>Total:</i> | <u>\$ 396,417</u> | <u>427,698</u> | <u>455,698</u> | <u>442,251</u> |

| Personal Services Allocation | | | |
|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|
| | <u>AUTHORIZED</u> <u>2011-12</u> | <u>AUTHORIZED</u> <u>2012-13</u> | <u>PROPOSED</u> <u>2013-14</u> |
| Code Enforcement Officer | 1.0 | 1.0 | 1.0 |
| Associate Planner | 1.0 | 1.0 | 1.0 |
| Senior Planner | 1.0 | 1.0 | 1.0 |
| Community Development Director | 1.0 | 1.0 | 1.0 |
| <i>Total:</i> | <u>4.0</u> | <u>4.0</u> | <u>4.0</u> |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Building Inspections

The Building Department reviews all building plans and processes building permits. The Building Department provides field review of all construction work to ensure that it conforms to building codes and approved plans. Inspections are made of structural elements, plumbing, mechanical and electrical systems, energy conservation features, handicapped accessibility, and special requirements and conditions imposed by the Planning Commission or City Council.

| | <u>ACTUAL</u> 2011-12 | <u>ORIGINAL</u> <u>BUDGET</u> 2012-13 | <u>ESTIMATED</u> <u>ACTUAL</u> 2012-13 | <u>PROPOSED</u> 2013-14 |
|---|------------------------------|---|--|----------------------------|
| Appropriations Summary | | | | |
| Personal Services - General Fund | \$ 187,251 | 207,053 | 207,053 | 208,599 |
| Personal Services - Other Funds / Capital | 9,212 | - | - | - |
| Services and Supplies | 3,537 | 4,750 | 4,750 | 4,750 |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 200,000</u> | <u>211,803</u> | <u>211,803</u> | <u>213,349</u> |
| Funding Sources | | | | |
| General Fund | | | | |
| Building and Other Permit Fees | \$ 112,255 | 126,600 | 151,600 | 131,600 |
| Discretionary Funding | 78,533 | 85,203 | 60,203 | 81,749 |
| Sewer Fund (Fund 11) | 7,537 | - | - | - |
| FTHB / Hsg Rehab Fund (Fund 65) | 1,675 | - | - | - |
| <i>Total:</i> | <u>\$ 200,000</u> | <u>211,803</u> | <u>211,803</u> | <u>213,349</u> |
| Personal Services Allocation | | | | |
| | <u>AUTHORIZED</u> 2011-12 | <u>AUTHORIZED</u> 2012-13 | <u>PROPOSED</u> 2013-14 | |
| Building Official | 1.0 | 1.0 | 1.0 | |
| Building Inspector | 1.0 | 1.0 | 1.0 | |
| <i>Total:</i> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Public Services Counter

The Public Services Counter and Support Division provides clerical assistance for the Building, Public Works and Community Development Departments; and assists the public in all matters pertaining to the aforementioned departments.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--------------------------------------|---------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ 4,651 | - | - | - |
| Services and Supplies | - | - | - | - |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 4,651</u> | <u>-</u> | <u>-</u> | <u>-</u> |

| | | | | |
|-------------------------------|-----------------|----------|----------|----------|
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 4,651 | - | - | - |
| <i>Total:</i> | <u>\$ 4,651</u> | <u>-</u> | <u>-</u> | <u>-</u> |

| <u>Personal Services Allocation</u> | | | |
|--|-------------------------------|-------------------------------|-----------------------------|
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> |
| <i>Total:</i> | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> |

Community Development Department

Community Development Department Vision Statement

Promote Auburn as a vibrant and historic City where you can live, work and play by providing a comprehensive approach to planning that meets the needs of all segments of the community and facilitates responsible, high quality and well planned growth.

Community Development Department Mission

Provide City Council, appointed Commissions, the public, businesses and the development community information to make informed decisions with clear documentation that supports the community vision while taking into account input from the community and the City organization. Provide a consistent, fair and solution oriented development permitting, inspection and enforcement system that strives for excellent customer service. Clearly state requirements and expectations early in the development review process.

Services Provided

The Community Development Department is comprised of six divisions or functions: Planning, Building, Code Enforcement, Public Service Counter, Affordable Housing and Special Projects.

Planning

The Planning Division, in coordination with other City departments, is the primary City staff responsible for oversight of development in the City. Planning assists the Council, Planning Commission, Historic Design Review Commission, the public, businesses and the development community in meeting the goals of the General Plan, complying with the Zoning Ordinance and applicable Specific Plans, and developing in accordance with applicable state and federal laws. The Division serves as staff to the, City-Council appointed Planning Commission and Historic Design Review Commission. It is also responsible for processing various zoning, subdivision, annexation, design, sign and tree permit applications through required City review and public hearings. Planning participates in a number of regional programs and committees engaged in regional land use, transportation and resource issues.

Building

The Building Division provides building permit processing, plan checking and building inspections to ensure conformity with City and State building codes and regulations. The Division is also involved in building related code enforcement.

Code Enforcement

Code Enforcement assists all City departments with enforcement and the City citation process. Code Enforcement handles nuisance abatement and code violation notifications and proceedings.

Public Service Counter & Support

The Public Service Counter & Support Division provides a centralized location within City Hall for the public to conduct business with the public works, planning, building and code enforcement functions of the City. Coordinates rental of certain City owned facilities: City Hall Room 10, City Hall Rose Room and 175 Almond Street outdoor yard area.

Affordable Housing

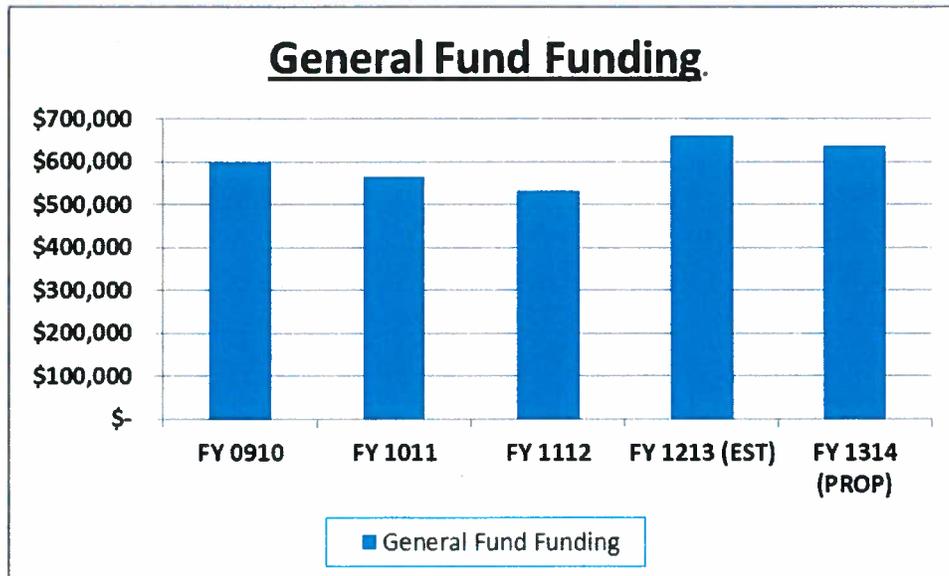
The Department assists in the creation and preservation of affordable housing for persons of low income. The City's First Time Homebuyer Program assists qualified low income households to become homeowners. The City's Housing Rehabilitation Program assists qualified low income households improve their homes by eliminating safety and code-related building deficiencies.

Special Projects

The Department assists the City Manager with economic development and redevelopment, manages the Community Development Block Grant business loan program, assists in parking management, handles film permits, and conducts special studies as assigned.

Community Development – General Fund Funding Sources

| | General Fund Funding Type | | |
|-------------------------|---------------------------|-------------|-------------|
| | Discretionary | Permit Fees | Zoning Fees |
| FY 0910 | \$ 372,464 | 154,227 | 70,817 |
| FY 1011 | 369,505 | 133,851 | 60,932 |
| FY 1112 | 355,030 | 112,255 | 66,025 |
| FY 1213 Estimate | 454,509 | 151,600 | 55,000 |
| FY 1314 Proposed | 448,009 | 131,600 | 55,000 |



Department Personnel

| Personnel | FY 09/10 | FY 10/11 | FY 11/12 | FY 12/13 |
|-----------|----------|----------|----------|----------|
| Full-time | 7 | 7 | 6 | 6 |

COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING

2007 2008 2009 2010 2011 2012

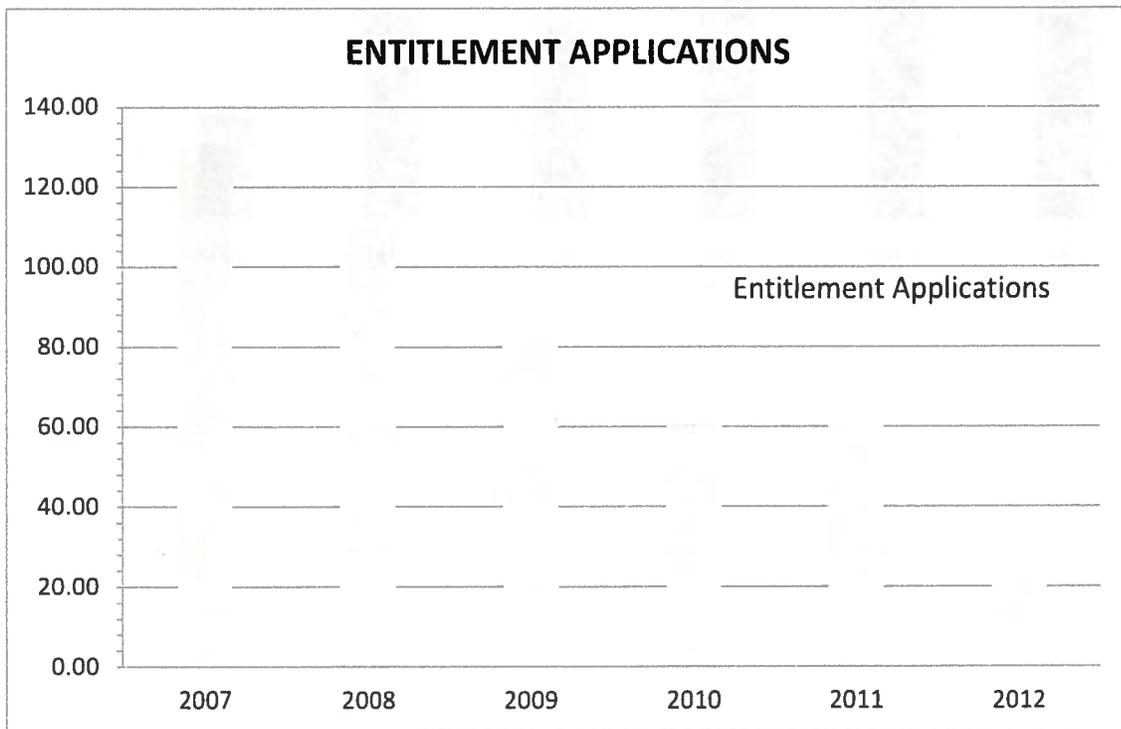
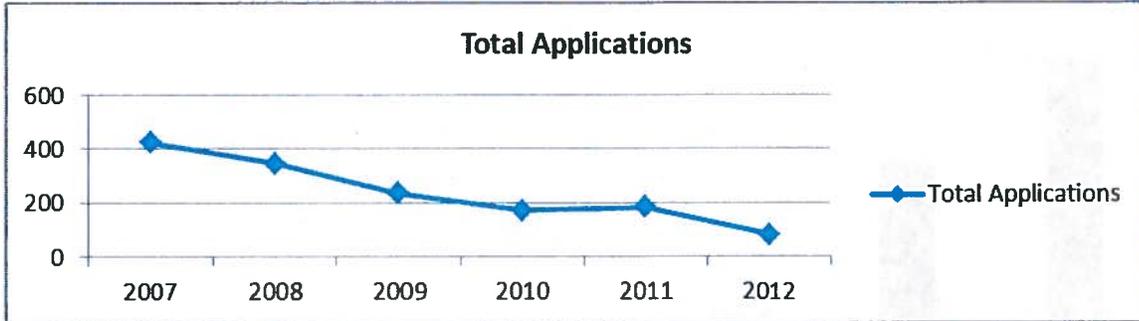
| Entitlement Applications | Number of Applications | | | | | |
|---------------------------------------|------------------------|------------|-----------|-----------|-----------|-----------|
| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
| Administrative Permit | 6 | 0 | 0 | 1 | 2 | 1 |
| Annexation | 1 | 0 | 0 | 0 | 1 | 0 |
| Design Review Permit | 11 | 10 | 4 | 2 | 2 | 2 |
| Development Agreement | 1 | 0 | 0 | 0 | 0 | 0 |
| General Plan Amendment | 3 | 2 | 1 | 0 | 2 | 0 |
| Historic Design Review | 44 | 39 | 36 | 21 | 19 | 14 |
| Livestock & Fowl permit | 0 | 3 | 0 | 0 | 0 | 0 |
| Lot Split | 4 | 3 | 0 | 2 | 1 | 0 |
| Ordinance Amendment | 3 | 4 | 2 | 4 | 0 | 0 |
| Pre Development | 6 | 2 | 6 | 1 | 2 | 1 |
| Rezone | 2 | 1 | 1 | 0 | 3 | 0 |
| Sign Permits | 18 | 18 | 24 | 20 | 29 | 0 |
| Subdivision | 3 | 3 | 1 | 0 | 0 | 0 |
| Tree Permit | 14 | 10 | 5 | 3 | 2 | 0 |
| Use Permit | 6 | 9 | 3 | 5 | 3 | 3 |
| Variance | 9 | 6 | 4 | 1 | 3 | 6 |
| Total Entitlement Applications | 131 | 110 | 87 | 60 | 69 | 27 |

| Administrative Applications | Number of Applications | | | | | |
|--|------------------------|------------|------------|------------|------------|-----------|
| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
| Boundary Line Adjustment Review | 3 | 5 | 2 | 2 | 3 | 4 |
| CEQA Review for PW | 3 | 5 | 1 | 5 | 2 | 4 |
| Home Occupations | 75 | 82 | 57 | 67 | 62 | 48 |
| Plan Checks | 212 | 144 | 89 | 38 | 47 | 78 |
| Business License Review | x | x | x | x | x | 18 |
| Total Administrative Applications | 293 | 236 | 149 | 112 | 114 | 56 |

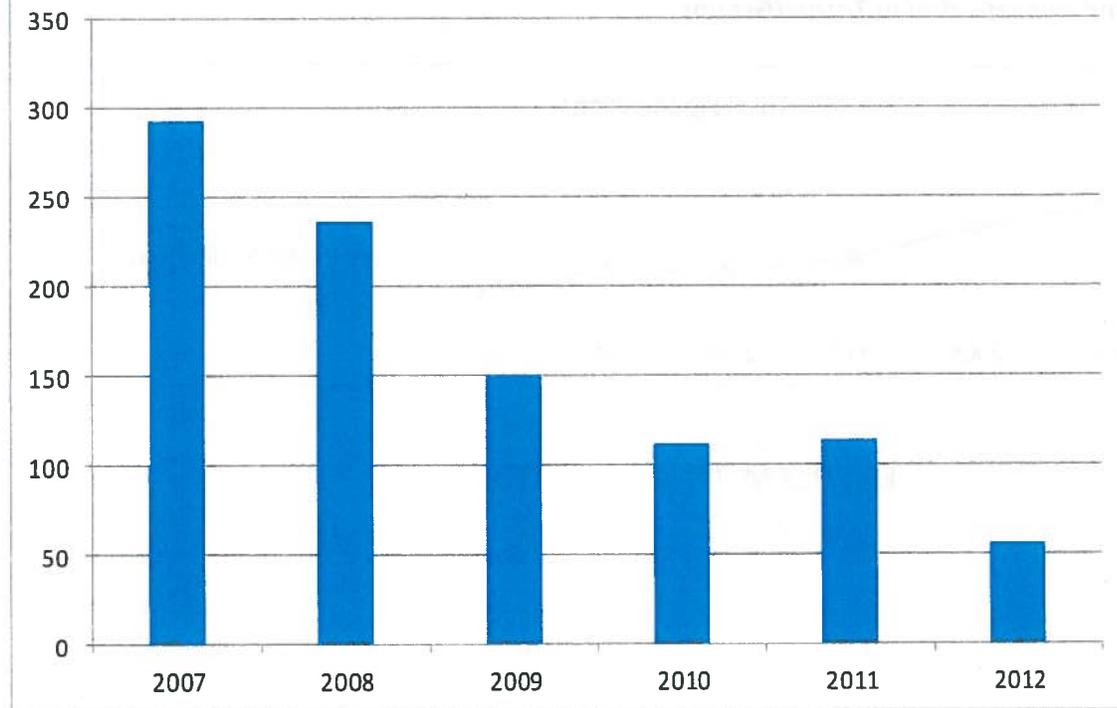
Total Applications 424 346 236 172 183 83

Note: 2012 Figures are from January through October

Note: Past Business License data unavailable. Hdl system implemented. 2012 data only for October and not reflected in Totals/Graphs



ADMINISTRATIVE APPLICATIONS



COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING

| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|--|--------------|-------------|-------------|-------------|-------------|-------------|
| Alter, Add, Repair - Commercial | 41 | 78 | 63 | 56 | 94 | 60 |
| Alter, Add, Repair - Dwellings | 273 | 236 | 145 | 195 | 187 | 139 |
| Carports, Garages, Fences | 16 | 11 | 5 | 3 | 4 | 6 |
| Commercial | 5 | 0 | 7 | 1 | 2 | 2 |
| Demolition | 12 | 11 | 4 | 1 | 5 | 4 |
| Mechanical, Electrical & Plumbing | 201 | 196 | 184 | 224 | 176 | 188 |
| Multi-Family Dwelling | 3 | 2 | 0 | 0 | 0 | 1 |
| Plan Check | 158 | 154 | 143 | 127 | 105 | 105 |
| Signs | 2 | 7 | 4 | 4 | 5 | 3 |
| Single Family Dwelling | 22 | 4 | 5 | 21 | 5 | 1 |
| Swimming Pools | 14 | 7 | 5 | 8 | 3 | 8 |
| Business License Reviews | X | X | X | X | X | 10 |
| Total Applications | 747 | 706 | 565 | 640 | 483 | 413 |
| Total Inspections | 2163 | 1506 | 1265 | 1332 | 1305 | 1083 |
| Total Value | \$21,301,084 | 11,063,971 | 16,345,056 | 16,138,745 | 11,618,705 | 12,356,002 |
| Total Permit Fees Excluding Sewer & Mitigations | \$276,016.89 | 178,221.94 | 163,499.24 | 189,366.82 | 129,196.8 | 123,738.37 |
| Penalty | 0 | 9 | 6 | 6 | 11 | 3 |

Note: 2012 Figures are from January through October

Note: Past Business License data unavailable. Hdl system implemented. 2012 data only for October and not reflected in Totals/Graphs

UNIVERSITY OF CALIFORNIA, BERKELEY

1. The first part of the paper discusses the general theory of the subject. It is divided into two main sections: the first section deals with the general theory, and the second section deals with the special case of the subject.

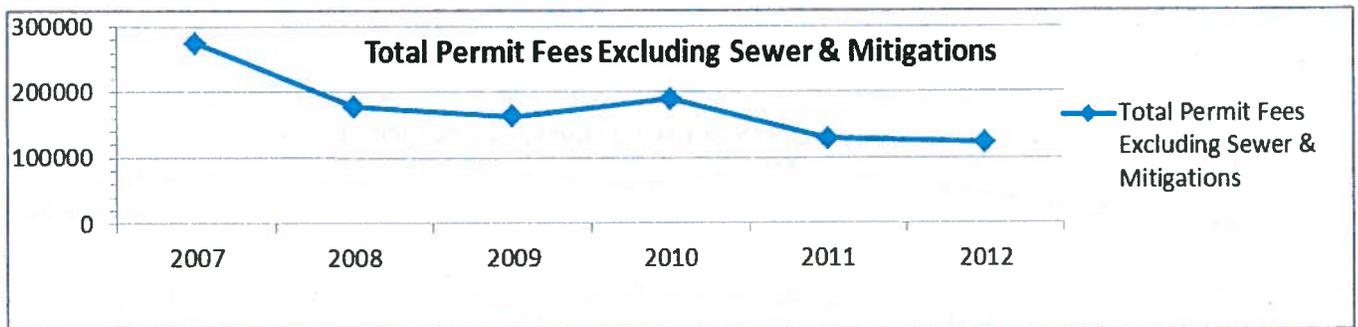
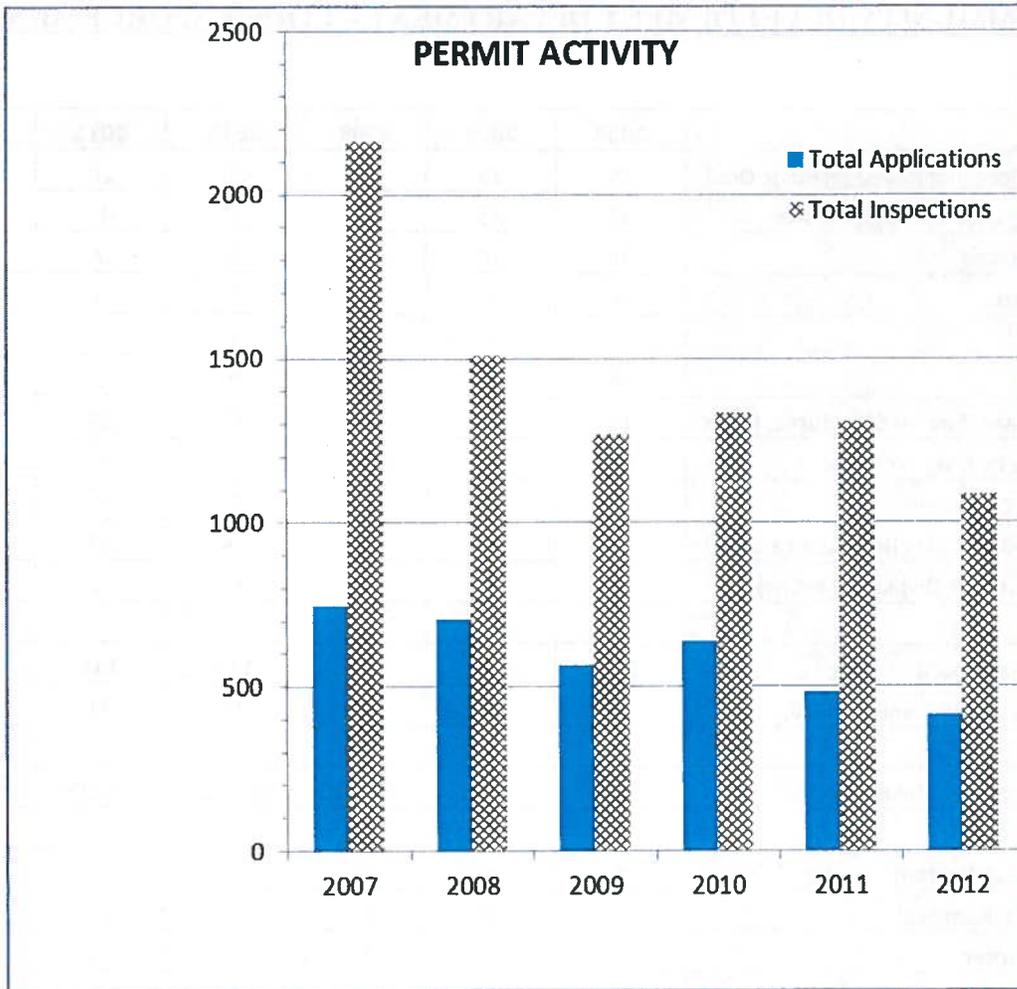
2. The second part of the paper discusses the general theory of the subject. It is divided into two main sections: the first section deals with the general theory, and the second section deals with the special case of the subject.

3. The third part of the paper discusses the general theory of the subject. It is divided into two main sections: the first section deals with the general theory, and the second section deals with the special case of the subject.

4. The fourth part of the paper discusses the general theory of the subject. It is divided into two main sections: the first section deals with the general theory, and the second section deals with the special case of the subject.

5. The fifth part of the paper discusses the general theory of the subject. It is divided into two main sections: the first section deals with the general theory, and the second section deals with the special case of the subject.

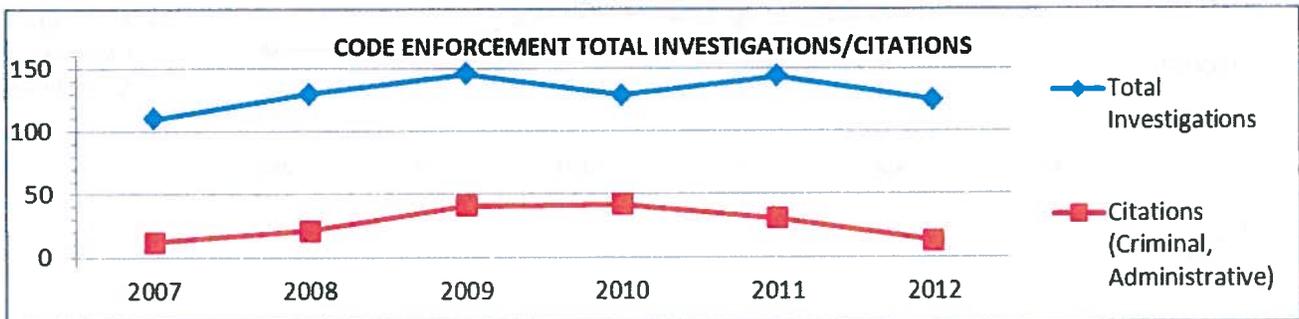
6. The sixth part of the paper discusses the general theory of the subject. It is divided into two main sections: the first section deals with the general theory, and the second section deals with the special case of the subject.

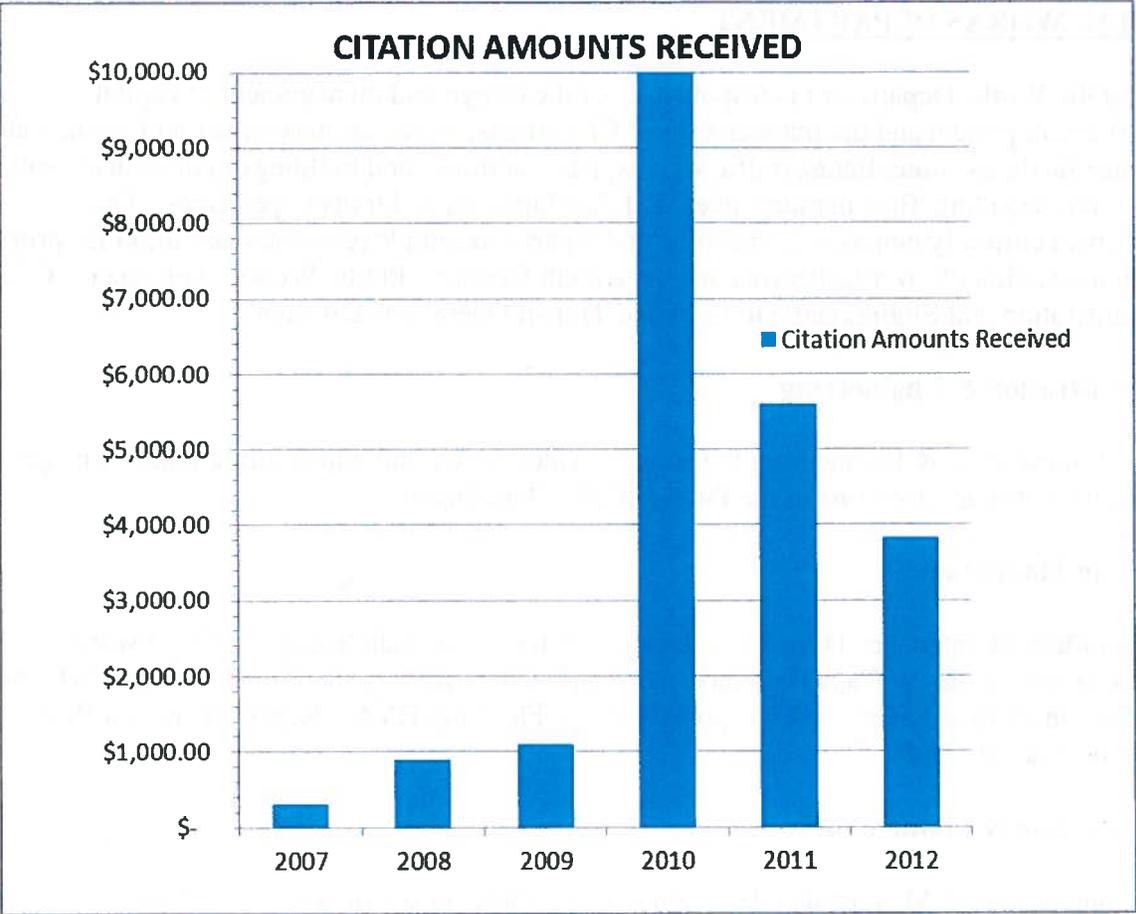


COMMUNITY DEVELOPMENT DEPARTMENT – CODE ENFORCEMENT

| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|---|--------------|--------------|-----------------|-----------------|----------------|----------------|
| Business Licensing (Massage/Home Occ.) | 25 | 25 | 16 | 23 | 20 | 16 |
| Debris, Veg., No Garbage Service | 30 | 35 | 31 | 22 | 47 | 27 |
| Animal Related | 0 | 10 | 12 | 12 | 7 | 10 |
| Miscellaneous | 4 | 1 | 4 | 2 | 4 | 2 |
| Noise | 3 | 1 | 1 | 1 | 3 | 3 |
| Signs | 14 | 8 | 13 | 9 | 2 | 5 |
| Sub-Standard, Vacant Structures, Pools | 13 | 15 | 24 | 20 | 23 | 14 |
| Transient - Posting Property | 0 | 8 | 6 | 2 | 6 | 6 |
| Unfounded Complaints | 2 | 3 | 12 | 8 | 4 | 4 |
| Abandoned Vehicles (Private or Public) | 18 | 16 | 18 | 14 | 23 | 34 |
| Zoning (Outdoor Displays, Fences) | 1 | 8 | 9 | 16 | 5 | 4 |
| | | | | | | |
| Total Investigations | 110 | 130 | 146 | 129 | 144 | 125 |
| Citations (Criminal, Administrative) | 12 | 21 | 41 | 42 | 31 | 13 |
| | | | | | | |
| Citation Amounts Received | \$300 | \$900 | \$ 1,100 | \$10,020 | \$5,600 | \$3,833 |
| | | | | | | |
| Abatements/Warrants | 1 | 1 | 0 | 0 | 0 | 0 |
| Abatement/Removal | 1 | 0 | 0 | 0 | 0 | 0 |
| Notice & Order | 4 | 7 | 5 | 4 | 3 | 1 |
| Tows | 2 | 7 | 2 | 0 | 0 | 1 |

Note: 2012 Figures are from January through October





PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for the design and management of capital improvement project and the maintenance of City streets, roads, sanitary sewer and storm water drainage facilities, street lights, traffic signals, park facilities, and buildings maintenance, solid waste, and recycling, fleet maintenance, land development, and transit operations. The department currently employs 17 full time and 5 part time employees separated into four primary divisions: Sanitary Sewer Collection and Treatment Division, Public Works Maintenance Crew, Administration and Engineering Division and Transit Operations Division.

Administration & Engineering

The Administration & Engineering Division provides the overall administration and management for the four primary divisions of the Public Works Department.

Building Maintenance

The Building Maintenance Division is responsible for all the maintenance at City-owned buildings and facilities. Capital projects are scheduled to occur at the Fire Department's Gietzen Fire Station #2 (Sacramento St), Corporation Yard Flooring, HVAC Replacement and Bird Abatement at City Hall.

Construction & Maintenance

The Construction & Maintenance Division is responsible for the maintenance of the City's infrastructure. Capital projects include a purchase of a new chipper.

Yard & Shop

The Yard & Shop Division is responsible for the maintenance and operation of all City owned vehicles and equipment. Capital projects include the purchase of a new shop hoist for vehicle/equipment maintenance.

Storm Water Management and Pollution Prevention

The City, under the NPDES (Non-Pollutant Discharge Elimination System) Permit controls water pollution by regulating point sources that discharge pollutants into waters in the Auburn area. Point sources are discrete conveyances such as pipes or man-made ditches. Since its introduction in 1972, the NPDES permit program has been responsible for significant improvements to our Nation's water quality.

The State Water Resources Control Board approved a new Small Municipal Separate Storm Sewer Systems (MS4s) permit that includes new requirements for the City.

PUBLIC WORKS DEPARTMENT, cont.

Staff works with local school children to promote storm water pollution awareness by facilitating the Annual Spring Creek Walk day, which incorporates recycling and educational presentations about preservation of the surrounding environment.

General Community Improvements

The City has had great success with Streetscape Phase 1 & 2, but with the elimination of Redevelopment Agency funding future phases of the Streetscape Project will need to be secured from other sources. Public Works staff is currently in the preliminary stages of developing the Downtown Restroom/Plaza project at 1101 High St (Old Dancing Dog Site) and the East Placer St Park (High/E. Placer).

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Public Works (Administration and Engineering)

The Administration and Engineering Division of the Public Works Department provides the administrative services and management guidance necessary for the seven operating divisions in the department. Responsibilities include providing for the overall departmental direction and planning such as establishing policies and procedures and providing fiscal and budgetary support and analysis. The division also provides engineering support by providing land development review, technical and design support to other departments as well as design and construction management services for Public Works capital projects.

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | PROPOSED 2013-14 |
|---|---------------------------|--|---|-----------------------------|
| Appropriations Summary | | | | |
| Personal Services - General Fund | \$ 67,086 | 92,366 | 92,366 | 88,708 |
| Personal Services - Other Funds / Capital | 107,552 | 78,717 | 78,717 | 80,041 |
| Services and Supplies | 25,115 | 26,400 | 28,400 | 28,400 |
| Capital Outlay | - | 24,000 | 5,000 | 5,000 |
| <i>Total:</i> | <u>\$ 199,753</u> | <u>221,483</u> | <u>204,483</u> | <u>202,149</u> |

| | | | | |
|--|-------------------|----------------|----------------|----------------|
| Funding Sources | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 62,918 | 117,766 | 100,766 | 97,108 |
| Engineering Costs Recovered | 29,283 | 25,000 | 25,000 | 25,000 |
| Capital Funding Transfers (Multiple Funds) | 107,552 | 78,717 | 78,717 | 80,041 |
| <i>Total:</i> | <u>\$ 199,753</u> | <u>221,483</u> | <u>204,483</u> | <u>202,149</u> |

| Personal Services Allocation | | | |
|-------------------------------------|-------------------------------|-------------------------------|-----------------------------|
| | AUTHORIZED 2011-12 | AUTHORIZED 2012-13 | PROPOSED 2013-14 |
| Public Works Director | 1.0 | 1.0 | 1.0 |
| <i>Total:</i> | <u>1.0</u> | <u>1.0</u> | <u>1.0</u> |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Building Maintenance

The Building and Grounds Division is responsible for the maintenance of all City-owned buildings and adjacent grounds areas. Buildings maintained include City Hall, Auburn Police Department, Fire Stations, Corporation Yard, Old City Hall, Carnegie Library and Airport facilities.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--|-------------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ - | - | - | - |
| Services and Supplies | 278,927 | 229,300 | 254,300 | 254,300 |
| Capital Outlay | - | 76,500 | 156,500 | 100,500 |
| <i>Total:</i> | <u>\$ 278,927</u> | <u>305,800</u> | <u>410,800</u> | <u>354,800</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 278,927 | 305,800 | 410,800 | 354,800 |
| <i>Total:</i> | <u>\$ 278,927</u> | <u>305,800</u> | <u>410,800</u> | <u>354,800</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
| <i>Total:</i> | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> | |

**City of Auburn
Fiscal Year 2013-14 Operating Budget**

Department: Public Works (Construction and Maintenance)

The Construction and Maintenance Division of the Public Works Department is responsible for all the general maintenance, support and repair of the City's infrastructure, such as storm drains, stormwater lines, street work, street signs, pocket parks, tree trimming and street sweeping.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--|-------------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ 288,947 | 376,259 | 366,259 | 382,599 |
| Personal Services - Other Funds / Capital | 232,528 | 158,000 | 210,000 | 158,000 |
| Services and Supplies | 18,618 | 26,950 | 26,950 | 31,950 |
| Capital Outlay | - | - | - | 5,000 |
| <i>Total:</i> | <u>\$ 540,093</u> | <u>561,209</u> | <u>603,209</u> | <u>577,549</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 307,565 | 403,209 | 393,209 | 419,549 |
| Capital Funding Transfers (Multiple Funds) | 232,528 | 158,000 | 210,000 | 158,000 |
| <i>Total:</i> | <u>\$ 540,093</u> | <u>561,209</u> | <u>603,209</u> | <u>577,549</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
| Maintenance Worker II | 3.0 | 3.0 | 3.0 | |
| Sign Technician | 1.0 | 1.0 | 1.0 | |
| Equipment Operator | 2.0 | 2.0 | 2.0 | |
| Public Works Supervisor | 1.0 | 1.0 | 1.0 | |
| <i>Total:</i> | <u>7.0</u> | <u>7.0</u> | <u>7.0</u> | |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Public Works (Yard and Shop)

The Yard & Shop Division of the Public Works Department is responsible for the maintenance and operation of all City vehicles, including fire engines, police vehicles, transit buses, and equipment such as backhoes, dump trucks and small equipment.

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | PROPOSED 2013-14 |
|---|---------------------------|--|---|-----------------------------|
| Appropriations Summary | | | | |
| Personal Services - General Fund | \$ 127,271 | 142,277 | 142,277 | 145,805 |
| Personal Services - Other Funds / Capital | 18,017 | 15,000 | 21,000 | 15,000 |
| Services and Supplies | 65,052 | 63,700 | 72,700 | 72,700 |
| Capital Outlay | - | 5,000 | - | - |
| <i>Total:</i> | <u>\$ 210,340</u> | <u>225,977</u> | <u>235,977</u> | <u>233,505</u> |

| | | | | |
|--|-------------------|----------------|----------------|----------------|
| Funding Sources | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 192,323 | 210,977 | 214,977 | 218,505 |
| Capital Funding Transfers (Multiple Funds) | 18,017 | 15,000 | 21,000 | 15,000 |
| <i>Total:</i> | <u>\$ 210,340</u> | <u>225,977</u> | <u>235,977</u> | <u>233,505</u> |

| Personal Services Allocation | | | |
|-------------------------------------|-------------------------------|-------------------------------|-----------------------------|
| | AUTHORIZED 2011-12 | AUTHORIZED 2012-13 | PROPOSED 2013-14 |
| Mechanic | 1.0 | 1.0 | 1.0 |
| Lead Mechanic | 1.0 | 1.0 | 1.0 |
| <i>Total:</i> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> |

**City of Auburn
Fiscal Year 2013-14 Operating Budget**

Department: Public Works (Stormwater Management)

The City is regulated under the National Pollutant and Discharge Elimination System (NPDES) program, which is designed to comply with the requirements of the Clean Water Act to protect streams, rivers and beaches from polluted storm water runoff. The Stormwater Management Plan approved by the City in 2003 requires the implementation of minimum control measures, the monitoring of storm water pollutants, and reporting to the Central Valley Regional Water Quality Control Board.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--|-------------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ - | - | - | - |
| Services and Supplies | 25,354 | 24,500 | 24,500 | 24,500 |
| Capital Outlay | - | 1,000 | 1,000 | 1,000 |
| <i>Total:</i> | <u>\$ 25,354</u> | <u>25,500</u> | <u>25,500</u> | <u>25,500</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 25,354 | 25,500 | 25,500 | 25,500 |
| <i>Total:</i> | <u>\$ 25,354</u> | <u>25,500</u> | <u>25,500</u> | <u>25,500</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
| | 0.0 | 0.0 | 0.0 | |
| <i>Total:</i> | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> | |

Public Works Department

Public Works Mission

The Public Works Department is responsible for the design, management and maintenance of the City's capital assets including streets, roads, sanitary sewer and storm drainage infrastructure, street lights, traffic signals, park facilities and building maintenance, solid waste and recycling, fleet maintenance, land development, transit and airport operations.

Public Works Mission/Vision Statement

The Public Works Department is dedicated to providing timely and cost effective public works related services and programs that ensure the community's health, safety and welfare, protect and enhance the environment and quality of life; further the orderly development and maintenance of the City's infrastructure and exemplify a strong commitment to customer service and the community.

Services Provided

Airport Program

The Airport Program is assisted by the Public Works Department. Public Works manages the Airport facilities, provides equipment support, and assists with ground maintenance at the Airport and Industrial Park. The Public Works Department also manages all the Capital Improvement Projects at the Airport and is responsible for regulatory programs at the Airport, including the Industrial Storm Water Permit, Underground Storage Tank Permits and Fuel Island Permits.

Sewer Program

Public Works manages the Wastewater Treatment Plant and Sewer System Collection Division which is operated by a private contractor, CH2M Hill - OMI. Although the number of sewer manholes and sewer lines has remained constant there have been and significant increased maintenance activities related to meeting the Regional Water Quality Control Board's required Sanitary Sewer Maintenance Program for the City. These activities are indicating a positive effect on the reduced number of emergency sewer callouts and will require further effort as our system ages.

Transit Program

The Transit Program operates Auburn Transit within the City of Auburn and the Bowman Area. Auburn Transit is a deviated fixed route which operates Monday – Friday Routes from 6 am – 6:30 pm and a Saturday Route from 9 am – 5:30 pm. The Transit Division maintains transit shelters and the Auburn Multi-Modal Station. Transit Division staff participates with Placer County Transportation Planning Agency and the Sacramento Area Council of Governments in planning, outreach, funding and coordination of services amongst the regional transit operators. Staff participates in yearly financial audits and a performance audit every three

years. Compliance with the local California Highway Patrol includes a yearly terminal and bus inspections with corresponding records requirements.

Public Works Street & Fleet Maintenance, Building and Maintenance, Administration and Engineering Services

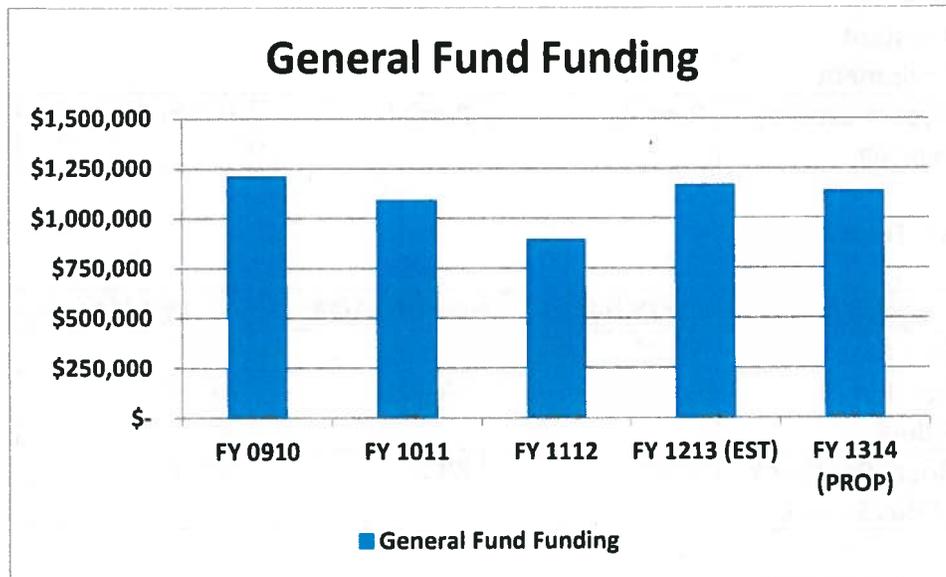
The Public Works Street & Fleet Maintenance Division duties include maintaining the City's infrastructure. The Maintenance Division removes road debris, sweeps the City's streets, repair and replaces sidewalks, fills potholes, maintains the street and traffic signage, clears storm drains, removes graffiti, maintains the City's streets striping, maintains the street vegetation and sets-up for Community Events. The Maintenance Division manages the City vehicles and equipment maintenance and assists with vehicle procurements.

The Public Works Building & Facilities Maintenance Division duties include maintaining the City's owned buildings and facilities. Also included are capital improvements and upgrades to all City facility assets.

The Administration & Engineering Division duties and responsibilities include budget oversight, capital improvement program coordination and performance, coordination and review of private land development, manages the Streets Pavement Maintenance program, public improvement inspections and processes grading permits, encroachment permits, transportation permits, management of the solid waste contract and closed landfill, management and implementation of the NPDES Phase II Stormwater Permit, administration of the traffic signal maintenance, conduct engineering speed surveys, traffic counts and support to all the divisions in the Public Works Department.

Public Works Department – General Fund Funding Sources

| | General Fund Funding Type | | |
|-------------------------|---------------------------|---------------|------------------|
| | Discretionary | Eng Costs Rec | Engineering Svcs |
| FY 0910 | \$ 1,177,403 | 27,904 | 7,634 |
| FY 1011 | 1,071,130 | 24,102 | 10 |
| FY 1112 | 866,637 | 29,283 | 450 |
| FY 1213 Estimate | 1,145,252 | 25,000 | - |
| FY 1314 Proposed | 1,115,462 | 25,000 | - |



**Performance-Based Budgeting
Public Works Department**

Department Personnel

| Personnel | FY 09/10 | FY 10/11 | FY 11/12 | FY 12/13 |
|--------------------|----------|----------|----------|----------|
| Full-time | 18 | 17 | 17 | 18 |
| Part-time | 5 | 5 | 5 | 3 |
| Contracted Workers | 8 | 7 | 7 | 7 |

Public Works - Airport

| Airport | FY 09/10 | FY 10/11 | FY 11/12 |
|---|-----------------|-----------------|-----------------|
| Number of Aircraft Operating (estimate) | 246 | 250 | 254 |
| Number of Hangers | 101 | 106 | 107 |
| Runway Condition | Good | Very Good | Very Good |
| Aviation Assistant Equipment | | | |
| Airport Security Fencing | Partial | Partial | Full in Design |

Public Works – Transit

| Transit | FY 09/10 | FY 10/11 | FY 11/12 |
|-------------------------------|-----------------|-----------------|-----------------|
| Fare Rate | \$0.80 | \$0.80 | \$1.00 |
| Number of Riders | 54,121 | 53,501 | 48,375 |
| Hours Per Week of Bus Service | 87.45 | 89.24 | 90.06 |

Public Works – Community Event Support

| Community Event Support | FY 09/10 | FY 10/11 | FY 11/12 |
|--------------------------------------|-----------------|-----------------|-----------------|
| Number of Community Events Supported | 19 | 21 | 26 |

Public Works – Fleet Maintenance

| Fleet Maintenance | FY 09/10 | FY 10/11 | FY 11/12 |
|------------------------------|-----------------|-----------------|-----------------|
| Number of Vehicles | 122 | 121 | 121 |
| Average Age of Vehicle Fleet | 10 years | 11 years | 12 years |

Public Works – Flood Prevention

| Flood Prevention | FY 09/10 | FY 10/11 | FY 11/12 |
|--|-----------------|-----------------|-----------------|
| Length of Creeks, Ditches, Pipes Cleared | 4.2 miles | 4.5 miles | 4.5 miles |
| Length of Creeks Cleared | 2 miles | 1.7 miles | 1.7 miles |

Public Works – Solid Waste

| Solid Waste | FY 09/10 | FY 10/11 | FY 11/12 |
|---|-----------------|-----------------|-----------------|
| Household Hazardous Waste Events | 1 | 1 | 1 |
| Monthly Rate (Toter Service) | \$27.19 | \$27.19 | \$27.39 |
| Disposal (lbs/person/day) (Needs to be below Goal of 7.4) | 5.5 | 5.1 | 5.3 |

Public Works – Streets & Sidewalks

| Streets & Sidewalks | FY 09/10 | FY 10/11 | FY 11/12 |
|----------------------------------|-----------------|-----------------|-----------------|
| Square Feet of Street Overlay | 113,000 | 375,000 | 50,000 |
| Potholes Repaired (Asphalt Tons) | 18 tons | 16 tons | 15 tons |
| Street Sweeping; Miles | 5,000 | 6,100 | 6,250 |
| Square Feet of Sidewalk Repair | 400 | 550 | 375 |
| Square Feet of New Sidewalks | 24,350 | 250 | 7,375 |

Public Works – Wastewater Treatment

| Wastewater Treatment | FY 09/10 | FY 10/11 | FY 11/12 |
|---|------------|--------------|--------------|
| Monthly Sewer Rate per EDU | \$56.25 | \$56.25 | \$58.50 |
| Connection Fee | \$6,929.96 | \$7,252.28 | \$7,408.20 |
| Wastewater Treated (Annual Million Gallons) | 480 mg | 612 mg | 506 mg |
| Regional Board Imposed Penalty Amounts | None | \$140,000 | None |
| Pharmaceutical Take Back (Pounds Turned In) | 350 pounds | 1,287 pounds | 1,197 pounds |

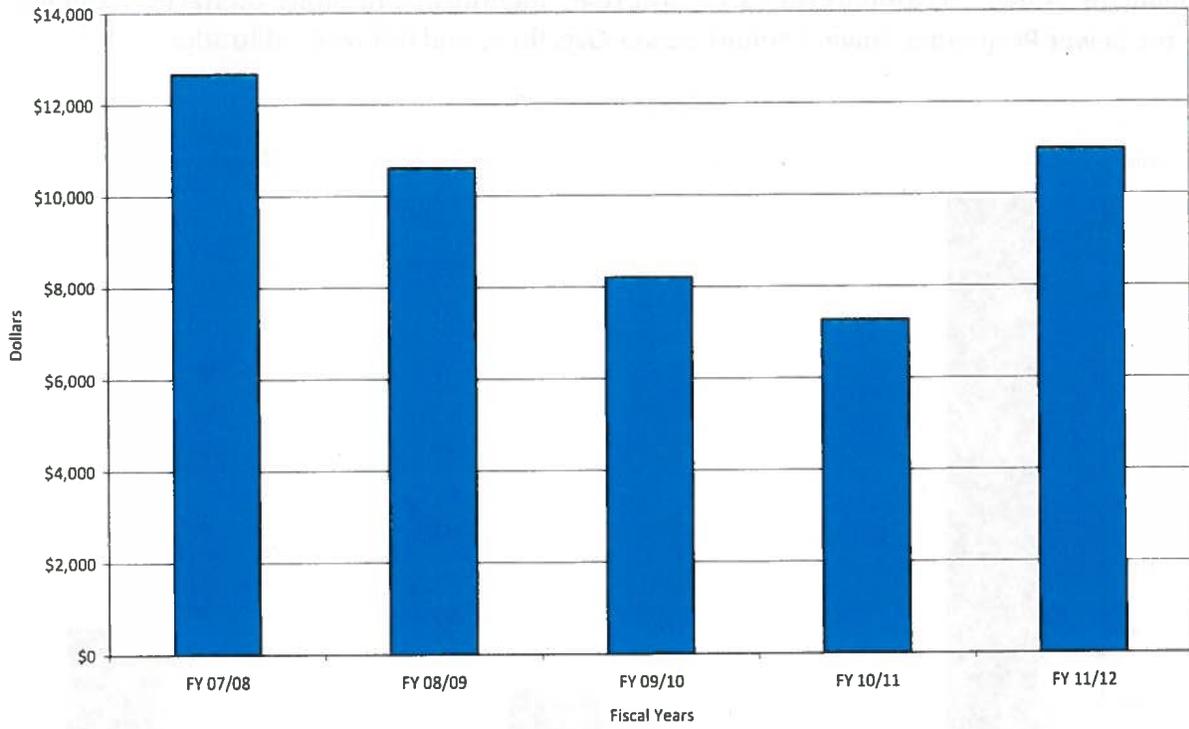
Initiatives

Airport Program

Perform operations within budgeted funds for each Fiscal Year.

In 2004, the estimated number of fixed based aircraft was 210 and has forecasted this number to increase to 290 by 2024. Currently there are 89 tie-down spots and 107 hangars located at the Auburn Airport and staff believes the current number of fixed based aircraft is approximately 225. Fuel sales have fluctuated over the last 3 years as there was a transfer of fixed based operators and a period of time when the City was directly responsible for the fuel sales.

Fuel Sales Received From Concessionaire

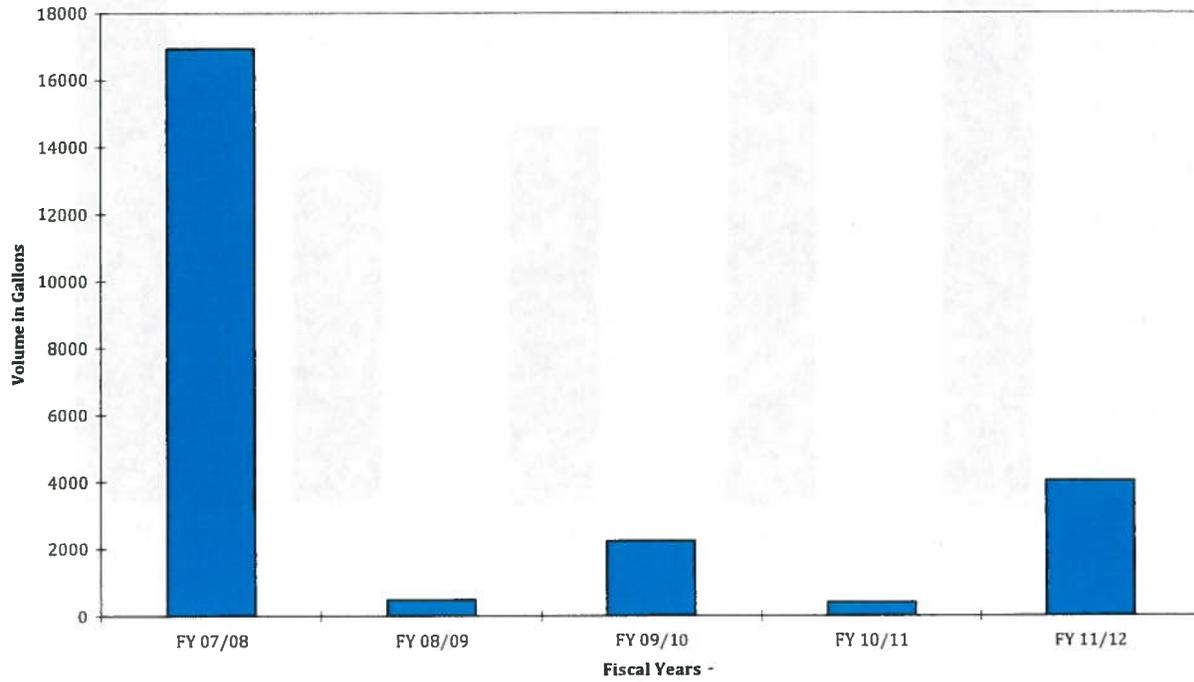


Note: Graph does not include funds the City received from Fuel Sales while the City was operating the Fuel Island.

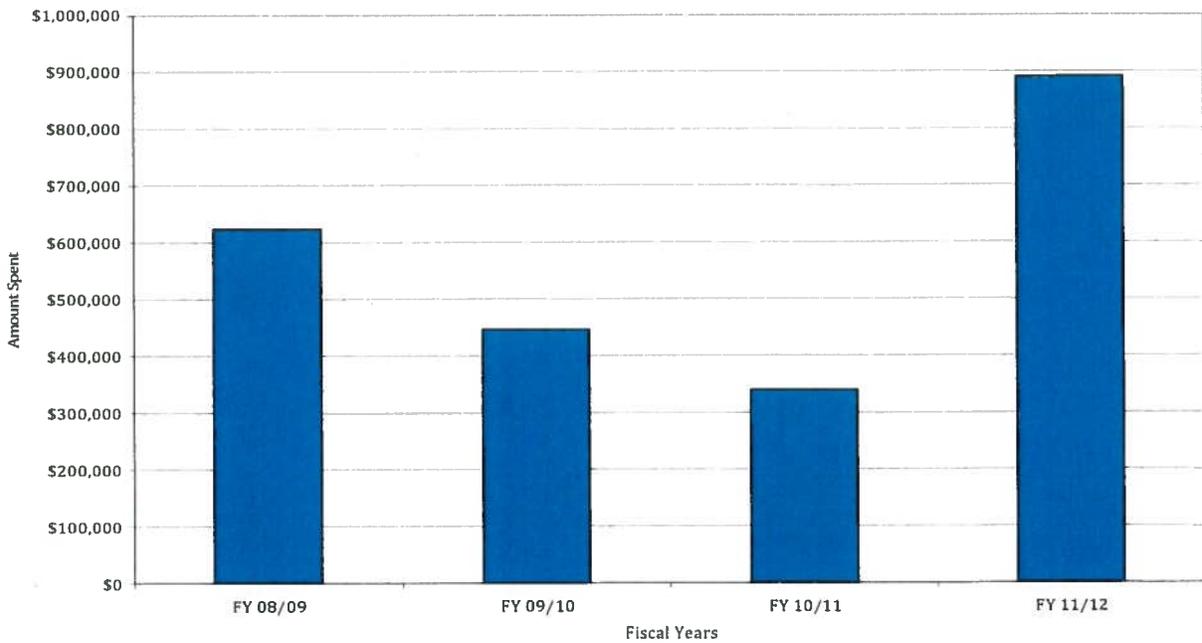
Sewer Program

Implement capital investments for each Fiscal Year. Identify and facilitate capital investments for the Sewer Program to lower Sanitary Sewer Overflows and Inflow & Infiltration.

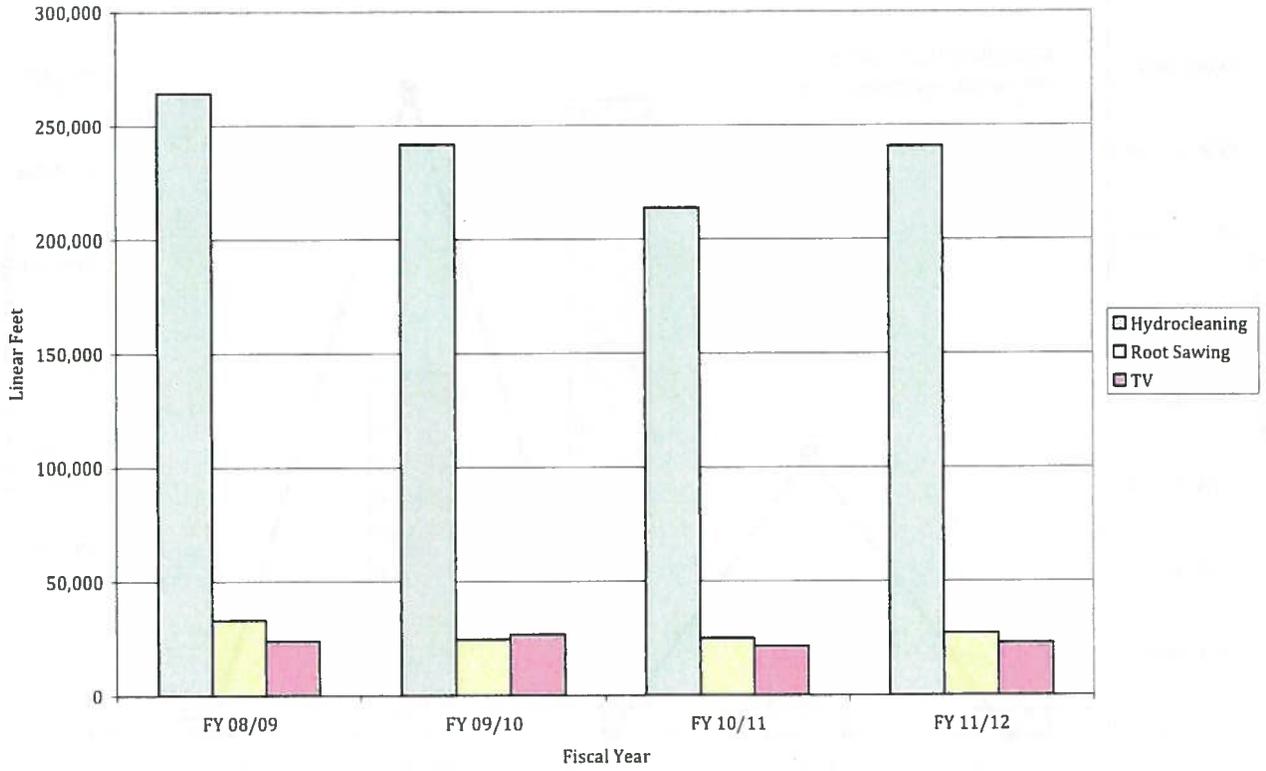
Sanitary Sewer Overflows



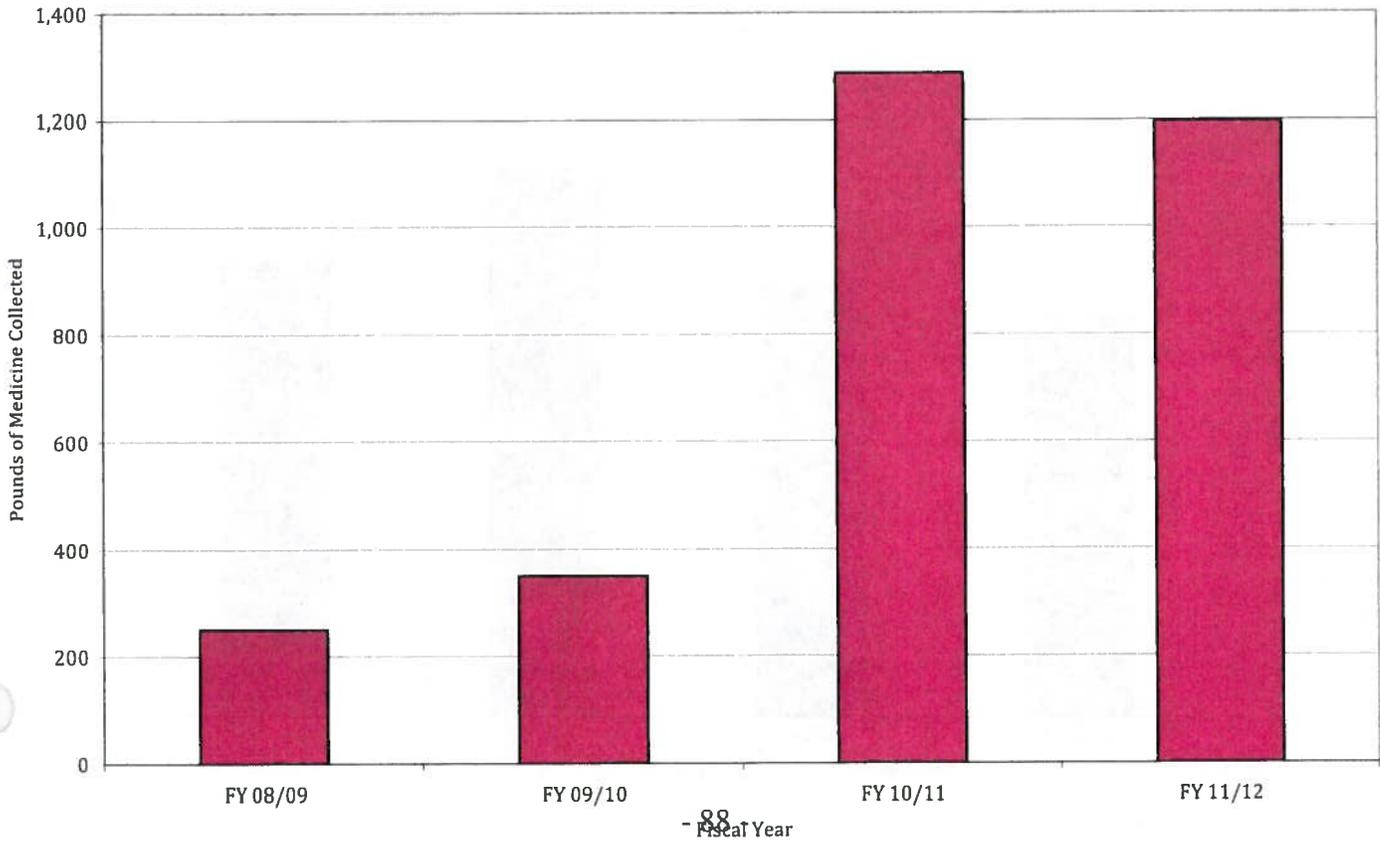
Emergency Sewer Repair Costs

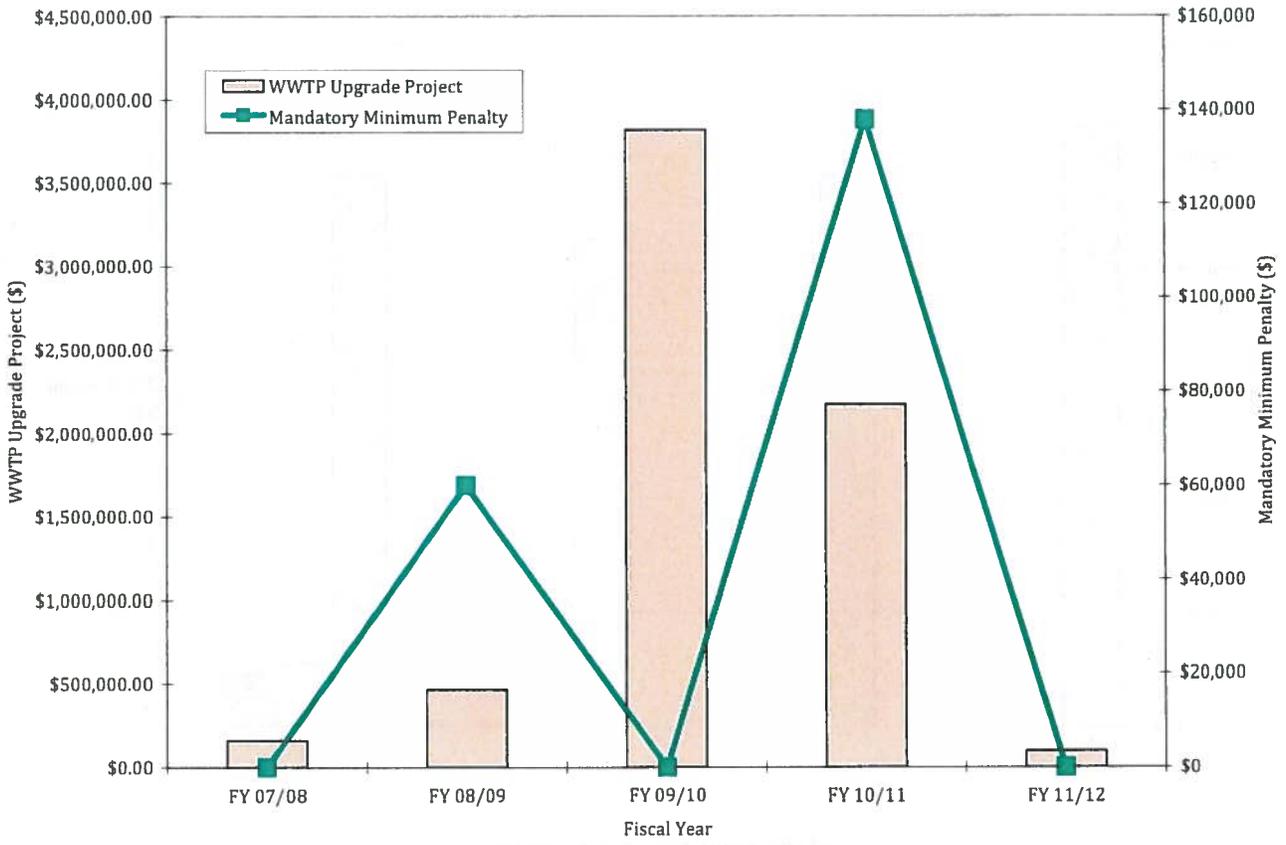


Sewer Collection Cleaning

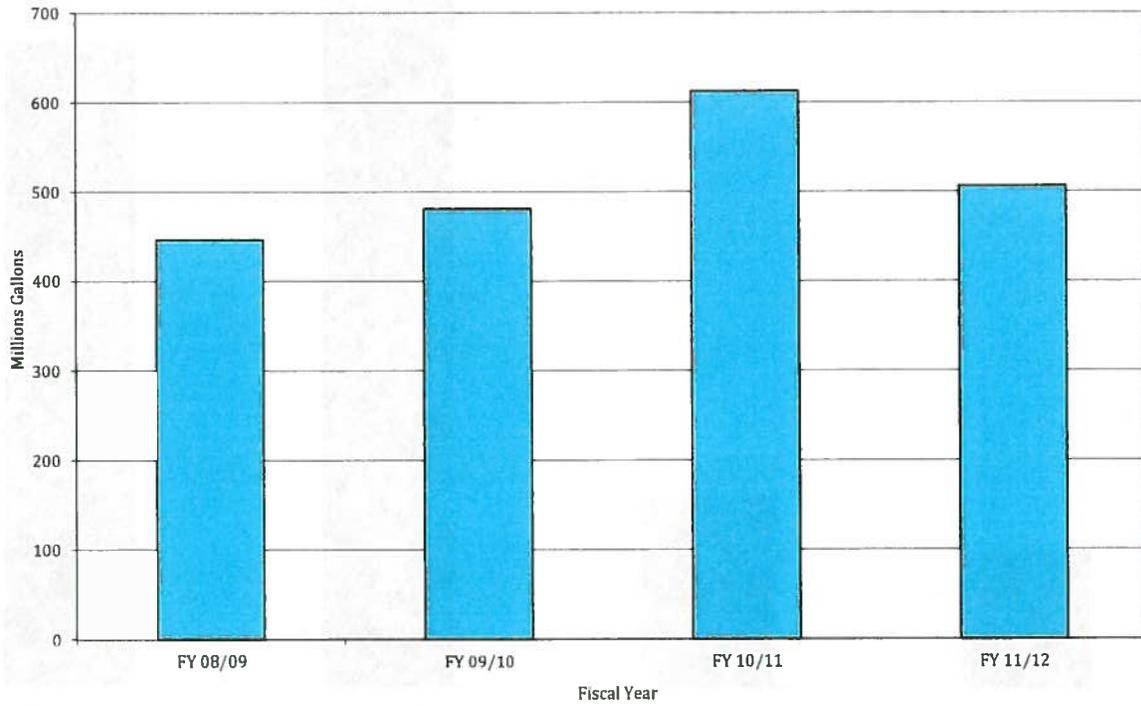


Medication Take Back Events

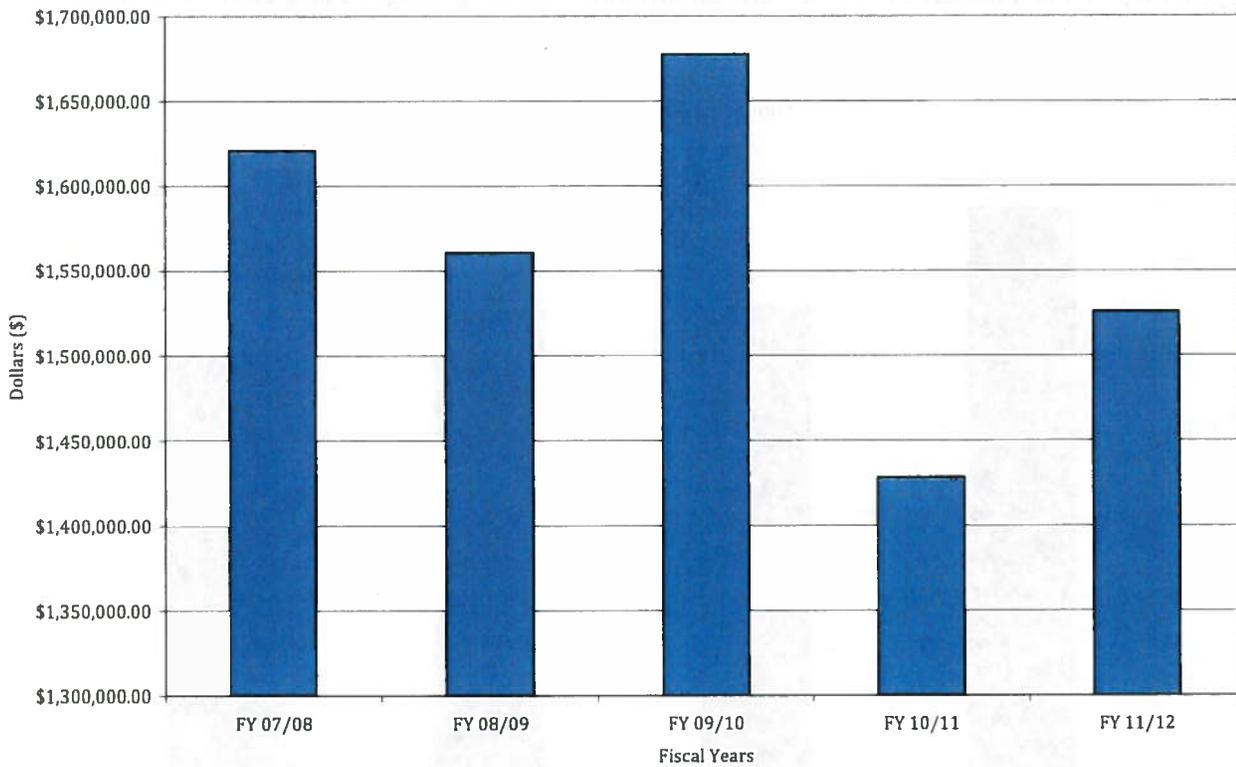




Sewer Effluent



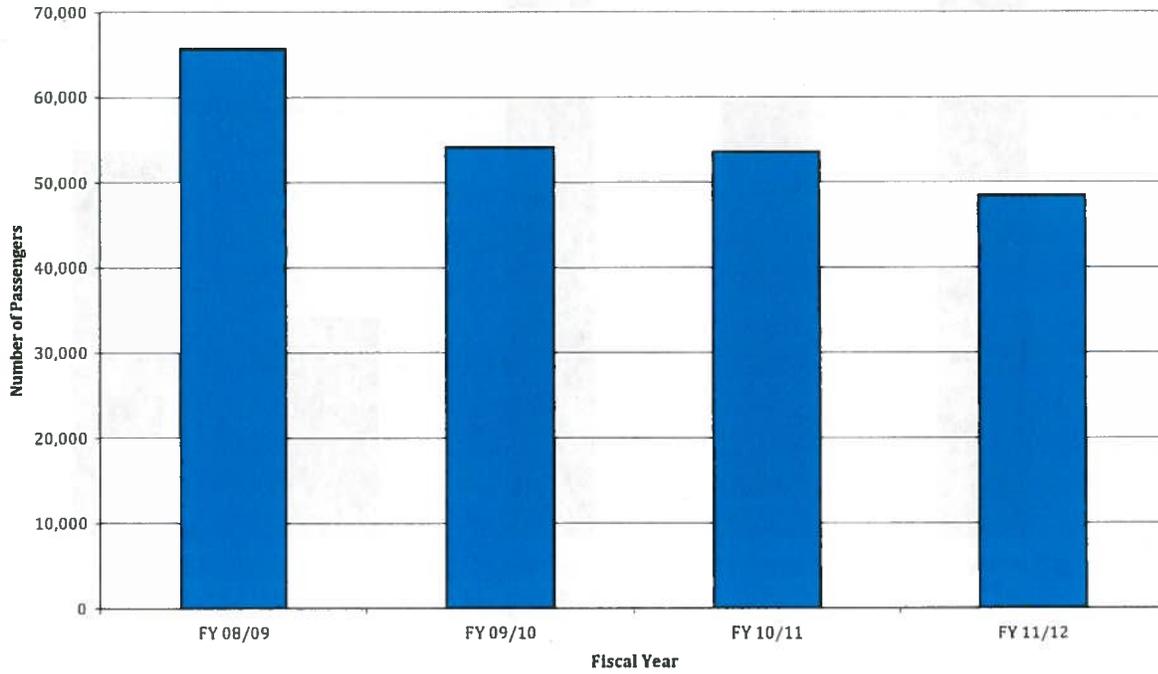
OMI Contract



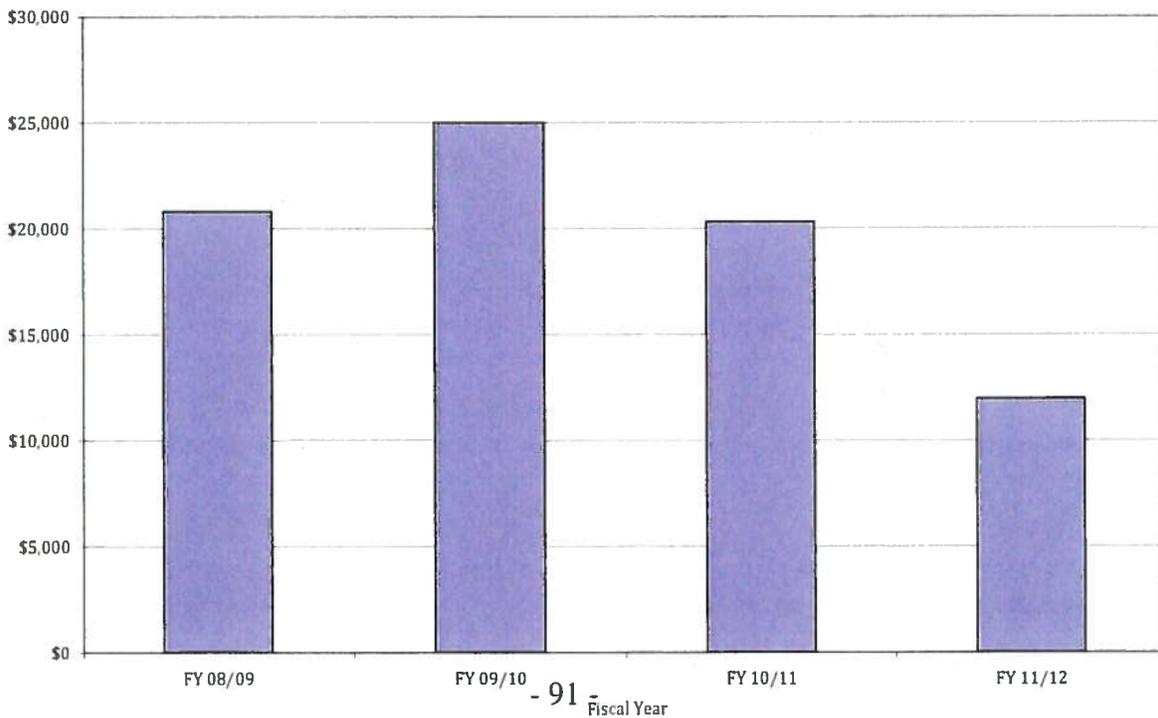
Transit Program

Perform operations within budgeted funds for each Fiscal Year. Provide transit services to the community to allow access to the Auburn Community. Identify and pursue potential funding for capital equipment purchases to support transit services.

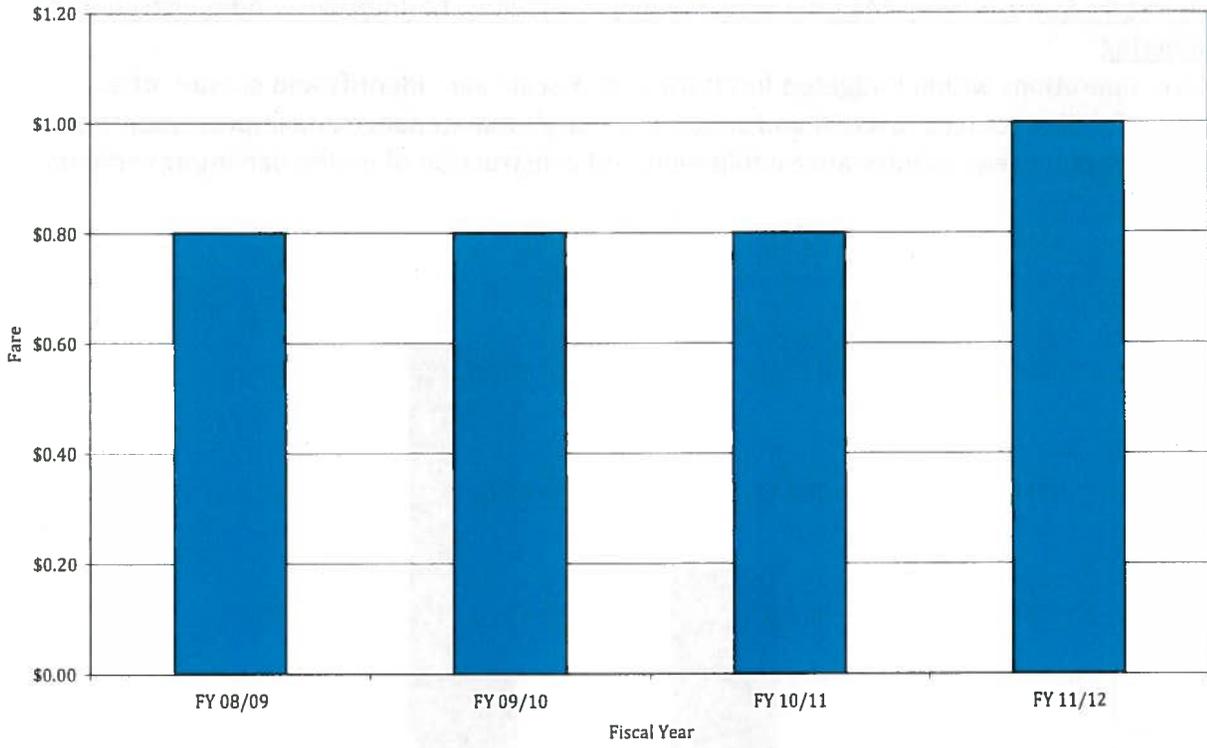
Auburn Transit Ridership



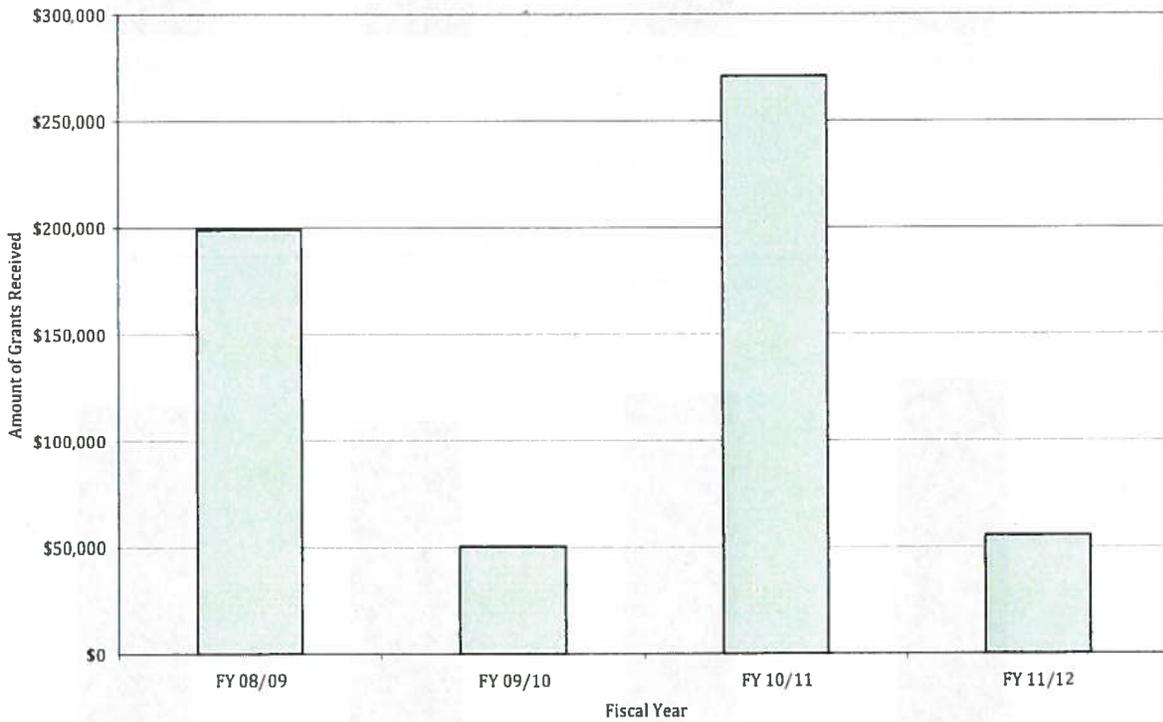
Auburn Transit Maintenance Staff Costs



Auburn Transit Fare

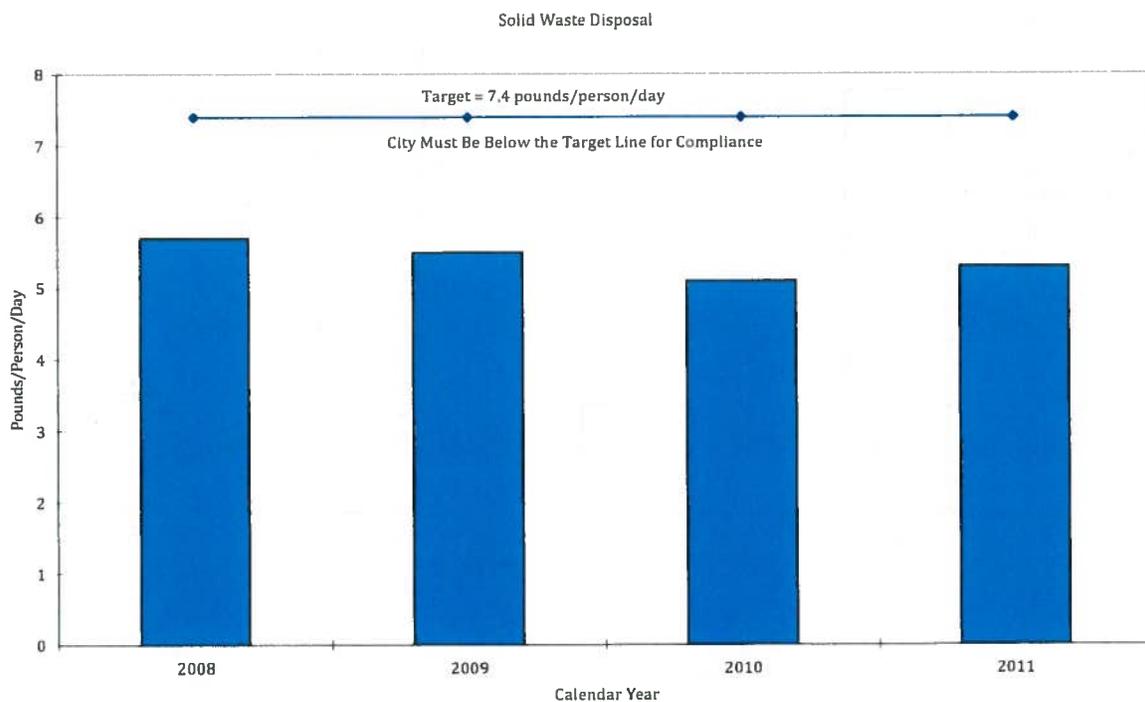
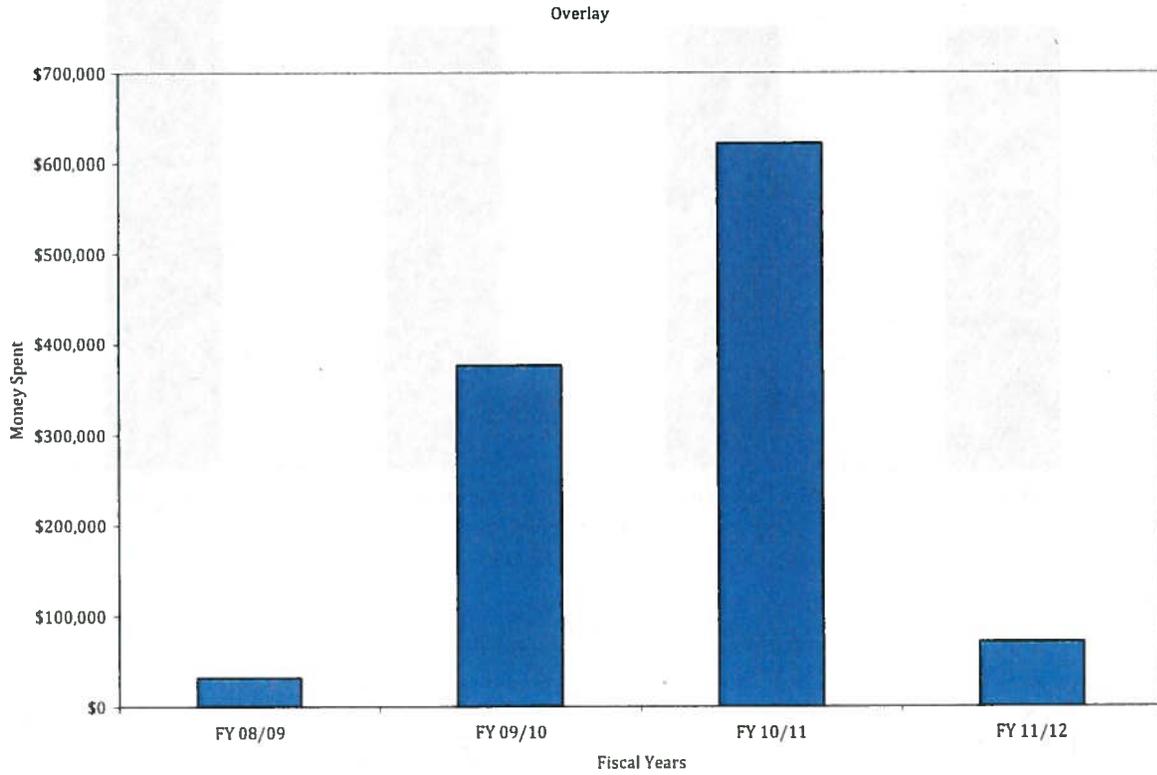


Auburn Transit Capital Grants Received



Public Works Street & Fleet Maintenance, Building & Facilities Maintenance, Administration & Engineering

Perform operations within budgeted funds for each Fiscal Year. Identify and pursue other potential funding sources to assist and support the City's maintenance and improvements of existing streets, street maintenance equipment and construction of pedestrian improvements.



Sewer Program

In the last four years over \$2,300,698 in funding has been dedicated towards the repair and replacement of the City's 80 miles of aging sewer pipe. As a result there has been a noted stabilization of inflow and infiltration (I&I) into the treatment facility and the number of sanitary sewer overflows (SSO) in that period of time has decreased. The variations in the annual number of gallons treated at the WWTP are primarily impacted by the amount of rainfall however the general trends between the initiatives suggest that rather than an expected increase in I & I and SSO's due to an aging system there is actually equalization in the system.

The Wastewater Treatment Plant has received several upgrades over the last 10 years most recently the installation of ultraviolet disinfection and a new clarifier. These upgrades were anticipated and have effectively eliminated the cost of compliance in violations with the Regional Water Quality Control Board. Efficiency in operating the wastewater treatment facility have allowed for rate stability and predictable annual costs of operations over the last four year period in spite of ongoing treatment operations during the construction of the upgrade project.



Public Works Street & Fleet Maintenance, Building & Facilities Maintenance, Administration & Engineering

The most challenging initiative in this program is adequately addressing the City's Street Maintenance Program:

The City maintained street inventory is made up of approximately 425 road segments of varying lengths (70 centerline miles) within the city limits. Approximately 10% of these streets have been identified as in "poor condition", 35% are in "fair/good" condition and the 55% is in "very good" condition. In an ideal situation the City's pavement maintenance program would include preventative measures (slurry seal, etc) or new asphalt for a minimum average of 3.5 miles of City street each year to achieve a desired pavement overlay cycle. In addition, resources to reconstruct very poor street sections, repairs to the associated storm drains, improvements to bike and pedestrian facilities and ADA compliance requirements all add to the cost of a street overlay. Unfortunately, sufficient annual revenues have not provided for this to occur on a consistent basis.

Primary funding of the Annual Street Overlay Project is reflected in the Transportation Fund and provided by Local Transportation Funds (LTF). This fund is fairly consistent but must fund the operation of the Transit service first with the remaining funds available for use on the City's streets and roads thereafter. This delicate balance requires that efficiencies exist in the Transit Operations and that projects are staggered in years so that adequate funds are built up for a typical roadway section. It is also necessary to aggressively pursue grant funding such as the State's Safe Routes to School Program for the installation of sidewalks and bike lanes.

CITYWIDE STRATEGIC SUPPORT

The following departments and offices provide support to all Citywide departments, assisting with the development, management, and safeguarding of the City's fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects.

City Managers Office

Responsible for the analysis, development and recommendation of Public Policy. Leads and advances the organization while managing the delivery of Citywide services.

Support for Community Projects

Budgetary unit used to account for discretionary appropriations of General Fund resources to support community projects, events and activities.

City Clerk

Supports the facilitation of the City's legislative process.

Administrative Services

Responsible for the safeguarding of the City's fiscal, technical and human resources.

Information Technology

Budgetary unit used to account for Citywide technology network and telecommunications programs.

City Attorney

Prepares legal documents and advises the City Council and staff on legal matters while defending the City in litigation.

Insurance Programs

Affords protection to the City for areas including worker's compensation, general liability, commercial property, vehicles and unemployment.

**City of Auburn
Fiscal Year 2013-14 Operating Budget**

Department: City Manager

The City Manager administers and executes City Council Policy, develops and recommends alternatives for providing City services and addressing community needs, provides direction and control to the City's departments and major offices, and provides information on City Government to the City's residents. The City Manager is responsible to the City Council for the development of an annual budget and for the execution of the financial program approved by the Council.

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | PROPOSED 2013-14 |
|---|---------------------------|--|---|-----------------------------|
| Appropriations Summary | | | | |
| Personal Services - General Fund | \$ 100,084 | 101,370 | 106,370 | 114,122 |
| Personal Services - Other Funds / Capital | 100,872 | 88,641 | 88,641 | 76,081 |
| Services and Supplies | 24,376 | 29,350 | 29,350 | 29,350 |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 225,332</u> | <u>219,361</u> | <u>224,361</u> | <u>219,553</u> |

| | | | | |
|-----------------------------------|-------------------|-------------------|----------------|----------------|
| Funding Sources | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 124,461 | 130,720 | 135,720 | 143,472 |
| Airport Fund (Fund 02) | 18,340 | 27,685 | 27,685 | 28,530 |
| Sewer Fund (Fund 11) | 9,170 | 18,456 | 18,456 | 28,531 |
| RDA Prop Tax Trust Fund (Fund 35) | 73,361 | 42,500 | 42,500 | 19,020 |
| <i>Total:</i> | <u>\$ 225,332</u> | <u>\$ 219,361</u> | <u>224,361</u> | <u>219,553</u> |

| Personal Services Allocation | | | |
|-------------------------------------|-------------------------------|-------------------------------|-----------------------------|
| | AUTHORIZED 2011-12 | AUTHORIZED 2012-13 | PROPOSED 2013-14 |
| City Manager | 1.0 | 1.0 | 1.0 |
| <i>Total:</i> | <u>1.0</u> | <u>1.0</u> | <u>1.0</u> |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Support for Community Projects

This budget unit is used to account for discretionary appropriations of General Fund resources to support community projects, events and activities. The primary components of this budget unit revolve around activities that promote economic development within the City. Included for Fiscal Year 2013-14 are appropriations for library and community television services, arts and economic development commissions, and the Endurance Capital Committee.

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ORIGINAL</u> <u>BUDGET</u> <u>2012-13</u> | <u>ESTIMATED</u> <u>ACTUAL</u> <u>2012-13</u> | <u>PROPOSED</u> <u>2013-14</u> |
|--|-------------------------------------|--|---|-----------------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ - | - | - | - |
| Services and Supplies | 22,069 | 72,094 | 72,094 | 90,204 |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 22,069</u> | <u>72,094</u> | <u>72,094</u> | <u>90,204</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 22,069 | 58,990 | 58,990 | 77,100 |
| Bike Auburn Reserve | - | 13,104 | 13,104 | 13,104 |
| <i>Total:</i> | <u>\$ 22,069</u> | <u>72,094</u> | <u>72,094</u> | <u>90,204</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED</u> <u>2011-12</u> | <u>AUTHORIZED</u> <u>2012-13</u> | <u>PROPOSED</u> <u>2013-14</u> | |
| <i>Total:</i> | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> | |

**City of Auburn
Fiscal Year 2013-14 Operating Budget**

Department: City Clerk

The City Clerk prepares and distributes City Council and other agendas and minutes, maintains City Council and recently dissolved Redevelopment Agency records and documents, provides public information and research services, processes appointments and maintains records of Council appointed boards and commissions, maintains statements of economic interest and documents designated for employees and officials, maintains and updates the municipal code, accepts legal documents on behalf of the City, administers and files oaths of office, prepares, posts and publishes legal notices, maintains custody of City Council records and official seal, and records and maintains minutes of the City Council.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--|-------------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ 85,619 | 88,552 | 88,552 | 77,018 |
| Services and Supplies | 9,012 | 22,700 | 35,790 | 9,700 |
| Capital Outlay | - | - | - | 15,000 |
| <i>Total:</i> | <u>\$ 94,631</u> | <u>111,252</u> | <u>124,342</u> | <u>101,718</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 94,631 | 111,252 | 124,342 | 101,718 |
| <i>Total:</i> | <u>\$ 94,631</u> | <u>111,252</u> | <u>124,342</u> | <u>101,718</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
| Assitant City Clerk | 1.0 | 1.0 | 1.0 | |
| City Clerk (Elected) | 1.0 | 1.0 | 1.0 | |
| <i>Total:</i> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Administrative Services / Finance

The Administrative Services Department performs the following activities: coordination of purchasing, customer billing, accounts payable, accounts receivable, general ledger accounting, financial reporting, payroll, budget and cost accounting, revenue and licensing, mail services, and maintenance of property inventory.

The department also has the responsibility for general administration of the City's personnel policies, rules, and practices in the areas of classifications, employee benefit programs, worker's compensation claims, employee contract agreements, and preparation of documents related to payroll changes.

The department also administers the City's Information Technology Program, assuming responsibility for the City's Information Technology Master Plan; including the procurement and implementation of technology equipment and overall management of the City's network and telecommunications programs.

| <u>Appropriations Summary</u> | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|---|---------------------------|--|---|-----------------------------|
| Personal Services - General Fund | \$ 318,895 | 286,427 | 297,427 | 288,921 |
| Personal Services - Other Funds / Capital | 40,588 | 75,623 | 75,623 | 75,130 |
| Services and Supplies | 136,701 | 125,000 | 94,812 | 97,500 |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 496,184</u> | <u>487,050</u> | <u>467,862</u> | <u>461,551</u> |

| <u>Funding Sources</u> | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|-----------------------------------|---------------------------|--|---|-----------------------------|
| General Fund | | | | |
| Discretionary Revenues | \$ 455,596 | 411,427 | 392,239 | 386,421 |
| Airport Fund (Fund 02) | 4,112 | 8,281 | 8,281 | 25,110 |
| Sewer Fund (Fund 11) | 8,224 | 16,561 | 16,561 | 25,791 |
| RDA Prop Tax Trust Fund (Fund 35) | 23,643 | 42,500 | 42,500 | 19,930 |
| CDBG Fund (Fund 66) | 4,112 | 8,281 | 8,281 | 4,299 |
| FTHB / Hsg Rehab Fund (Fund 65) | 497 | - | - | - |
| <i>Total:</i> | <u>\$ 496,184</u> | <u>487,050</u> | <u>467,862</u> | <u>461,551</u> |

| <u>Personal Services Allocation</u> | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
|-------------------------------------|-------------------------------|-------------------------------|-----------------------------|-----------------------|
| Administrative Services Director | 1.0 | 1.0 | 1.0 | |
| Treasurer (Elected) | 1.0 | 1.0 | 1.0 | |
| Administrative Manager | 1.0 | 1.0 | 1.0 | <i>1.0 FTE Frozen</i> |
| Sr. Accounting Technician | 1.0 | 1.0 | 1.0 | |
| Accounting Technician | 1.0 | 1.0 | 1.0 | |
| <i>Total:</i> | <u>5.0</u> | <u>5.0</u> | <u>5.0</u> | |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Information Technology

The Information Technology Division of the Administrative Services Department is responsible for the everyday operation of the City's networks and telecommunications programs. Staff responsibilities include procurement and implementation of technology equipment, management of the City's IT Help Desk, and maintenance of the City's networks and information databases.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--|-------------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ - | - | - | - |
| Services and Supplies | 146,759 | 128,000 | 145,500 | 133,500 |
| Capital Outlay | - | 25,500 | 96,500 | 40,000 |
| <i>Total:</i> | <u>\$ 146,759</u> | <u>153,500</u> | <u>242,000</u> | <u>173,500</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 146,759 | 153,500 | 242,000 | 173,500 |
| <i>Total:</i> | <u>\$ 146,759</u> | <u>153,500</u> | <u>242,000</u> | <u>173,500</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
| <i>Total:</i> | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> | |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: City Attorney

The City Attorney prepares contracts, agreements, leases, and other legal documents, ordinances, and resolutions. The City Attorney advises the City Council and staff on legal matters, represents and defends the City in litigation and supervises outside counsel activities in special areas.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--|-------------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ - | - | - | - |
| Services and Supplies | 318,607 | 182,000 | 200,000 | 150,000 |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 318,607</u> | <u>182,000</u> | <u>200,000</u> | <u>150,000</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | \$ 318,607 | 182,000 | 200,000 | 150,000 |
| Discretionary Revenues | - | - | - | - |
| <i>Total:</i> | <u>\$ 318,607</u> | <u>182,000</u> | <u>200,000</u> | <u>150,000</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
| | 0.0 | 0.0 | 0.0 | |
| <i>Total:</i> | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> | |

City of Auburn
Fiscal Year 2013-14 Operating Budget

Department: Insurance Programs

Insurance programs afford protection to the City for areas including worker's compensation, general liability, commercial property, vehicles and unemployment. Contingencies for litigation services are also budgeted in the Insurance Program.

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>PROPOSED 2013-14</u> |
|--|-------------------------------|--|---|-----------------------------|
| <u>Appropriations Summary</u> | | | | |
| Personal Services - General Fund | \$ - | - | - | - |
| Services and Supplies | 275,620 | 142,000 | 427,220 | 303,300 |
| Capital Outlay | - | - | - | - |
| <i>Total:</i> | <u>\$ 275,620</u> | <u>142,000</u> | <u>427,220</u> | <u>303,300</u> |
| <u>Funding Sources</u> | | | | |
| General Fund | | | | |
| Discretionary Revenues | \$ 275,620 | 142,000 | 427,220 | 303,300 |
| <i>Total:</i> | <u>\$ 275,620</u> | <u>142,000</u> | <u>427,220</u> | <u>303,300</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2011-12</u> | <u>AUTHORIZED 2012-13</u> | <u>PROPOSED 2013-14</u> | |
| | 0.0 | 0.0 | 0.0 | |
| <i>Total:</i> | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> | |

ENTERPRISE FUNDS

Airport Enterprise Fund

The Auburn Municipal Airport is a general aviation airport serving recreational, commuter, limited air cargo and public safety needs.

The Airport Improvement Projects for Fiscal Year 2013/14 includes updating the Airport Master Plan, a taxiway LED light conversion, design of the Airport perimeter fence, demolition of old hangar structures, among others.

Airport revenue from operations is anticipated to be \$640,500, while operating expenses are anticipated to be \$384,471. Approximately \$181,735 of the anticipated operating surplus, in addition to grant funds, will be used to fund the aforementioned capital plan for the 2013-14 fiscal year.

Sewer Enterprise Fund

The Sewer Enterprise Fund is a self-supporting enterprise which is paid by sewer service charges and connection fees charged to new users. The operation and maintenance of the City's sewer treatment facility and sewer collection system is paid for by monthly service charges to all residential and commercial users. Sewer fees are based on an Equivalent Dwelling Unit (EDU) basis.

The City's wastewater facilities are comprised of approximately 80 miles of sewer gravity main line pipe and manholes, pump stations, force-mains, and the treatment facilities, which is operated under contract. The wastewater treatment facility serves approximately 4,300 homes and businesses.

The City has been implementing the Sewer System Management Plan (SSMP) that was adopted by the Council in October 2007. The SSMP provides the City with a framework and best practices on managing the collection system. The City continues to replace its old sewer collection system. This year the sewer enterprise budget includes approximately \$2.1 million in capital projects and outlay to assure the ongoing viability of the City's sewer collection and treatment program.

City of Auburn
Fiscal Year 2013-14 Budget
Airport Enterprise Fund (Fund 02)

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|-------------------------------|--|---|---------------------------|
| Revenues: | | | | |
| Property Taxes | \$ 26,177 | 23,000 | 38,000 | 38,000 |
| Land Rental | 516,794 | 485,000 | 500,000 | 500,000 |
| Interest Earned | 3,427 | 3,000 | 3,000 | 3,000 |
| Airport Improvement Grant (FAA Grant) | - | 255,590 | 255,590 | 457,000 |
| Airport Improvement Grant (State Match) | - | - | - | - |
| State of California Aid to Airports Program | - | - | 40,000 | - |
| Developer Reimbursements | 17,960 | - | - | - |
| FBO & Aviation Fuel Sales | 10,983 | 10,000 | 12,000 | 12,000 |
| FBO Tie Down Spaces | 35,369 | 35,000 | 39,000 | 39,000 |
| Hangar Rental | 36,360 | 37,000 | 37,000 | 37,000 |
| Office Rental | 12,051 | 11,500 | 11,500 | 11,500 |
| Miscellaneous | 3,500 | - | 25 | - |
| Interfund Loan Proceeds | - | - | - | - |
| <i>Total:</i> | <u>\$ 662,621</u> | <u>860,090</u> | <u>936,115</u> | <u>1,097,500</u> |
| Expenditures: | | | | |
| Administrative Expense - Staff Costs | \$ 46,475 | 65,000 | 65,000 | 75,000 |
| Airport Operations | 198,103 | 197,550 | 182,550 | 190,000 |
| Debt Service | 118,446 | 118,446 | 119,471 | 119,471 |
| Capital Projects | 114,145 | 383,560 | 248,728 | 638,735 |
| Capital Equipment | - | - | - | - |
| Property Tax Fees | - | - | - | - |
| Interfund Loan Payback | - | - | - | - |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ 477,169</u> | <u>764,556</u> | <u>615,749</u> | <u>1,023,206</u> |
| Excess (deficit) of revenues over expenditures | \$ 185,452 | 95,534 | 320,366 | 74,294 |
| Beginning Fund Balance | 304,658 | 490,110 | 490,110 | 810,476 |
| Ending Fund Balance | <u>\$ 490,110</u> | <u>585,644</u> | <u>810,476</u> | <u>884,770</u> |
| Personal Services Allocation | | | | |
| | AUTHORIZED 2012-13 | AUTHORIZED 2013-14 | | |
| <i>Total:</i> | <u>0.0</u> | <u>0.0</u> | | |

City of Auburn
Fiscal Year 2013-14 Budget
Airport Enterprise Fund (Fund 02)
Capital Account Detail - Funding Sources and Uses

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ORIGINAL</u> <u>BUDGET</u> <u>2012-13</u> | <u>ESTIMATED</u> <u>ACTUAL</u> <u>2012-13</u> | <u>BUDGET</u> <u>2013-14</u> |
|--|---------------------------------|--|---|---------------------------------|
| Capital Revenue Sources | | | | |
| FAA Grant Revenues | | | | |
| AIP (Taxiway Lighting & Resurfacing) | \$ - | - | - | - |
| AIP (Airfield Lighting, Markings / Fence) | - | 255,590 | 255,590 | 457,000 |
| Capital Reimbursements | | | | |
| Waterline Developer Reimbursements | - | - | - | - |
| <i>Total:</i> | <u>\$ -</u> | <u>255,590</u> | <u>255,590</u> | <u>457,000</u> |
| Capital Expenditures | | | | |
| 50000 - Miscellaneous Equipment | \$ 4,412 | 5,000 | 7,342 | 27,175 |
| 63021 - Demolition of Old Hangar Structures | - | - | 15,000 | 21,000 |
| 63048 - East End Hanger Project | 39,000 | 25,000 | 11,000 | 25,000 |
| 63090 - Building & Facility Improvements | - | - | - | 27,000 |
| 63091 - East End Sanitary Sewer Project | - | - | - | 10,000 |
| 63092 - Runway 25 Obstruction Removal | - | - | - | 25,000 |
| 63306 - Security Camera Upgrade | - | 20,000 | - | 25,000 |
| 63307 - Washrack Upgrade | - | 15,000 | - | 15,000 |
| 63308 - Airport Monument Sign (Staff) | - | 5,000 | - | 25,000 |
| 63309 - Motorize Existing East End Hangar | - | 15,000 | - | 20,000 |
| 63310 - Perimeter Fence (design) | - | 63,560 | 15,000 | 48,560 |
| 63311 - Airfield / Apron Lighting / Markings | - | 160,000 | 136,925 | - |
| 63755 - 2012/13 AIP Project (Carter Burgess) | 6,632 | 65,000 | 65,000 | 65,000 |
| 63760 - Fuel Island Repairs | 51,478 | 10,000 | - | 15,000 |
| 66001 - Groundwater Remediation | 12,623 | - | - | - |
| 69999 - IT Efficiency Project | - | - | 803 | - |
| XXXXX - Airport Master Plan Update | - | - | - | 215,000 |
| XXXXX - Rental Car Lot Parking Impvmts | - | - | - | 15,000 |
| XXXXX - Solar Shade Structure | - | - | - | 10,000 |
| XXXXX - Taxiway LED Light Conversion | - | - | - | 50,000 |
| <i>Total:</i> | <u>\$ 114,145</u> | <u>383,560</u> | <u>251,070</u> | <u>638,735</u> |
| Net Capital Inflow / (Outflow) | <u>\$ (114,145)</u> | <u>(127,970)</u> | <u>4,520</u> | <u>(181,735)</u> |

City of Auburn
Fiscal Year 2013-14 Budget
Sewer Enterprise Fund (Fund 11)

| <u>Revenues:</u> | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>BUDGET 2013-14</u> |
|--|-------------------------------|--|---|---------------------------|
| Sewer Service Charges | \$ 4,802,110 | 4,979,812 | 4,979,812 | 5,069,872 |
| Sewer Connection Fees | 97,476 | 35,000 | 345,000 | 36,000 |
| Sewer Development Fees | - | - | - | - |
| Interest Income | 76,340 | 100,000 | 70,000 | 75,000 |
| Miscellaneous Income | 1,553 | - | - | - |
| Debt Proceeds | - | - | - | - |
| <i>Total:</i> | <u>\$ 4,977,479</u> | <u>5,114,812</u> | <u>5,394,812</u> | <u>5,180,872</u> |
| <u>Expenditures:</u> | | | | |
| Administrative Expense - Staff Costs | \$ 347,932 | 360,500 | 360,500 | 379,596 |
| Materials and Services | 343,230 | 420,000 | 420,000 | 420,000 |
| Contract Operations | 1,525,816 | 1,470,000 | 1,470,000 | 1,545,000 |
| Debt Service | 837,333 | 853,734 | 853,734 | 853,734 |
| Capital Projects | 1,147,859 | 3,495,000 | 1,896,812 | 1,950,000 |
| Capital Outlay | 15,687 | 112,000 | 140,000 | 183,123 |
| Mandatory Minimum Penalties | - | - | - | - |
| Bond Closing Costs | - | - | - | - |
| <i>Total:</i> | <u>\$ 4,217,857</u> | <u>6,711,234</u> | <u>5,141,046</u> | <u>5,331,453</u> |
| Excess (deficit) of revenues over expenditures | \$ 759,622 | (1,596,422) | 253,766 | (150,581) |
| Beginning Fund Balance | 8,044,768 | 8,804,390 | 8,804,390 | 9,058,156 |
| Less: | | | | |
| Reserve for WWTP UV Disinfection | 1,995,000 | 1,995,000 | 1,995,000 | 1,995,000 |
| Reserve for Regionalization Study | 250,000 | 250,000 | 250,000 | 250,000 |
| Reserve for WWTP Upgrade Project | 1,028,010 | - | 1,010,510 | 710,510 |
| General Reserve (8%) - SWRCB Loans | 282,234 | 282,234 | 282,234 | 282,234 |
| Debt Service Reserve - Upgrade Project Bonds | 557,752 | 557,752 | 557,752 | 557,752 |
| Ending Fund Balance | <u>\$ 4,691,394</u> | <u>4,122,982</u> | <u>4,962,660</u> | <u>5,112,079</u> |
| <u>Personal Services Allocation</u> | | | | |
| | <u>AUTHORIZED 2012-13</u> | <u>AUTHORIZED 2013-14</u> | | |
| Associate Civil Engineer | 1.0 | 1.0 | | |
| Engineering Tech II | 1.0 | 1.0 | | |
| Maintenance Worker II | 2.0 | 2.0 | | |
| <i>Total:</i> | <u>4.0</u> | <u>4.0</u> | | |

City of Auburn
Fiscal Year 2013-14 Budget
Sewer Enterprise Fund (Fund 11)
Capital Expenditure Detail

| <u>Capital Expenditures</u> | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>BUDGET 2013-14</u> |
|--|---------------------------|--|---|---------------------------|
| 63312 - TV Van Replacement | \$ - | 125,000 | 147,311 | - |
| 63313 - Pond 1B Lift Station | - | 300,000 | - | - |
| 63702 - WWTP Upgrade / UV Project | 95,575 | - | 10,000 | - |
| 63703 - Falcons Point Lift Station | 805 | - | - | - |
| 63853 - Sewer Flow Guage | - | - | 5,100 | - |
| 63856 - Auburn Ravine Sampling | 7,607 | 10,000 | 10,000 | 10,000 |
| 63871 - Old WWTP Demolition | 872 | 50,000 | - | - |
| 63895 - Lift Station Repairs | 32,569 | 20,000 | 10,000 | 20,000 |
| 63899 - Emergency Sewer Repair Projects | 891,077 | 550,000 | 900,000 | 700,000 |
| 63901 - Sewer Map Updates | 773 | 25,000 | - | 25,000 |
| 63903 - WWTP - Repairs / Projects | 29,466 | 50,000 | 90,000 | 50,000 |
| 63913 - Gunite Ditch - WWTP | 18,024 | 10,000 | 40,000 | 10,000 |
| 63914 - NPDES Permit Renewal | 741 | 10,000 | 2,500 | 10,000 |
| 64004 - SSMP Upgrades | - | 10,000 | 5,000 | 10,000 |
| 64006 - Oxidation Ditch | - | 600,000 | 7,500 | 300,000 |
| 64007 - Aeration Improvements | - | - | 32,000 | 45,000 |
| 64008 - Contract Operations RFP | - | 50,000 | - | 50,000 |
| 64009 - Source Control Program | 1,246 | 20,000 | 7,500 | 25,000 |
| 64010 - I&I Reduction Program | - | 15,000 | - | 15,000 |
| 64012 - Vista Del Val Lift Station | - | - | 10,000 | 150,000 |
| 65008 - Vintage Oaks Liftstation | 2,317 | - | - | - |
| 67010 - Belt Press Improvements | 6,109 | - | 30,000 | 10,000 |
| 67011 - Electric Street Sewer | - | 600,000 | 50,000 | 200,000 |
| 67012 - Monticello Lift Station | - | 150,000 | 10,000 | 200,000 |
| 67013 - Auburn Oaks Lift Station | 60,678 | 900,000 | 525,000 | 100,000 |
| 69999 - IT Efficiency Solution | - | - | 4,901 | - |
| XXXXXX - Collection System Software Upgrades | - | - | - | 10,000 |
| XXXXXX - NPDES - New Outfall Diffuser | - | - | - | 10,000 |
| <i>Total:</i> | <u>\$ 1,147,859</u> | <u>3,495,000</u> | <u>1,896,812</u> | <u>1,950,000</u> |

SPECIAL REVENUE FUNDS

Gas Tax Fund

The Gas Tax fund accounts for gas tax revenue allocations from the State. Funds received are restricted to expenditures for street maintenance, traffic safety, and construction. The FY 2013-14 budget funds a portion of the annual street overlay project, including \$108,000 carried over from the FY 2012-13 fiscal year.

Transportation Fund

The City uses financing from a number of sources, including State and Federal programs, to build and maintain the street transportation and storm drain network. The Transportation Fund receives the majority of its revenue sources through the Transportation Development Act Tax (TDA) and various grant programs. The FY 2013-14 budget recommends \$1.8 million in capital improvement expenditures, including \$425,000 towards the street overlay project, \$1.15 million toward the Palm Avenue Sidewalk and Bicycle Lane Project, and \$75,000 towards the Nevada Street Sidewalk Project.

Transit Fund

The City has provided public transit since 1978, with fixed route services commencing in 1989. The goal of the Auburn Transit System is to provide citizens with a convenient, attractive and economical alternative mode of transportation and increase the mobility of the citizens of Auburn. Transit programs are funded primarily through TDA funds.

The Public Works Department operates Auburn Transit, a deviated fixed route transit service, serving the Auburn Community. Current routes operate Monday through Saturday, covering the City limits of Auburn and also outlying areas in the County bordering the City limits and the I-80 corridor. For Fiscal Year 11/12, Auburn Transit drove 61,511 miles and carried 48,862 passengers.

Buses connect with Placer County Transit, Dial-A-Ride Services, Gold Country Stage and Amtrak Trains/Buses at the Auburn Station located at the corner of Blocker Drive and Nevada Street. This is the transportation hub for the Auburn area where buses converge hourly and free transfers can be made to other services transporting passengers to Roseville, Colfax, Grass Valley, Lincoln and Sacramento.

The Transit division will be working on bus stop improvements that were funded by grant funds as well as purchasing on-board cameras for all buses. There is a planned purchase for a replacement CNG transit bus utilizing grant funds (received in FY 12/13) and a local match anticipated to be funded in the next two fiscal years (purchase expected during FY 14/15)..

SPECIAL REVENUE FUNDS, cont.

Property Seizure (Asset Forfeiture) Fund

The Property Seizure (Asset Forfeiture) Fund accounts for the seizure and forfeiture of assets that represent the proceeds or, or were used to facilitate state crimes. The primary mission of the Asset Forfeiture Program is to employ the asset forfeiture powers in a manner that enhances public safety and security. The Property Seizure Fund will be used to fund the lease-purchase of two new patrol vehicles for the Auburn Police Department.

Fire Department Equipment Fund

Fire Department Equipment Fund is a designated account used for fire equipment associated costs. The source of funding is the receivables reimbursed to the department for use of equipment to response under the statewide California Master Mutual System. Under the California Fire Assistance Agreement reimbursement for personnel and equipment use are provided to each department that participates in requests for assistance statewide and to neighboring states.

Annual reimbursements average approximately \$5000.00 each Fiscal Year and the fund continually reflects reimbursements received as well as expenses incurred annually as the fund accumulates and expends.

For Fiscal Year 2013-14, it is anticipated that approximately \$25,000.00 will be expended from this fund to support fire department equipment replacement programs, particularly to fund build-out equipment needed for the new fire truck recently purchased. These include such minor equipment as: fire hose, fire nozzles, ladders, hand tools; axes, shovels, pike poles, small power tools; chain saws, fans, lights, rescue equipment, Self Contained Breathing Apparatus (SCBA) accessories, radio accessories, and personnel safety equipment.

HOME First Time Homebuyer / Rehabilitation Grant Funds

The HOME First Time Homebuyers / Rehabilitation Grant Funds account for monies received from the State and loaned to assist eligible first time homebuyers purchase a new home and/or financially assist individuals seeking to rehabilitate existing homes. The City anticipates funding new loans under this program during FY 2013-14.

SPECIAL REVENUE FUNDS, cont.

Community Development Block Grant Funds

The Community Development Block Grant Funds account for monies received from the State and loaned by the City to encourage small business growth. Funds, when repaid, are provided to new businesses. To further the existing Revolving Loan Program, the City anticipates funding of business loans during FY 2013-14.

Solid Waste Management Funds

The Solid Waste Management Funds are used to account for recycling programs funded by State grants and program expenditures related to the City's closed landfill located at the Auburn Municipal Airport.

Office of Traffic Safety Grant Fund

The Office of Traffic Safety Grant Fund is used to account for funds received related to the Placer County "Avoid the Seven" DUI Enforcement Program. The City of Auburn currently manages the region-wide grant and must account for all funds received and disbursed separately.

State Law Enforcement Personnel Grant Fund

The State Law Enforcement Personnel Grant Fund accounts for grant revenues received from the State which must be wholly spent for Law Enforcement personnel. These funds reimburse the General Fund for approximately 1.25 FTE Police Officers and Administrative staff.

Facilities and Equipment Plan Fund

The Facilities and Equipment Plan Fund accounts for revenues received through mitigation fees assessed on construction of new residential units and renovation of commercial and industrial spaces. Revenues received are used to fund recurring capital outlay as it relates to the purchase of equipment for citywide departments. The FY 2013-14 budget allocates \$103,425 towards the purchase and debt service for a dump truck, refurbishment of the Old Town Restrooms, and a hoist and chipper for the Public Works Department.

**City of Auburn
Fiscal Year 2013-14 Budget
Gas Tax Fund (Fund 21)**

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| CA Gax Tax Section 2105 | \$ 61,780 | 65,629 | 57,824 | 63,430 |
| CA Gax Tax Section 2106 | 52,874 | 48,695 | 46,067 | 46,849 |
| CA Gax Tax Section 2107 | 88,675 | 94,186 | 91,124 | 94,437 |
| CA Gax Tax Section 2107.5 | 3,000 | 3,000 | - | - |
| Proposition 42 Funds (Section 2103) | 182,586 | 147,384 | 129,549 | 192,184 |
| Interest Income | 1,010 | 1,500 | 1,200 | 1,000 |
| <i>Total:</i> | <u>\$ 389,925</u> | <u>360,394</u> | <u>325,764</u> | <u>397,900</u> |
| Expenditures: | | | | |
| Public Works Staff Allocations | \$ 178,545 | 150,000 | 173,000 | 150,000 |
| Service and Supplies | 171,691 | 182,500 | 178,000 | 182,500 |
| Capital Projects | - | 108,000 | 9,790 | 117,790 |
| Transfers Out | - | - | - | - |
| <i>Total:</i> | <u>\$ 350,236</u> | <u>440,500</u> | <u>360,790</u> | <u>450,290</u> |
| Excess (deficit) of revenues over expenditures | \$ 39,689 | (80,106) | (35,026) | (52,390) |
| Beginning Fund Balance | 158,114 | 197,803 | 197,803 | 162,777 |
| Ending Fund Balance | <u>\$ 197,803</u> | <u>117,697</u> | <u>162,777</u> | <u>110,387</u> |

Capital Expenditure Detail

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|---------------------------------------|---------------------------|--|---|---------------------------|
| Capital Expenditures | | | | |
| 50000 - Machinery and Equipment | \$ - | - | 9,790 | 9,790 |
| 63314 - FY 1213 Annual Overlay | - | 58,000 | - | - |
| 64001 - FY 1112 Annual Street Overlay | - | 50,000 | - | - |
| XXXXX - Annual Overlay Project | - | - | - | 108,000 |
| <i>Total:</i> | <u>\$ -</u> | <u>108,000</u> | <u>9,790</u> | <u>117,790</u> |

City of Auburn
Fiscal Year 2013-14 Budget
Transportation Fund (Fund 26)

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ORIGINAL</u> <u>BUDGET</u> <u>2012-13</u> | <u>ESTIMATED</u> <u>ACTUAL</u> <u>2012-13</u> | <u>BUDGET</u> <u>2013-14</u> |
|--|---------------------------------|--|---|---------------------------------|
| Revenues: | | | | |
| Transportation Tax, TDA | \$ 276,558 | 301,989 | 358,242 | 284,160 |
| Air Pollution Grant | - | - | - | - |
| State Grant (Safe Routes to School) | - | - | - | - |
| Federal Funding, RSTP | - | 322,928 | 322,928 | - |
| Interest Income | 2,935 | 500 | 2,000 | 2,000 |
| Other Revenues / State Grant Sources | 354,992 | 998,612 | 2,198 | 994,349 |
| Highway 49 Mitigation Revenues | - | 301,388 | - | 331,388 |
| Herdal Signal Mitigation Reimbursement | - | 45,000 | 45,000 | - |
| SB1266 Proposition 1B Allocation | - | - | - | - |
| Transfers-In | - | - | - | - |
| <i>Total:</i> | <u>\$ 634,485</u> | <u>1,970,417</u> | <u>730,368</u> | <u>1,611,897</u> |
| Expenditures: | | | | |
| Administrative Expense | \$ 122 | 750 | 750 | 750 |
| Materials and Services | 35,419 | 45,000 | 45,000 | 73,000 |
| Debt Service | 6,810 | - | - | - |
| Capital Projects | 180,595 | 2,340,268 | 883,739 | 1,779,449 |
| Capital Outlay | 56,485 | - | 9,790 | 23,123 |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ 279,431</u> | <u>2,386,018</u> | <u>939,279</u> | <u>1,876,322</u> |
| Excess (deficit) of revenues over expenditures | \$ 355,054 | (415,601) | (208,911) | (264,425) |
| Beginning Fund Balance | 144,522 | 499,576 | 499,576 | 290,665 |
| Less: | | | | |
| Deferred Revenue - Transportation Projects | 499,576 | 83,975 | 290,665 | 26,240 |
| Ending Fund Balance | <u>\$ -</u> | <u>-</u> | <u>-</u> | <u>-</u> |

City of Auburn
Fiscal Year 2013-14 Budget
Transportation Fund (Fund 26)
Capital Expenditure Detail

| Capital Expenditures | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| 63299 - Emergency Repairs - Storm Drains | \$ 15,977 | 15,000 | 40,630 | 15,000 |
| 63011 - Paving Projects - Public Works Dept. | 65,367 | 75,000 | 75,000 | 75,000 |
| 63314 - FY 1213 Street Overlay Project | - | 170,000 | 13,759 | - |
| 63315 - Dairy Road Overlay (RSTP) | - | 363,768 | 437,541 | - |
| 63316 - Streetscape Phase III | - | - | 10,000 | - |
| 63501 - Sidewalk Repairs - Residential | 3,338 | 10,000 | 7,500 | 10,000 |
| 63510 - City Pavement Marking Project | - | - | 20,441 | 20,000 |
| 63515 - Multimodal Rail Station | 47 | - | 2,786 | 54,449 |
| 63516 - Borland Intersection Improvements | 74 | - | - | - |
| 64002 - Hoffman Ave Storm Drain | - | 30,000 | - | 15,000 |
| 64011 - FY1112 Street Overlay Project | 5,545 | 371,500 | 90,000 | - |
| 65012 - Storm Drain Channel - Downtown | 4,663 | 5,000 | - | 5,000 |
| 65014 - Dairy Road Plan Line | - | - | 424 | - |
| 66005 - Palm Avenue Sidewalk Project | 85,417 | 1,300,000 | 180,658 | 1,150,000 |
| 67014 - FY1011 Street Overlay Project | 167 | - | - | - |
| 67021 - Wayfinding Project | - | - | 5,000 | 10,000 |
| XXXXX - Nevada St Sidewalk Project | - | - | - | 75,000 |
| XXXXX - Annual Overlay Project | - | - | - | 350,000 |
| <i>Total:</i> | <u>\$ 180,595</u> | <u>2,340,268</u> | <u>883,739</u> | <u>1,779,449</u> |

City of Auburn
Fiscal Year 2013-14 Budget
Transit Fund (Fund 27)

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ORIGINAL</u> <u>BUDGET</u> <u>2012-13</u> | <u>ESTIMATED</u> <u>ACTUAL</u> <u>2012-13</u> | <u>BUDGET</u> <u>2013-14</u> |
|--|-------------------------------------|--|---|---------------------------------|
| Revenues: | | | | |
| Transportation Tax LTF (Article 4) | \$ 278,233 | 224,798 | 250,015 | 310,000 |
| Transportation Tax STA | 60,851 | 61,451 | 68,254 | 57,090 |
| Interest Income | 399 | - | - | - |
| Fare Box Revenues | 26,475 | 30,000 | 30,000 | 32,000 |
| Other Revenues (FTA) | - | - | - | 60,978 |
| Equipment Grants | 10,637 | - | 60,244 | 9,575 |
| Proposition 1B - PTMISEA | - | - | - | 54,459 |
| Miscellaneous Revenues | - | - | 4,632 | - |
| <i>Total:</i> | <u>\$ 376,595</u> | <u>316,249</u> | <u>413,145</u> | <u>524,102</u> |
| Expenditures: | | | | |
| Administrative Expense | \$ 275,335 | 288,762 | 288,762 | 300,645 |
| Materials and Services | 69,165 | 65,000 | 70,000 | 70,000 |
| Debt Service | 11,840 | 14,000 | 21,807 | 24,000 |
| Capital Projects | 20,255 | - | 97,446 | 109,500 |
| Capital Outlay | - | - | - | - |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ 376,595</u> | <u>367,762</u> | <u>478,015</u> | <u>504,145</u> |
| Excess (deficit) of revenues over expenditures | \$ - | (51,513) | (64,870) | 19,957 |
| Beginning Fund Balance | 101,730 | 101,730 | 101,730 | 36,860 |
| Less: | | | | |
| Deferred Revenue - Future Bus Purchase | - | - | - | 50,000 |
| Deferred Revenue - Transit Use | 101,730 | 50,217 | 36,860 | 6,817 |
| Ending Fund Balance | <u>\$ -</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Personal Services Allocation | | | | |
| | <u>AUTHORIZED</u> <u>2012-13</u> | <u>AUTHORIZED</u> <u>2013-14</u> | | |
| Bus Driver | 2.0 | 2.0 | | |
| Transit Supervisor | 1.0 | 1.0 | | |
| Analyst / Transit Manager | 1.0 | 1.0 | | |
| <i>Total:</i> | <u>4.0</u> | <u>4.0</u> | | |

City of Auburn
Fiscal Year 2013-14 Budget
Transit Fund (Fund 27)
Capital Expenditure Detail

| | <u>ACTUAL</u> 2011-12 | <u>ORIGINAL</u> <u>BUDGET</u> 2012-13 | <u>ESTIMATED</u> <u>ACTUAL</u> 2012-13 | <u>BUDGET</u> 2013-14 |
|--|--------------------------|---|--|--------------------------|
| Capital Expenditures | | | | |
| 50303 - Capital Outlay - Emergency Generator | \$ - | - | 9,262 | - |
| 69999 - IT Efficiency Solution | - | - | 3,776 | - |
| 63085 - Transit Enhancement Project | - | - | 63,452 | - |
| 65016 - Bus Shelter Installation | - | - | 4,632 | - |
| 65017 - Transit Kiosk | - | - | 13,676 | - |
| 67017 - Corp Yard Surveillance Project | 9,845 | - | 222 | - |
| 67020 - Mikkleson Bus Shelter | 10,410 | - | - | - |
| 64003 - Transit Guide | - | - | 2,426 | - |
| XXXXX - Bus Stop Facility Improvements | - | - | - | 24,500 |
| XXXXX - Transit On-Board Cameras | - | - | - | 85,000 |
| <i>Total:</i> | <u>\$ 20,255</u> | <u>-</u> | <u>97,446</u> | <u>109,500</u> |

City of Auburn
Fiscal Year 2013-14 Budget
Property Seizure Fund (Fund 47)

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| Asset Forfeiture Revenue | \$ - | 92,207 | 92,207 | - |
| Other Revenues | - | - | - | - |
| <i>Total:</i> | <u>\$ -</u> | <u>92,207</u> | <u>92,207</u> | <u>-</u> |
| Expenditures: | | | | |
| Administrative Expenses | \$ - | - | - | - |
| Services and Supplies | - | - | - | - |
| Capital Outlay - Police Equipment | - | - | - | 20,000 |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ -</u> | <u>-</u> | <u>-</u> | <u>20,000</u> |
| Excess (deficit) of revenues over expenditures | \$ - | 92,207 | 92,207 | (20,000) |
| Beginning Fund Balance | 712 | 712 | 712 | 92,919 |
| Ending Fund Balance | <u>\$ 712</u> | <u>92,919</u> | <u>92,919</u> | <u>72,919</u> |

City of Auburn
Fiscal Year 2013-14 Budget
Fire Department Equipment Fund (Fund 63)

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| CDF Reimbursements for Equipment Use | \$ 5,764 | 5,000 | 36,612 | - |
| Other Revenues | - | - | - | - |
| <i>Total:</i> | <u>\$ 5,764</u> | <u>5,000</u> | <u>36,612</u> | <u>-</u> |
| Expenditures: | | | | |
| Administrative Expenses | \$ - | - | - | - |
| Services and Supplies | 7,712 | - | 1,126 | - |
| Capital Outlay - Fire Equipment | 2,150 | 15,000 | 5,000 | 25,000 |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ 9,862</u> | <u>15,000</u> | <u>6,126</u> | <u>25,000</u> |
| Excess (deficit) of revenues over expenditures | \$ (4,098) | (10,000) | 30,486 | (25,000) |
| Beginning Fund Balance | 48,053 | 43,955 | 43,955 | 74,441 |
| Ending Fund Balance | <u>\$ 43,955</u> | <u>33,955</u> | <u>74,441</u> | <u>49,441</u> |

City of Auburn
Fiscal Year 2013-14 Budget
HOME FT HB / Rehabilitation Grant Funds (Fund 65)

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ORIGINAL</u> <u>BUDGET</u> <u>2012-13</u> | <u>ESTIMATED</u> <u>ACTUAL</u> <u>2012-13</u> | <u>BUDGET</u> <u>2013-14</u> |
|--|---------------------------------|--|---|---------------------------------|
| Revenues: | | | | |
| Interest Income | \$ 1 | - | - | - |
| Re-use Monies - Small Business Loans | - | - | 14,500 | - |
| Program Income Grant Funding | 14,129 | 275,000 | 161,366 | 197,157 |
| <i>Total:</i> | <u>\$ 14,130</u> | <u>275,000</u> | <u>175,866</u> | <u>197,157</u> |
| Expenditures: | | | | |
| Administrative Expenses - HOME Program | \$ 15,232 | 25,000 | - | 5,000 |
| Loans - HOME Program | 32,296 | 250,000 | 134,625 | 200,000 |
| <i>Total:</i> | <u>\$ 47,528</u> | <u>275,000</u> | <u>134,625</u> | <u>205,000</u> |
| Excess (deficit) of revenues over expenditures | \$ (33,398) | - | 41,241 | (7,843) |
| Beginning Fund Balance | - | (33,398) | (33,398) | 7,843 |
| Less: | | | | |
| Deferred Revenue - Revolving Fund Available | - | - | - | - |
| Ending Fund Balance | <u>\$ (33,398)</u> | <u>(33,398)</u> | <u>7,843</u> | <u>-</u> |

Note: The City of Auburn HOME Fund was awarded a \$800,000 grant effective in April 2011.

City of Auburn
Fiscal Year 2013-14 Budget
Community Development Block Grant Funds (Fund 66)

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>BUDGET 2013-14</u> |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| Interest Income | \$ 2,928 | 3,500 | 2,000 | 1,000 |
| Re-use Monies - Small Business Loans | 62,057 | 64,000 | 64,000 | 64,000 |
| Program Income Grant Funding | 5,106 | - | - | - |
| CDBG Grant Income - Boys & Girls Club | - | - | - | - |
| <i>Total:</i> | <u>\$ 70,091</u> | <u>67,500</u> | <u>66,000</u> | <u>65,000</u> |
| Expenditures: | | | | |
| Administrative Expenses - RLF Small Business | \$ 14,086 | 10,000 | 20,000 | 10,000 |
| Re-use Loans RLF - Small Business | - | 175,000 | 210,000 | 200,000 |
| CDBG Grant Expenditures | - | - | - | - |
| <i>Total:</i> | <u>\$ 14,086</u> | <u>185,000</u> | <u>230,000</u> | <u>210,000</u> |
| Excess (deficit) of revenues over expenditures | \$ 56,005 | (117,500) | (164,000) | (145,000) |
| Beginning Fund Balance | 293,909 | 349,914 | 349,914 | 185,914 |
| Less: | | | | |
| Deferred Revenue - Revolving Fund Available | - | - | - | - |
| Ending Fund Balance | <u>\$ 349,914</u> | <u>232,414</u> | <u>185,914</u> | <u>40,914</u> |

City of Auburn
Fiscal Year 2013-14 Budget
Solid Waste Management Funds (Funds 68 / 69)

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| Intergovernmental Revenues (Fund 68) | \$ 8,000 | 5,000 | 5,000 | 5,000 |
| Franchise Fees (Fund 69) | 42,481 | 133,000 | 133,000 | 133,000 |
| Interest | 7,477 | 11,000 | 6,000 | 6,000 |
| Transfers-In from Other Funds | - | - | - | - |
| <i>Total:</i> | <u>\$ 57,958</u> | <u>149,000</u> | <u>144,000</u> | <u>144,000</u> |
| Expenditures: | | | | |
| Insurance Expense | \$ 34,346 | 35,000 | 35,000 | 35,000 |
| Contractual Expenses | 168,973 | 150,000 | 120,000 | 125,000 |
| Capital Projects | - | - | - | - |
| Debt Service | - | - | - | - |
| Salary Reimbursements | 167 | 1,000 | 1,000 | 1,000 |
| <i>Total:</i> | <u>\$ 203,486</u> | <u>186,000</u> | <u>156,000</u> | <u>161,000</u> |
| Excess (deficit) of revenues over expenditures | \$ (145,528) | (37,000) | (12,000) | (17,000) |
| Beginning Fund Balance | 918,880 | 773,352 | 773,352 | 761,352 |
| Ending Fund Balance | <u>\$ 773,352</u> | <u>736,352</u> | <u>761,352</u> | <u>744,352</u> |
| Less: | | | | |
| Reserve for Landfill Closure (Restricted) | <u>\$ 514,197</u> | <u>514,197</u> | <u>263,283</u> | <u>263,283</u> |
| Unrestricted Fund Balance | <u>\$ 259,155</u> | <u>222,155</u> | <u>498,069</u> | <u>481,069</u> |

Notes:

Fund 68 is used to account for recycling programs funded by State grants

Fund 69 is used to account for program expenses related to the City's closed landfill located at the Auburn Municipal Airport

City of Auburn
Fiscal Year 2013-14 Budget
Office of Traffic Safety Grant Fund (Fund 75)

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| Grant Revenues | \$ - | - | 20,000 | 40,000 |
| Other Revenues | - | - | - | - |
| <i>Total:</i> | <u>\$ -</u> | <u>-</u> | <u>20,000</u> | <u>40,000</u> |
| Expenditures: | | | | |
| Mutual Agency Funds Provided | \$ - | - | 18,000 | 36,000 |
| Services and Supplies | - | - | 2,000 | 4,000 |
| Capital Outlay | - | - | - | - |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ -</u> | <u>-</u> | <u>20,000</u> | <u>40,000</u> |
| Excess (deficit) of revenues over expenditures | \$ - | - | - | - |
| Beginning Fund Balance | - | - | - | - |
| Ending Fund Balance | <u>\$ -</u> | <u>-</u> | <u>-</u> | <u>-</u> |

City of Auburn
Fiscal Year 2013-14 Budget
State Law Enforcement Personnel Grant Fund (Fund 77)

| | <u>ACTUAL 2011-12</u> | <u>ORIGINAL BUDGET 2012-13</u> | <u>ESTIMATED ACTUAL 2012-13</u> | <u>BUDGET 2013-14</u> |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| State Grant Revenues | \$ 111,316 | 100,000 | 100,000 | 100,000 |
| Interest Income | - | - | - | - |
| Transfers In | - | - | - | - |
| <i>Total:</i> | <u>\$ 111,316</u> | <u>100,000</u> | <u>100,000</u> | <u>100,000</u> |
| Expenditures: | | | | |
| Personnel Expenses | \$ - | - | - | - |
| Support Expenses | - | - | - | - |
| Debt Service | - | - | - | - |
| Capital Outlay - Equipment | - | - | - | - |
| Transfers-Out | 111,316 | 100,000 | 100,000 | 100,000 |
| <i>Total:</i> | <u>\$ 111,316</u> | <u>100,000</u> | <u>100,000</u> | <u>100,000</u> |
| Excess (deficit) of revenues over expenditures | \$ - | - | - | - |
| Beginning Fund Balance | - | - | - | - |
| Ending Fund Balance | <u>\$ -</u> | <u>-</u> | <u>-</u> | <u>-</u> |

City of Auburn
Fiscal Year 2013-14 Budget
Facilities and Equipment Plan Fund (Fund 91)

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| Development Impact Fees | \$ 26,448 | 15,000 | 181,500 | 15,000 |
| Interest Income | 403 | 500 | 1,000 | 1,000 |
| Other Revenues | - | - | - | - |
| Other Financing Sources | - | - | - | - |
| <i>Total:</i> | <u>\$ 26,851</u> | <u>15,500</u> | <u>182,500</u> | <u>16,000</u> |
| Expenditures: | | | | |
| Administrative Expense | \$ 29 | 250 | 250 | 250 |
| Contractual Expenses | - | - | - | - |
| Debt Service | - | - | 8,962 | 7,342 |
| Capital Outlay - Building Department | 3,880 | 10,000 | - | 32,500 |
| Capital Outlay - Police Department | 5,306 | - | - | - |
| Capital Outlay - Fire Department | 1,495 | - | 43,000 | 30,000 |
| Capital Outlay - Public Works Department | 1,617 | - | 17,747 | 33,333 |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ 12,327</u> | <u>10,250</u> | <u>69,959</u> | <u>103,425</u> |
| Excess (deficit) of revenues over expenditures | \$ 14,524 | 5,250 | 112,541 | (87,425) |
| Beginning Fund Balance | 34,807 | 49,331 | 49,331 | 161,872 |
| Ending Fund Balance | <u>\$ 49,331</u> | <u>54,581</u> | <u>161,872</u> | <u>74,447</u> |

CAPITAL PROJECT FUNDS

Auburn School Park Relocation / Park Preserve Funds

The Auburn School Park Relocation and Park Preserve (ASPP) Funds account for the capital costs of relocating the Auburn School and subsequent development of a park where the school once resided. In FY 2005-06, a \$1.5 million "loan" was provided to the ASPP Fund from the City's General Fund for payment to the Army Corp of Engineers for related project costs (the Army Corp of Engineers will manage the construction of the Park). Of this amount, approximately \$396,000 remains to be received in the form of community support and grants for the park project.

City of Auburn
Fiscal Year 2013-14 Budget
Auburn School Relocation / Park Preserve Funds (Fund 29)

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ORIGINAL</u> <u>BUDGET</u> <u>2012-13</u> | <u>ESTIMATED</u> <u>ACTUAL</u> <u>2012-13</u> | <u>BUDGET</u> <u>2013-14</u> |
|--|---------------------------------|--|---|---------------------------------|
| Revenues: | | | | |
| Grant Revenues | \$ - | - | - | - |
| Interest | - | - | - | - |
| Gain on Disposal of Asset | - | - | - | - |
| Miscellaneous Revenues | - | 396,431 | - | 396,431 |
| <i>Total:</i> | <u>\$ -</u> | <u>396,431</u> | <u>-</u> | <u>396,431</u> |
| Expenditures: | | | | |
| Administrative Expense | \$ - | - | - | - |
| Capital Projects | - | - | - | - |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ -</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Excess (deficit) of revenues over expenditures | \$ - | 396,431 | - | 396,431 |
| Beginning Fund Balance | (396,431) | (396,431) | (396,431) | (396,431) |
| Ending Fund Balance | <u>\$ (396,431)</u> | <u>-</u> | <u>(396,431)</u> | <u>-</u> |

Capital Expenditure Detail

| | <u>ACTUAL</u> <u>2011-12</u> | <u>ORIGINAL</u> <u>BUDGET</u> <u>2012-13</u> | <u>ESTIMATED</u> <u>ACTUAL</u> <u>2012-13</u> | <u>BUDGET</u> <u>2013-14</u> |
|------------------------------------|---------------------------------|--|---|---------------------------------|
| Capital Expenditures | | | | |
| 62029 - AUSD Park Preserve Project | \$ - | - | - | - |
| <i>Total:</i> | <u>\$ -</u> | <u>-</u> | <u>-</u> | <u>-</u> |

REDEVELOPMENT PROPRIETARY TRUST FUNDS

AUDA Redevelopment Property Tax Trust Fund

The AUDA Redevelopment Property Tax Trust Fund (RPTTF) accounts for funding of and payments on remaining obligations related to the dissolved Auburn Urban Development Authority.

AUDA Redevelopment Property Tax Trust Fund – Low/Mod Housing

The AUDA Redevelopment Property Tax Trust Fund – Low/Mod Housing Fund accounts for the assets remaining in the dissolved Low and Moderate Income Housing Program of the former Auburn Urban Development Authority. This fund has been closed out effective with Fiscal Year 2013-14.

AUDA Redevelopment Property Tax Trust Fund – Debt Service

The AUDA Redevelopment Property Tax Trust Fund – Debt Service Fund accounts for the debt service reserve established pursuant to bond covenants outlined in the 2008 Tax Allocation Bonds issued for the Auburn Urban Development Authority.

City of Auburn
Fiscal Year 2013-14 Budget
AUDA Redevelopment Property Tax Trust Fund (Fund 35)

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| Property Taxes | \$ 452,122 | 433,663 | 433,663 | 391,500 |
| Interest Income | 15,140 | 2,337 | 2,337 | - |
| Other Revenues | - | - | - | - |
| Proceeds of Bonds | - | - | - | - |
| <i>Total:</i> | <u>\$ 467,262</u> | <u>436,000</u> | <u>436,000</u> | <u>391,500</u> |
| Expenditures: | | | | |
| Administrative Expense | \$ 137,697 | 85,000 | 85,000 | 42,500 |
| Professional / Contractual Services | 44,416 | 12,000 | 12,000 | 10,000 |
| Special Projects | - | - | - | - |
| Debt Service | - | 339,000 | 339,000 | 339,000 |
| Capital Projects | 943,595 | - | - | - |
| AB1290 Pass-Throughs | - | - | - | - |
| Redevelopment Distribution | - | 20,107 | 20,107 | - |
| Transfers-Out for Low / Mod Set Aside | - | - | - | - |
| Transfers-out for Debt Service | 338,342 | - | - | - |
| Bond Closing Costs | - | - | - | - |
| <i>Total:</i> | <u>\$ 1,464,050</u> | <u>456,107</u> | <u>456,107</u> | <u>391,500</u> |
| Excess (deficit) of revenues over expenditures | \$ (996,788) | (20,107) | (20,107) | - |
| Beginning Fund Balance | 1,016,895 | 20,107 | 20,107 | - |
| Less: | | | | |
| Restricted Cash - Bond Proceeds | - | - | - | - |
| Restricted Cash - Pass Through Deferred | - | - | - | - |
| Ending Fund Balance | <u>\$ 20,107</u> | <u>-</u> | <u>-</u> | <u>-</u> |

Capital Expenditure Detail

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|------------------------------------|---------------------------|--|---|---------------------------|
| Capital Expenditures | | | | |
| 65021 - Lincoln Way Streetscape | \$ 100 | - | - | - |
| 65022 - Streetscape Phase II | 795,611 | - | - | - |
| 65023 - Old City Hall Renovation | 106,296 | - | - | - |
| 65024 - Old Town Firehouse Project | 41,588 | - | - | - |
| <i>Total:</i> | <u>\$ 943,595</u> | <u>-</u> | <u>-</u> | <u>-</u> |

City of Auburn
Fiscal Year 2013-14 Mid-Year Budget
AUDA Redevelopment Property Tax Trust Fund - Low/Mod (Fund 34)

| | ACTUAL 2011-12 | ORIGINAL BUDGET 2012-13 | ESTIMATED ACTUAL 2012-13 | BUDGET 2013-14 |
|--|---------------------------|--|---|---------------------------|
| Revenues: | | | | |
| Interest Income | \$ 8,121 | - | - | - |
| Other Revenues | - | - | - | - |
| Transfers-In from Other Funds | - | - | - | - |
| <i>Total:</i> | <u>\$ 8,121</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Expenditures: | | | | |
| Administrative Expense | \$ 3,389 | - | - | - |
| Contactual Services | - | - | - | - |
| Redevelopment Distribution | - | 909,617 | 909,617 | - |
| Capital Projects | - | - | - | - |
| <i>Total:</i> | <u>\$ 3,389</u> | <u>909,617</u> | <u>909,617</u> | <u>-</u> |
| Excess (deficit) of revenues over expenditures | \$ 4,732 | (909,617) | (909,617) | - |
| Beginning Fund Balance | 904,885 | 909,617 | 909,617 | - |
| Ending Fund Balance | <u>\$ 909,617</u> | <u>-</u> | <u>-</u> | <u>-</u> |

City of Auburn
Fiscal Year 2013-14 Budget
AUDA Redevelopment Property Tax Trust Fund Debt Service Reserve (Fund 33)

| | <u>ACTUAL</u> 2011-12 | <u>ORIGINAL</u> <u>BUDGET</u> 2012-13 | <u>ESTIMATED</u> <u>ACTUAL</u> 2012-13 | <u>BUDGET</u> 2013-14 |
|--|--------------------------|---|--|--------------------------|
| Revenues: | | | | |
| Interest Income | \$ - | - | - | - |
| Other Income | - | - | - | - |
| Transfers In - AUDA Debt Service | 338,342 | - | - | - |
| <i>Total:</i> | <u>\$ 338,342</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Expenditures: | | | | |
| Administrative Expenses | \$ - | - | - | - |
| Services and Supplies | - | - | - | - |
| Debt Service | 338,342 | - | - | - |
| Transfers-Out | - | - | - | - |
| <i>Total:</i> | <u>\$ 338,342</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Excess (deficit) of revenues over expenditures | \$ - | - | - | - |
| Beginning Fund Balance | 339,000 | 339,000 | 339,000 | 339,000 |
| Ending Fund Balance | <u>\$ 339,000</u> | <u>339,000</u> | <u>339,000</u> | <u>339,000</u> |

**City of Auburn
 Appropriations Limit Analysis
 Base Year & Growth Computations**

| Fiscal Year | Certification Date | Population Counts | Prior Year | Population Percentage Change | Per Capita Income Factor | Annual Growth Factor | Cumulative Growth Factor | Computed "Gann" Limit |
|-------------|--------------------|-------------------|-------------|------------------------------|--------------------------|----------------------|--------------------------|-----------------------|
| 2013-14 | 1/1/2013 | 357,463 | (1) 355,328 | 1.0060 | 1.0512 | 1.0575 | 10.3957 | 13,607,246 |
| 2012-13 | 1/1/2012 | 355,328 | (1) 352,380 | 1.0084 | 1.0377 | 1.0464 | 9.8303 | 12,867,175 |
| 2011-12 | 1/1/2011 | 352,380 | (1) 347,102 | 1.0152 | 1.0251 | 1.0407 | 9.3946 | 12,296,832 |
| 2010-11 | 1/1/2010 | 347,102 | (1) 339,577 | 1.0222 | 0.9746 | 0.9962 | 9.0273 | 11,816,065 |
| 2009-10 | 1/1/2009 | 339,577 | (1) 333,401 | 1.0185 | 1.0062 | 1.0248 | 9.0617 | 11,861,172 |
| 2008-09 | 1/1/2008 | 333,401 | (1) 324,495 | 1.0274 | 1.0429 | 1.0715 | 8.8421 | 11,573,692 |
| 2007-08 | 1/1/2007 | 324,495 | (1) 316,508 | 1.0252 | 1.0442 | 1.0706 | 8.2519 | 10,801,159 |
| 2006-07 | 1/1/2006 | 316,508 | (1) 305,675 | 1.0354 | 1.0396 | 1.0764 | 7.7081 | 10,089,354 |
| 2005-06 | 1/1/2005 | 305,675 | (1) 292,095 | 1.0465 | 1.0526 | 1.1015 | 7.1607 | 9,372,864 |
| 2004-05 | 1/1/2004 | 292,095 | (1) 275,612 | 1.0598 | 1.0328 | 1.0946 | 6.5006 | 8,508,895 |
| 2003-04 | 1/1/2003 | 275,612 | (1) 264,940 | 1.0403 | 1.0231 | 1.0643 | 5.9390 | 7,773,756 |
| 2002-03 | 1/1/2002 | 264,940 | (1) 257,512 | 1.0288 | 0.9873 | 1.0158 | 5.5801 | 6,647,248 |
| 2001-02 | 1/1/2001 | 257,512 | (1) 234,371 | 1.0987 | 1.0782 | 1.1847 | 5.4935 | 7,190,566 |
| 2000-01 | 1/1/2000 | 234,371 | (1) 227,537 | 1.0300 | 1.0491 | 1.0806 | 4.6372 | 6,069,740 |
| 1999-00 | 1/1/1999 | 11,595 | 11,598 | 0.9997 | 1.0453 | 1.0450 | 4.2913 | 5,616,961 |
| 1998-99 | 1/1/1998 | 11,598 | 11,422 | 1.0154 | 1.0415 | 1.0575 | 4.1064 | 5,374,930 |
| 1997-98 | 1/1/1997 | 11,422 | 11,431 | 0.9992 | 1.0467 | 1.0459 | 3.8829 | 5,082,444 |
| 1996-97 | 1/1/1996 | 11,431 | 11,755 | 0.9724 | 1.0467 | 1.0179 | 3.7126 | 4,859,509 |
| 1995-96 | 1/1/1995 | 11,755 | 11,593 | 1.0140 | 1.0472 | 1.0618 | 3.6475 | 4,774,288 |
| 1994-95 | 1/1/1994 | 11,593 | 11,291 | 1.0267 | 1.0071 | 1.0340 | 3.4351 | 4,496,268 |
| 1993-94 | 1/1/1993 | 11,291 | 11,156 | 1.0121 | 1.0272 | 1.0396 | 3.3220 | 4,348,267 |
| 1992-93 | 1/1/1992 | 11,156 | 10,865 | 1.0268 | 0.9936 | 1.0202 | 3.1954 | 4,182,513 |
| 1991-92 | 1/1/1991 | 10,865 | 9,812 | 1.1073 | 1.0414 | 1.1532 | 3.1321 | 4,099,651 |
| 1990-91 | 1/1/1990 | 9,812 | 9,411 | 1.0426 | 1.0421 | 1.0865 | 2.7161 | 3,555,143 |
| 1989-90 | 1/1/1989 | 9,411 | 8,775 | 1.0725 | 1.0519 | 1.1281 | 2.4998 | 3,272,095 |
| 1988-89 | 1/1/1988 | 8,775 | 8,519 | 1.0301 | 1.0466 | 1.0781 | 2.2159 | 2,900,433 |
| 1987-88 | 1/1/1987 | 8,519 | 8,157 | 1.0444 | 1.0347 | 1.0806 | 2.0555 | 2,690,442 |
| 1986-87 | 1/1/1986 | 8,157 | 8,125 | 1.0039 | 1.023 | 1.0270 | 1.9021 | 2,489,723 |
| 1985-86 | 1/1/1985 | 8,125 | 8,092 | 1.0041 | 1.0374 | 1.0416 | 1.8520 | 2,424,199 |
| 1984-85 | 1/1/1984 | 8,092 | 7,958 | 1.0168 | 1.0474 | 1.0650 | 1.7780 | 2,327,312 |
| 1983-84 | 1/1/1983 | 7,958 | 7,803 | 1.0199 | 1.0235 | 1.0438 | 1.6695 | 2,185,194 |
| 1982-83 | 1/1/1982 | 7,803 | 7,648 | 1.0203 | 1.0679 | 1.0895 | 1.5993 | 2,093,437 |
| 1981-82 | 1/1/1981 | 7,648 | 7,441 | 1.0278 | 1.0912 | 1.1216 | 1.4679 | 1,921,390 |
| 1980-81 | 1/1/1980 | 7,441 | 7,061 | 1.0538 | 1.1211 | 1.1814 | 1.3088 | 1,713,147 |
| 1979-80 | 1/1/1979 | 7,061 | 7,022 | 1.0056 | 1.1017 | 1.1078 | 1.1078 | 1,450,057 |
| 1978-79 | 1/1/1978 | 7,022 | - | - | - | - | - | - |

(1) Elected to use population in Placer County to compute change in population as it relates to the calculation of the Gann "Appropriations Limit".

City of Auburn
Appropriations Limit Analysis
Base Year & Growth Computations

| <u>Proceeds of Taxes:</u> | <u>Base Year (1978-79)</u> | <u>2012-13 Estimated</u> | <u>2013-14 Forecast</u> |
|---|--------------------------------|------------------------------|-----------------------------|
| Secured Property Taxes | \$ 231,991 | \$ 2,282,324 | \$ 2,142,000 |
| Unsecured Property Taxes | 13,732 | - | - |
| Prior Year Property Taxes | 13,543 | - | - |
| Interest & Penalties on Property Taxes | 3,888 | - | - |
| Property Taxes in Lieu of Motor Vehicle Taxes | - | 820,456 | 836,865 |
| Sales & Use Taxes | 756,971 | 2,785,000 | 2,825,000 |
| ERAF in Lieu of Sales & Use Taxes | - | 1,231,066 | 1,310,000 |
| Transportation Taxes (Gas Tax) (2) | 70,430 | - | - |
| Transient Lodging Taxes | 4,037 | 220,000 | 220,000 |
| Real Property Transfer Taxes | 13,459 | 35,000 | 37,500 |
| Motor Vehicle In-Lieu Taxes | 103,301 | - | - |
| Homeowners' Property Tax Relief | 28,315 | - | - |
| Business Inventory Relief Taxes | 5,437 | - | - |
| Trailer In-Lieu Taxes | 2,522 | - | - |
| Cigarette Taxes | 37,509 | - | - |
| Interest (Allocated Share) | 23,795 | 25,000 | 25,000 |
| Total Proceeds of Taxes | \$ 1,308,930 | \$ 7,398,846 | \$ 7,396,365 |
| Computed "Appropriations Limit" | | \$ 12,867,175 | \$ 13,607,246 |
| Amounts (under) "Appropriations Limits" | | \$ (5,468,329) | \$ (6,210,881) |
| Percent of "Appropriations Limit" Realized | | 57.5% | 54.4% |

(2) Transportation Taxes (Gasoline Taxes) are restricted to transportation-related expenditures only (State of California restriction) and are therefore not included as a component of the City's "Appropriations Limit".



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